

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			
- Variance for side yard setback of the principal building	E	base fee	\$ 100.00
	E	per percent	\$ 50.00
Re-Submission of Plans - After Approval	E	per permit	\$ 100.00
Request for Development Permit Time Extension	E	per permit	\$ 50.00
Accessory Building:			
- Area between 10m ² to 33.5m ² (107.6ft ² to 360ft ²)	E	per permit	\$ 40.00
- Area greater than 33.5m ² (360ft ²)	E	per permit	\$ 70.00
Raised Deck	E	per permit	\$ 40.00
In Ground Swimming Pool	E	per permit	\$ 100.00
Addition	E	per permit	\$ 100.00
Demolition	E	per permit	\$ 100.00
Home Occupation	E	per permit	\$ 100.00
Second Access	E	per permit	\$ 125.00
Stripping and Grading	E	per permit	\$ 250.00
Commercial, Light Industrial & Institutional Development Permit Fees			
New Building, Addition, Renovation or Development			
- This Fee is the Greater of A or B:			
A)	E	minimum permit fee PLUS	\$ 300.00
	E	per square foot	\$ 0.10
OR			
B)	E	minimum fee per permit PLUS	\$ 300.00
	E	per \$1,000 of project value	\$ 0.15
Variance for New Development:			
- Less than 10% variance	E	per permit	\$ 150.00
- 10% variance or greater	E	per permit	\$ 200.00
Re-Submission of Plans - After Approval			
- This Fee is the Greater of A or B:			
A)	E	minimum fee	\$ 400.00
OR			
B)	E	% of original permit fee	50%
Request for Development Permit Time Extension	E	per permit	\$ 150.00
Sign	E	per sign	\$ 125.00
Stripping and Grading	E	per permit	\$ 250.00
Demolition	E	per permit	\$ 250.00
Change of Use	E	per permit	\$ 200.00
New Occupancy	E	per permit	\$ 150.00
Accessory Building	E	minimum fee per permit PLUS	\$ 150.00
	E	per square foot fee	\$ 0.25
Sidewalk Café Development Permit Application	E	per permit	\$ 100.00
Annual Seasonal Developments (no modifications):			
- First year	E	per permit	\$ 200.00
- Renewal	E	per permit	\$ 100.00
Medium & Heavy Industrial Development Permit Fees			
New Building, Addition, Renovation or Development not Involving Building - Based on Gross Floor Area of Building:			
- This Fee is the Greater of A or B:			
A)	E	minimum fee per permit PLUS	\$ 400.00
	E	per square foot fee	\$ 0.10
OR			
B)	E	minimum fee per permit PLUS	\$ 400.00
	E	per \$1,000 of project value	\$ 2.00
Development with less than 10% Variance	E	per permit	\$ 300.00
Development in excess of 10% Variance to and measurable standard of the Land Use Bylaw	E	per permit	\$ 400.00
Re-Submission of Plans - After Approval			
- This Fee is the Greater of A or B:			
A)	E	minimum fee	\$ 400.00
OR			
B)	E	% of original permit fee	50%

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Request for Development Permit Time Extension	E	per permit	\$ 150.00
Stripping and Grading	E	per permit	\$ 250.00
Demolition	E	per permit	\$ 300.00
Change of Use	E	per permit	\$ 200.00
New Occupancy	E	per permit	\$ 150.00
Accessory Building	E	minimum fee per permit PLUS	\$ 150.00
	E	per square foot fee	\$ 25.00
Other Planning & Development Fees			
Compliance Certificate - Residential *	E	per letter / regular service	\$ 125.00
	E	per letter / rush service	\$ 400.00
Compliance Certificate - Commercial / Industrial *	E	per letter / regular service	\$ 200.00
	E	per letter / rush service	\$ 500.00
<i>* No additional charge if Compliance Certificate is updated within 60 days of original issuance</i>			
Encroachment Agreement - on City Property or Easement:			
- Up to 5m ² (50ft ²)	E	per agreement	\$ 200.00
- Between 5m ² to 9m ² (50ft ² to 100ft ²)	E	per agreement	\$ 400.00
- Over 9m ² (100ft ²)	E	per agreement	\$ 600.00
Re-submission for Revisions Prior to Registration at Land Titles	E	per re-submission	\$ 100.00
Caveat and Other Legal Instrument - Review/Update	E	per legal instrument	\$ 100.00
File Search - Residential:	E	minimum per unit PLUS	\$ 50.00
	E	per copy	Photocopy Charges as per "Other" Section
	E	maximum	\$ 350.00
Request to Defer Levy Payment to Council	E	per request	\$ 750.00
File Search - Industrial, Commercial, Institutional	E	per request	\$ 350.00
		per copy	Photocopy Charges as per "Other" Section
	E	minimum per request PLUS	\$ 100.00
Request for Archived Plans		per copy	Photocopy Charges as per "Other" Section
	E	per copy	
Re-notification:			
- Land owner notifications	E	per notification	\$ 1.50
- Quarter page ad	E	per ad	\$ 200.00
- Half page ad	E	per ad	\$ 400.00
Illegal Signs Impounded:			
- Sign face area up to 1m ² (10ft ²)	E	per sign	\$ 50.00
- Sign face area over 1m ² (10ft ²)	E	per sign	\$ 100.00
Development Agreement - Minor	E	per agreement	\$ 1,000.00
Development Agreement - Addendum to Existing Agreement	E	per agreement	\$ 1,750.00
Development Agreement - Major	E	per agreement	\$ 2,500.00
Re-inspection Fee for Securities Release for Development Permit	E	per request	\$ 100.00
Outline Plan Review	E	per review	\$ 2,000.00
Bylaw and Statutory Plan Amendment Fees			
Land Use Bylaw or Statutory Plan Amendment	E	per amendment	\$ 2,500.00
Road Closure	E	per amendment	\$ 2,500.00
Subdivision Fees			
Application (Including Bareland)	E	minimum fee PLUS	\$ 1,000.00
	E	per lot fee	\$ 200.00
Endorsement of Plan of Subdivision - Including Bareland *	E	minimum fee PLUS	\$ 300.00
	E	per lot fee	\$ 150.00
<i>* Excluding reserve parcels or public utility lots</i>			

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Building Permit Fees - Commercial / Industrial / Institutional			
Up to \$15,000 Construction Value	E		\$ 300.00
Over \$15,000 construction value	E	minimum fee per permit PLUS	\$ 300.00
	E	per \$1,000 of project value	\$ 7.00
Shipping Container as Accessory Building	E	per permit	\$ 100.00
Accessory Building:			
- Area between 10m ² to 33.4m ² (107.6ft ² to 360ft ²)	E	per permit	\$ 100.00
- Area between 33.5m ² to 54.9m ² (361ft ² to 591ft ²)	E	per permit	\$ 150.00
- Area greater than 55m ² (592ft ²)	E	per permit	\$ 300.00
Demolition	E	flat fee per permit	\$ 200.00
Re-Submission and Re-Examination of Plans	E	per permit	\$ 400.00
Constructing a Structure Without a Permit	E	per occurrence	Twice the original permit fee
Safety Codes Council Fee		each	As established by the Alberta Safety Codes Council
Cancelling Permit After Processing - Retained Amount: *			
- This Fee is the Greater of A or B:			
A)	E	per permit amount retained - flat fee	\$ 50.00
OR			
B)	E	per permit amount retained - % of original fee	50%
<i>* No refund if an inspection(s) has been completed by the Safety Codes Inspector</i>			
Gas Permits - Residential Installations			
1 Outlet	E	per permit	\$ 95.00
Each additional outlet	E	per outlet	\$ 10.00
Re-Inspection	E	per inspection	\$ 85.00
Installation Without a Permit	E	per installation	Twice the original permit fee
<i>* No refund if an inspection(s) has been completed by the Safety Codes Inspector</i>			
Gas Permits - Non-Residential Installations *			
<i>* BTU fees include one meter</i>			
Additional Gas Meters	E	per meter	\$ 20.00
Up to 100,000 BTU Input	E	per permit	\$ 95.00
Each additional 10,000 BTU Input	E	per permit	\$ 10.00
Re-Inspection	E	per inspection	\$ 85.00
Installation Without a Permit	E	per installation	Twice the original permit fee
Safety Codes Council Fee		each	As established by the Alberta Safety Codes Council
Cancelling Permit After Processing - Retained Amount: *			
- This Fee is the Greater of A or B:			
A)	E	per permit amount retained - flat fee	\$ 50.00
OR			
B)	E	per permit amount retained - % of original fee	50%

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- Personal Program and Fitness Assessment Package	T	per 2.5 to 3 hour session	\$ 130.86
Personal Training Packages:			
- Package One, 1 Hour Package	T	per package	\$ 52.48
- Package Two, 5 Hour Package	T	per package	\$ 236.33
- Package Three, 10 Hour Package	T	per package	\$ 472.62
- Package Four, Group Training - 2 people, 1 Hour Package	T	per package	\$ 62.95
Body Composition Test	T	per half hour test	\$ 26.14
Cancellation Fee:			
	T	each / % of fitness services fee	100%
- Less than 24 hours Notice Provided			Pro-rated per Personal Training Sessions Remaining
	T	flat rate	
Facility Rental Fees			
<i>A day rental is equivalent to 10 hours. Any additional hours will be charged at the applicable hourly rate.</i>			
<i>Non-Profit - Must be a registered charity or society. May be asked to provide a registration number.</i>			
<i>Local Youth - Whether individual or group, must be under 18 and have a City of Fort Saskatchewan mailing address.</i>			
<i>Non-Local/Private - Non-Resident or Corporate individuals or groups.</i>			
<i>Local Adult - Whether individual or group, 18+ and have a City of Fort Saskatchewan address.</i>			
Damage Deposit - Refundable if No Damage *	E		\$ 350.00
<i>* Refers to either damages or extra cleaning - more cleaning than normally required</i>			
Cancellation Fee *			
- Museum, Weddings, Banquets, Christmas Parties, Larger Functions, Special Events such as Trade Shows, Antique Shows, Sports Camps, etc.			
- More than 90 days Notice Provided	T	flat rate	\$ 30.00
- Less than 90 Days Notice Provided	T	% of rental cost	50%
- Less than 30 Days Notice Provided	T	% of rental cost	100%
- Meetings, Hockey, Birthday Parties, All Other Rentals			
- More than 72 hours Notice Provided	T	flat rate	
- Less than 72 hours Notice Provided	T	% of rental cost	100%
Facility Rental Fees - SOCAN *			
<i>* Society of Composers, Authors and Music Publishers of Canada</i>			
<i>This fee is applicable where music is part of a function</i>			
Function Without Dance:			
- 1 - 100 People Attending Function	T	per function	\$ 20.57
- 101 - 300 People Attending Function	T	per function	\$ 29.57
- 301 - 500 People Attending Function	T	per function	\$ 61.67
- 501 and Over People Attending Function	T	per function	\$ 87.38
Function With Dance:			
- 1 - 100 People Attending Function	T	per function	\$ 41.14
- 101 - 300 People Attending Function	T	per function	\$ 59.19
- 301 - 500 People Attending Function	T	per function	\$ 123.38
- 501 and Over People Attending Function	T	per function	\$ 174.81
Facility Rental Fees - ReSound*			
<i>This fee is applicable where music is part of a function</i>			
Function Without Dance:			
- 1 - 100 People Attending Function	T	per function	\$ 9.24
- 101 - 300 People Attending Function	T	per function	\$ 13.29
- 301 - 500 People Attending Function	T	per function	\$ 27.76

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- 501 and Over People Attending Function	T	per function	\$ 39.33
Function With Dance:			
- 1 - 100 People Attending Function	T	per function	\$ 18.52
- 101 - 300 People Attending Function	T	per function	\$ 26.62
- 301 - 500 People Attending Function	T	per function	\$ 55.52
- 501 and Over People Attending Function	T	per function	\$ 78.67
Facility Rental Fees - Legacy Park Bandshell			
Adult	T	per hour	\$ 30.33
Youth / Non-Profit	T	per hour	\$ 12.24
Facility Rental Fees - Library			
Youth / Non-Profit:			
- Rooms 1 and 2, Supervised	T	per hour	\$ 22.48
	T	per day	\$ 179.86
- Room 9, Supervised	T	per hour	\$ 11.29
	T	per day	\$ 90.14
Adult:			
- Rooms 1 and 2, Supervised	T	per hour	\$ 39.29
	T	per day	\$ 314.05
- Room 9, Supervised	T	per hour	\$ 16.76
	T	per day	\$ 133.81
Facility Rental Fees - Legion Building			
Normandy Room:			
- Local Youth / Non-Profit Group	T	per hour	\$ 58.24
	T	per day	\$ 465.62
- Local Adult Group	T	per hour	\$ 69.71
	T	per day	\$ 557.81
- Private Function, Commercial or Non-Local	T	per hour	\$ 83.86
	T	per day	\$ 670.90
- Self Clean-Up / Setup - Any User	T	per hour	\$ 37.38
	T	per day	\$ 299.14
Ortona Room:			
- When rented with the Normandy Room - All Users	T	per hour	\$ 19.95
	T	per hour	\$ 24.29
- Local Youth / Non-Profit Group	T	per day	\$ 194.00
	T	per hour	\$ 35.71
- Local Adult Group	T	per day	\$ 285.76
	T	per hour	\$ 47.76
- Private Function, Commercial or Non-Local	T	per day	\$ 381.95
	T	per hour	\$ 8.33
- Self Clean-Up / Setup - Any User	T	per day	\$ 66.67
Facility Rental Fees - West River's Edge Building			
Main Floor Multipurpose Room:			
- Local Youth / Non-Profit Group	T	per hour	\$ 31.24
	T	per day	\$ 249.81
- Local Adult Group	T	per hour	\$ 41.67
	T	per day	\$ 333.05
- Private Function, Commercial or Non-Local	T	per hour	\$ 46.86
	T	per day	\$ 374.67
Basement Multipurpose Room:			
- Local Youth / Non-Profit Group	T	per hour	\$ 20.81
	T	per day	\$ 166.52
- Local Adult Group	T	per hour	\$ 27.14
	T	per day	\$ 216.71
- Private Function, Commercial or Non-Local	T	per hour	\$ 30.24
	T	per day	\$ 241.67
Main Floor Dressing Room:			
- Local Youth / Non-Profit Group	T	per hour	\$ 10.43
	T	per day	\$ 83.29
- Local Adult Group	T	per hour	\$ 13.57
	T	per day	\$ 108.33