

CITY OF FORT SASKATCHEWAN

Policy GEN-023-C – Community Grants

Motion:

1. That Council adopt Community Grants Policy GEN-023-C.
2. That Council appoint the following members of Council to the Community Grants Committee:
 - a) _____;
 - b) _____;
 - c) _____.

Purpose:

To implement a Community Grants Program.

Background:

At the November 23, 2015 regular Council Meeting, Council approved the following resolution:

“That Council hereby agrees to the following:

1. A grants-to-organizations program be established for an initial period of two years subject to a review at the end of that period;
2. That within the 2016 Budget \$75,000.00 for grants and \$10,000.00 to administer the program be allocated from the Financial Stabilization Reserve; and
3. Administration develop a policy for Council’s consideration, which will guide the implementation of the program.”

Administration has drafted a Council Policy, which recommends three members of Council be appointed to the Community Grants Committee to oversee a Community Grant Program. The Committee will oversee the funding and allocation of the funds for Community Grants in Fort Saskatchewan. This type of a program will allocate funding for 2016 and 2017 to provide one-time grants for groups to aid in the development of tourism, and to enhance the City’s profile at the international, federal, provincial, or regional levels.

In an effort to effectively inform potential applicants of the Policy, Administration will work with the Corporate Communications Department to advertise the initiative on the City’s website, and to use other appropriate methods of communication.

Next Steps:

Administration has developed preliminary processes to administer the program, which includes the following recommendations:

- The need to appoint three members of Council to the Community Grants Committee.
- The Committee be authorized to allocate grants in accordance with Policy GEN-023-C.
- The grant be available to any eligible community group located in the City of Fort Saskatchewan.
- The grant be for non-continuing programs or events that do not financially sustain a community group.
- Community groups already receiving grants from the City are not eligible to apply.

- Procedures will be established for the administration of this Policy.

Plans/Standards/Legislation:

City of Fort Saskatchewan Strategic Plan:

3.5. Develop a strategy to support hosting of special events.

Community Sustainability Plan:

Well maintained and utilized parks, greenbelts and greenways incorporating the natural environment with heritage and recreation.

Financial Implications:

Budget from the Financial Stabilization Reserve has been approved in the amount of \$75,000 for 2016 and 2017.

Internal Impacts:

The Recreation, Infrastructure Management and Finance Departments will work cooperatively to develop appropriate procedures for this Policy.

Recommendation:

1. That Council adopt Community Grant Policy GEN-023-C.
2. That Council appoint three members of Council to the Community Grants Committee.

Attachment:

Community Grant Policy GEN-023-C

File No.:

Prepared by:	Sheila Gagnon Recreation Development Coordinator	Date: May 18, 2016
Approved by:	Barb Shuman, Director, Recreation Services	Date: May 18, 2016
Approved by:	Troy Fleming General Manager, Infrastructure and Community Services	Date: May 18, 2016
Reviewed by:	Kelly Kloss City Manager	Date: May 18, 2016
Submitted to:	City Council	Date: May 24, 2016