

TOWN OF FORT SASKATCHEWAN

BYLAW # 1903

BEING A BYLAW OF THE TOWN OF FORT SASKATCHEWAN IN THE PROVINCE OF ALBERTA TO ESTABLISH A FAMILY AND COMMUNITY SUPPORT SERVICES BOARD AND TO SET FORTH THE DUTIES AND RESPONSIBILITIES THEREOF.

WHEREAS the Council of the Town of Fort Saskatchewan has authorized a Family and Community Support Services program for the Town in cooperation with the Province of Alberta, and

WHEREAS, Council deems it advisable to establish a Board to plan, coordinate, evaluate, and operate such programs as provided for in the Family and Community Support Services Act, and

WHEREAS, the Town agrees to administer the Family and Community Support Services Project.

NOW, THEREFORE, the Municipal Council of the Town of Fort Saskatchewan, duly assembled, thereby enacts as follows:

1. That there is hereby established a Board to be known as the "Fort Saskatchewan Family and Community Support Services Board".
2. Membership and Meetings
  - a) The Board shall consist of not fewer than five nor more than ten members appointed by Council.
  - b) Membership shall include the Public Health and Welfare Services Committee Chairman of Council.
  - c) Board members shall be residents of the Town of Fort Saskatchewan.
  - d) The term of office shall be two years commencing on the first day of January in the year of that term. No person shall serve for more than two consecutive terms, but may after retiring for one year, reapply.
  - e) In the event of a vacancy occurring, the person appointed to fill such vacancy shall hold office for the remainder of the term appointed. This will only be classified as one term of office if the person fills this vacancy for more than one year.
  - f) The Commissioner shall appoint a Department Head to act in an advisory capacity to the Board.
  - g) Membership shall be subject to annual review by Council.
  - h) Any member may resign from the Board at any time upon sending written notice to Council to that effect and any member of the said Board may be removed for cause by resolution of Council at any time.
  - i) The Board shall elect an executive from its membership each year at the first meeting of the year.
  - j) All members shall vote on every question and in the event of a tie, the motion shall be lost.
  - k) The Board shall adopt such rules and regulations as its members may agree upon, providing such rules and regulations are not inconsistent with powers herein conferred or in the Town of Fort Saskatchewan procedural Bylaw. A quorum of the Board shall be a simple majority of its membership.

TOWN OF FORT SASKATCHEWAN			
APPROVED		DATE	INT'L
S.T.	Legal & Form	12/18/03	12/18/03
Dep't	Content	12/18/03	12/18/03
Comm	Principle	12/18/03	12/18/03

- 1) The Board shall hold as many meetings in each year as are considered necessary to adequately deal with the business of the Board. Special meetings may be called by the Chairman on twenty-four hours notice or at the request of any three members of the Board.
- m) Members of the Board shall serve without remuneration.
- n) Any member who is absent from three consecutive meetings shall forfeit office unless such absence is by reason of illness or authorization of the Board.
- o) Council by resolution may dissolve the Board and thus relieve the membership of all members of the Board.

### 3. DUTIES AND RESPONSIBILITIES

1. The purpose of the Board shall be generally to advise the Council of the Town on the Family and Community Support Services in accordance with the Family and Community Support Services Act and Regulations.
2. THE BOARD SHALL:
  - a) Annually, participate in the Budget Process as per Council policy.
  - b) Assist in formulating plans and priorities regarding Family and Community Support Services with a view to the establishment of a comprehensive program.
  - c) Advise on the establishment of such relationships with other municipal, provincial and federal departments and community agencies as well promote the orderly development of Family and Community Support Services.
  - d) Encourage submissions of briefs pertaining to Family and Community Support Services from responsible individuals and groups for review, evaluation and possible action.
  - e) Encourage individuals and groups to offer constructive suggestions or criticisms of policies or programs to be established as Family and Community Support Services.
  - f) Suggest to public and/or private agencies changes in policy, program or practices that might improve the impact of such services in the family and community support services area.
  - g) Stimulate and, if necessary, organize such consultations with professional groups, social agencies, (Public or Private), or other groups as may advance effective establishment or implementation of Family and Community Support Services.
  - h) Stimulate and promote citizen awareness of the importance of Family and Community Support Services established and available.
  - i) Advise on the establishment of new programs, public or private, designed to prevent emergence of social problems or provide support to the family in the community.
  - j) Prepare programs pertaining to Family and Community Support Services for consideration of Council.

### 4. LIMITATIONS AND POWER

- a) Neither the Board nor any member thereof shall have the power to pledge the credit of the Town in connection with any matter whatsoever, nor shall the Board nor any member thereof have any power to authorize any expenditure to be charged against the Town other than those designated within the "Family and Community Support Services Board" approved budget.

5. Bylaw #1647 is hereby repealed


READ a first time in Council this 28th day of September 1981 A.D.

READ a second time in Council this 28th day of September 1981 A.D.

With unanimous consent of all members present Bylaw No. 1903 was presented for third reading.

READ a third time in Council this 28th day of September 1981 A.D.

  
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Mayor

  
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Secretary-Treasurer

CITY OF FORT SASKATCHEWAN

BYLAW NO. C12-85

BEING A BYLAW OF THE CITY OF FORT SASKATCHEWAN IN  
THE PROVINCE OF ALBERTA TO AMEND BYLAW NO. 1903  
TO ESTABLISH A FAMILY AND COMMUNITY SUPPORT SERVICES  
BOARD AND TO SET FORTH THE DUTIES AND RESPONSIBILITIES  
THEREOF.

WHEREAS Bylaw No. 1903 was passed September 28, 1981 to establish a Family and Community Support Services Board to plan, coordinate, evaluate, and operate such programs as provided for in the Family and Community Support Services Act; and

WHEREAS the Council of the City of Fort Saskatchewan considers it expedient to revise Bylaw No. 1903 to clarify the qualifications to be considered for the appointment of a member to serve on the Family and Community Support Services Board.

NOW, THEREFORE, the Council of the City of Fort Saskatchewan duly enacts as follows:

1) That a new Section 2, Subsection (p) be inserted in Bylaw No. 1903 as follows:

Applicants shall be:

- a) of the full age of eighteen years;
- b) a Canadian Citizen or a Landed Immigrant;
- c) a resident in the City of Fort Saskatchewan for six (6) consecutive months immediately preceding the date of advertising for receipt of applications.


2) That Bylaw No. 2022 is hereby repealed.

3) This Bylaw shall take effect on the date of final passing thereof.

READ a first time in Council this 15th day of October A.D. 1985.

READ a second time in Council this 15th day of October A.D. 1985.

READ a third time in Council this 28th day of October A.D. 1985.

  
Mayor

  
Secretary-Treasurer

CITY OF FORT SASKATCHEWAN			
APPROVED	DATE	INT'L	
S.T.	Legal & Form	2/10/85	PB.
Dep't	Content	2/10/85	PB.
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