



Schedule A - Bylaw C6-16

Council Code of Conduct

GOVERING PRINCIPLE

The public expects the highest standards of professional conduct from members elected to City Council. This Schedule A sets out guidelines for the ethical and interpersonal conduct of Members of Council.

CODE OF CONDUCT

Members of Council will:

1. maintain the highest standards in public office and faithfully discharge the duties of their office in accordance with the requirements and obligations set out in the legislation of the Province of Alberta;
2. use confidential information only in their role as a Member of Council, and not for the personal profit of themselves or any other person;
3. communicate confidential information only when authorized to do so;
4. use their position for the good of the community and not to secure special privileges, favours or exemptions for themselves or any other person;
5. preserve the integrity and impartiality of Council when working with other levels of government;
6. seek further input from stakeholders when uncertain of the best course of action;
7. provide leadership, through the governance process and not take on responsibilities delegated to Administration;
8. protect the reputation of the community, Council, and Administration;
9. participate actively, openly, and transparently in the democratic process;
10. maintain a high level of respectful dialog with other Members of Council, the City Manager, Administration, and stakeholders;
11. uphold the intent of this Bylaw and govern their actions accordingly; and

12. for a period of 12 months after leaving office, abide by the guidelines listed above, except those related to confidential information, which shall apply in perpetuity.

COMPLIANCE

1. Should a Member of Council feel the Code of Conduct has not been followed, the first step is to discuss the matter at an in-camera meeting of Council. Should the concern remain unresolved, the following actions may be taken by Council:
 - a. restrict how documents are provided;
 - b. limit travel/representation on behalf of Council;
 - c. require the return of municipal property;
 - d. restrict access to municipal facilities;
 - e. removal from one or more committee/board/commission appointment;
 - f. removal from chairing a committee/board/commission;
 - g. limit contact with Administration;
 - h. reduction of remuneration; and/or
 - i. other actions deemed appropriate by Council.