

# **CITY OF FORT SASKATCHEWAN**

## **Uniform Quality Management Plan**

---

### **Motions:**

1. That Council approve the Uniform Quality Management Plan, as presented.
2. That Council rescind the existing Quality Management Plans for Building, Electrical, Plumbing, Gas (approved October 2000), and Fire Services (approved December 2001).

### **Purpose:**

This report is provided to Council with the final Uniform Quality Management Plan (UQMP) for their consideration and acceptance.

### **Background:**

The City of Fort Saskatchewan is an accredited organization in the areas of building, electrical, plumbing, gas, and fire through the Safety Codes Council. This grants the City the ability to issue Safety Codes Permits, including building, electrical, plumbing, gas, and fire permits. It also allows the organization to conduct inspections in all of the five mentioned disciplines. As an accredited organization, a Quality Management Plan (QMP) is needed to establish our roles and responsibilities and to define service levels for each discipline (type of inspections required, information to be included with reporting, records retention, etc.).

The City of Fort Saskatchewan currently has five QMPs for each discipline (building, electrical, plumbing, gas, and fire). The existing QMPs were approved by Council in October 2000 and December 2001. In 2015, the City received direction from the Safety Codes Council to update the QMPs to follow the provincial uniform template. The UQMP template groups all disciplines, including Fire Services into one document.

The differences between the current and the new QMP are not substantive. Minor administrative changes have been introduced, but the type and amount of inspections required have remained the same.

### **Plans/Standards/Legislation:**

The UQMP aligns with the Safety Codes Act and has been reviewed by the Safety Codes Council.

### **Internal Impacts:**

Minimal additional Administrative requirements will be required under the new UQMP.

### **Recommendation:**

1. That Council approve the Uniform Quality Management Plan, as presented.
2. That Council rescind the existing Quality Management Plans for Building, Electrical, Plumbing, Gas (approved October 2000), and Fire Services (approved December 2001).

**Attachments:**

Uniform Quality Management Plan

---

Prepared by:	Janel Smith-Duguid Director, Planning & Development	Date: April 27, 2016
Approved by:	Troy Fleming General Manager, Infrastructure & Community Services	Date: May 4, 2016
Reviewed by:	Kelly Kloss City Manager	Date: May 4, 2016
Submitted to:	City Council	Date: May 10, 2016