



CITY OF  
FORT SASKATCHEWAN

**Request for Decision  
Regular Council Meeting\_Dec13\_2022**

**Bylaw C30-22 to Establish User Fees, Rates and Charges for Services**

**Motion:**

1. That Council give first reading to Bylaw C30-22, which establishes user fees, rates, and charges for services provided by the City of Fort Saskatchewan.
2. That Council give second reading to Bylaw C30-22, which establishes user fees, rates, and charges for services provided by the City of Fort Saskatchewan.
3. That Council provide unanimous consent to proceed with third and final reading to Bylaw C30-22, which establishes user fees, rates, and charges for services provided by the City of Fort Saskatchewan.
4. That Council give third reading to Bylaw C33-22, which establishes user fees, rates, and charges for services provided by the City of Fort Saskatchewan.

**Purpose:**

To present Council with information on Bylaw C30-22, which establishes 2023 user fees, rates, and charges for services provided by the City of Fort Saskatchewan.

**Background:**

User Fees and Charges Policy FIN-009-C provides guiding principles and key factors to determine a consistent and transparent approach in establishing user fees and charges for goods and services offered by the City. Departments that charge user fees and charges have developed procedures to align with the Policy for setting and reviewing user fees and charges.

User fees and charges, established through the Policy and the 2023 budget process, are reflected in Bylaw C30-22. In order to collect the revenue outlined during the budget deliberations, it is necessary for Council to approve this Bylaw. Most user fees come into effect on January 1, 2023; however, certain recreation, culture and other user fees come into effect on other dates in 2023 to reflect the needs of specific user groups and the new school year.

**Internal/External Impacts:**

Following third reading of Bylaw C30-22, the Bylaw and user fee schedule will be posted to the City's website.

**Plans/Standards/Legislation:**

The *Municipal Government Act* provides that municipal Councils may by bylaw establish fees for services provided by the municipality.

City's Strategic Plan:

- Goal - Well-Planned Community and Resilient Economy (strategically plan, prepare, and manage responsible and sustainable growth for our residents and businesses).

**Alternatives:**

1. That Council give three readings to Bylaw C30-22, which establishes 2023 user fees, rates, and charges for services provided by the City of Fort Saskatchewan.
2. That Council provide additional revisions to the 2023 user fees, rates, and charges for services provided by the City of Fort Saskatchewan.

**Administrative Recommendation:**

That Council give three readings to Bylaw C30-22, which establishes 2023 user fees, rates, and charges for services provided by the City of Fort Saskatchewan.

**Attachments:**

1. User Fees and Charges Bylaw C30-22
2. Schedule "A" to Bylaw C30-22

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Prepared by:	Sheryl Exley Legislative Officer - Governance	Date: December 5, 2022
Approved by:	Brenda Molter Director, Legislative Services	Date: December 6, 2022
Approved by:	Jeremy Emann Chief Financial Officer	Date: December 6, 2022
Approved by:	John Dance General Manager, Corporate Services	Date: December 6, 2022
Approved by:	Troy Fleming City Manager	Date: December 6, 2022