

CITY OF FORT SASKATCHEWAN

Recruitment of Vacant City Manager / Chief Administrative Officer Position

Motion:

That Council authorize Administration to commence the recruitment of a City Manager / Chief Administrative Officer (CAO) position for the City of Fort Saskatchewan.

Purpose:

The purpose of this report is to request Council's approval for People Services to move forward with the appropriate steps to recruit for the vacant City Manager / CAO position.

Background:

On January 20, 2017, the City Manager / CAO position became vacant. The *Municipal Government Act*, RSA 2000, Chapter M-26 requires that every Council establish, by bylaw, the position of CAO (Section 205[1]). Bylaw C29-95 requires Council to appoint a person to carry out the powers, duties and functions of a CAO.

Council at its December 13, 2016 regular Council Meeting appointed Troy Fleming as Acting City Manager / CAO, effective January 21, 2017 until such time as a permanent City Manager / CAO is selected.

File No.:

Prepared by:	Renee Fitzsimmons Director, People Services	Date: January 18, 2017
Approved by:	John Dance General Manager, Corporate Services	Date: January 18, 2017
Submitted to:	City Council	Date: January 24, 2017