



CITY OF  
FORT SASKATCHEWAN

**Information Report  
Committee of the Whole – May 21, 2024**

**2024 Transit Review & Action Plan**

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**Purpose:**

The purpose of this report is to provide Committee of the Whole with information on the 2024 Transit Review & Action Plan.

**Background:**

The City of Fort Saskatchewan is a growing community, attracting many new residents and workers. To provide quality transit services now and into the near future, Fort Sask Transit (FST) conducted a high-level review of the system.

**Summary Analysis:**

This review evaluated the service against the current service standards to identify areas where the service is performing well and areas in need of improvement. Both the local and commuter services were reviewed, and recommendations reflect the projected needs of passengers.

To meet the current and future demand, the report includes the following recommendations:

- Implement changes recommended through the [Commuter Transit Service Change Administrative Report](#) in 2024.
- Increase the number of trips for the commuter service in 2025 and 2029.
- Introduce local service to developing neighbourhoods in 2027.
- Expand local service later in the evening in 2029.
- Introduce Saturday service for both local and commuter services in 2030.
- Other recommendations include evaluating facility and bus stop needs and the opportunity for partnerships with our regional partners.

The 2024 Transit Review & Action Plan was informed through an analysis of existing data, industry standards and through engagement with passengers.

The recently announced federal funding for transit projects will enable the City to explore improvements that would otherwise be cost prohibitive to achieve in the near term. This review has identified projects that could benefit from this grant funding.

**Financial Implications:**

Overall, over the next seven years, the action plan recommends increasing the hours for commuter service by 2,340 (93%) and the hours for local service by 5,200 (88%). This will require a capital investment of \$980,000 and an operating investment of \$982,200. These recommendations will both maintain and improve existing service levels.

The action plan recommendations will be presented for Council’s consideration and debate on a yearly basis through the regular budget process.

The capital and operating cost impacts for the recommendations are summarized below.

Capital Costs

**Achieving Existing Service Levels**

CAPITAL	2025	2026	2027	2028	2029	2030	2031	Total
Fleet Addition	\$480,000							\$480,000
Bus Stop Amenity		\$500,000						\$500,000
<b>Total</b>	\$480,000	\$500,000						\$980,000

Operating Costs (On-going)

**Achieving Existing Service Levels**

OPERATION	2025	2026	2027	2028	2029	2030	2031	Total
Local costs			\$195,000	\$195,000				\$390,000
Commuter Costs								
Fuel costs			\$9,000	\$9,000				\$18,000
Transfer to Reserve		\$93,000						\$93,000
<b>Total</b>		\$93,000	\$204,000	\$204,000				\$501,000

**Improving Service Levels**

OPERATION	2025	2026	2027	2028	2029	2030	2031	Total
Local costs					\$26,000	\$65,000	\$39,000	\$130,000
Commuter Costs	\$20,000	\$20,000			\$90,000	\$145,600	\$54,600	\$330,200
Fuel costs					\$1,500	\$10,500	\$9,000	\$21,000
Transfer to Reserve								
<b>Total</b>	\$20,000	\$20,000			\$117,500	\$221,100	\$102,600	\$481,200

**Internal/External Impacts:**

The 2024 Transit Review & Action Plan will have impacts on the Fleet, Facilities, and Engineering department, who assist with the procurement of new buses and the installation of new bus stop infrastructure. The Roads business unit within the Public Works department will also be impacted by the installation of new bus stop infrastructure. Corporate Communications will support the promotion of the new service levels.

**Diversity Impacts:**

The recommendations contained in this review are designed to improve accessibility and connectivity for all residents of Fort Saskatchewan. By expanding transit service to developing neighbourhoods and improving bus stop infrastructure, FST service will be provided in a more equitable fashion to all residents.

**Plans/Standards/Legislation:**

City's Strategic Plan:

Goal - Operational Excellence and Continuous Improvement (continuous improvement; constantly looking for ways to improve our services through innovative practices, technology, collaboration, and consultation).

Goal - Well-Planned Community and Resilient Economy (strategically plan, prepare, and manage responsible and sustainable growth for our residents and businesses).

Goal - Welcoming, Compassionate and Active Community (support diverse community needs to create a complete community where everyone, regardless of circumstances is able to experience all the City has to offer).

**Next Steps:**

Recommendations will be brought forward during the regular budget process for consideration.

**Attachments:**

1. Appendix A – 2024 Transit Review & Action Plan

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Approved by:	Jeremy Emann Chief Financial Officer	Date: May 10, 2024
Approved by:	Janel Smith-Duguid Deputy City Manager, Infrastructure & Planning Services	Date: May 13, 2024
Approved by:	Troy Fleming City Manager	Date: May 14, 2024