

## **CITY OF FORT SASKATCHEWAN**

### **Ice Allocation Policy GOV-011-C**

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#### **Motion:**

That Council adopt Ice Allocation Policy GOV-011-C.

#### **Purpose:**

To present Ice Allocation Policy GOV-011-C for Council's approval.

#### **Background:**

Ice allocation is the process by which ice time is assigned to all community ice users. Administration's intention is to deliver an allocation process that balances the needs of City ice users of all ages and abilities.

The City is transitioning from an informal process of scheduling to the implementation of a formal ice allocation process. This Council Policy provides a framework to support the Administrative Procedure. As the City moves forward to modernize processes, consideration will to be given to the impacts of the increased demand for ice.

The past ice allocation process was not a formal one, but was based on traditional use. This practice effectively met users' needs at that time. A formal allocation procedure has now been developed to ensure that ice allocation is fair and equitable for all users.

This Council Policy and the Administrative Procedure support a documented process which is fair, transparent and collaborative for both the City and users. The purpose of the Policy and Procedure are to:

- act as a reference document that clearly defines procedures, policies and responsibilities in governing the allocation of arena surfaces in all current and future City owned facilities;
- provide the guiding principles for scheduling ice in arenas and to ensure current and future demands of community groups and users are met in a fair, balanced and equitable manner; and
- act as a communication tool between community groups, individuals and Administration.

#### **Plans/Standards/Legislation:**

Implementation steps are derived from industry best practice.

#### **Internal Impacts:**

Implementation of the Ice Allocation Policy will be accomplished with existing staff resources.

#### **Recommendation:**

That Council adopt Ice Allocation Policy GOV-011-C.

**Attachments:**

Ice Allocation Council Policy

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File No.:

Prepared by:	Barb Shuman Director, Recreation Services	Date: October 19, 2016
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Approved by:	Troy Fleming General Manager, Infrastructure and Community Services	Date: October 19, 2016
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Reviewed by:	Kelly Kloss City Manager	Date: October 19, 2016
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Submitted to:	City Council	Date: October 25, 2016
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