



CITY OF FORT SASKATCHEWAN

Council Code of Conduct

BYLAW NO. C6-16

A BYLAW TO ESTABLISH A CODE OF CONDUCT FOR MEMBERS OF CITY COUNCIL IN THE CITY OF FORT SASKATCHEWAN.

Council enacts as follows:

1. This Bylaw may be referred to as the "Council Code of Conduct Bylaw".
2. The Code of Conduct attached as Schedule "A" to this Bylaw represents the Code of Conduct that is applicable to Members of Council for the City of Fort Saskatchewan.
3. If there are any inconsistencies between this Bylaw and policies or procedures previously established by the City of Fort Saskatchewan, this Bylaw shall take precedence.

4. INTERPRETATION

- 4.1 Council shall use this Bylaw as a guide to conduct themselves in a manner that reflects the spirit and intent of the position they hold.
- 4.2 This Bylaw is to be given a broad, liberal interpretation in accordance with applicable legislation.
- 4.3 This Bylaw shall be brought forward for review at the beginning of each term of Council, to meet legislative requirements, or as required.
- 4.4 References to provisions of statutes, rules or regulations shall be deemed to include all references to such provisions as amended, modified or re-enacted from time to time.
- 4.5 Nothing in this Bylaw relieves any person from compliance with any other bylaw or applicable federal or provincial law, regulation, or enactment.
- 4.6 Council shall be defined as the Mayor and all elected Members of Council.

5. SEVERABILITY

- 5.1 If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of the Bylaw shall be deemed valid.

6. MEMBER AND GENDER REFERENCE

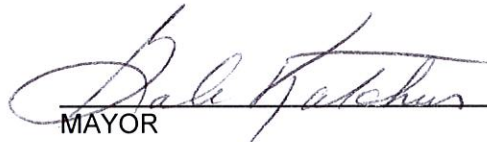
6.1 As appropriate, references shall be read as a corporation or partnership and pronouns shall be deemed to not be gender specific.

7. This Bylaw comes into force and effect upon third and final reading.

READ a first time in Council this 12th day of April A.D. 2016.

READ a second time in Council this 12th day of April A.D. 2016.

READ a third time in Council this 12th day of April A.D. 2016.


MAYOR


DIRECTOR, LEGISLATIVE SERVICES

Date Signed: April 13, 2016



Schedule A - Bylaw C6-16

Council Code of Conduct

GOVERNING PRINCIPLE

The public expects the highest standards of professional conduct from members elected to City Council. This Schedule A sets out guidelines for the ethical and interpersonal conduct of Members of Council.

CODE OF CONDUCT

Members of Council will:

1. maintain the highest standards in public office and faithfully discharge the duties of their office in accordance with the requirements and obligations set out in the legislation of the Province of Alberta;
2. use confidential information only in their role as a Member of Council, and not for the personal profit of themselves or any other person;
3. communicate confidential information only when authorized to do so;
4. use their position for the good of the community and not to secure special privileges, favours or exemptions for themselves or any other person;
5. preserve the integrity and impartiality of Council when working with other levels of government;
6. seek further input from stakeholders when uncertain of the best course of action;
7. provide leadership, through the governance process and not take on responsibilities delegated to Administration;
8. protect the reputation of the community, Council, and Administration;
9. participate actively, openly, and transparently in the democratic process;
10. maintain a high level of respectful dialog with other Members of Council, the City Manager, Administration, and stakeholders;
11. uphold the intent of this Bylaw and govern their actions accordingly; and

12. for a period of 12 months after leaving office, abide by the guidelines listed above, except those related to confidential information, which shall apply in perpetuity.

COMPLIANCE

1. Should a Member of Council feel the Code of Conduct has not been followed, the first step is to discuss the matter at an in-camera meeting of Council. Should the concern remain unresolved, the following actions may be taken by Council:
 - a. restrict how documents are provided;
 - b. limit travel/representation on behalf of Council;
 - c. require the return of municipal property;
 - d. restrict access to municipal facilities;
 - e. removal from one or more committee/board/commission appointment;
 - f. removal from chairing a committee/board/commission;
 - g. limit contact with Administration;
 - h. reduction of remuneration; and/or
 - i. other actions deemed appropriate by Council.