



October 3, 2022

To: City of Fort Saskatchewan Mayor Gale Katchur, Councillors Lisa Makin, Jibs Abitoye, Birgit Blizzard, Brian Kelly, Gordon Harris, Patrick Noyen

We are pleased to submit our 2022 Operating and Capital grant request and 2023 budget for your review. Our budget has been reviewed by the Library Board's Finance, Development, and Advocacy Committee and the Library Board. The 2023 budget was approved for submission to the City by the Library Board on September 30, 2022.

The Library Board's grant request from the City of Fort Saskatchewan is as follows:

Operating Budget	\$1,332,700
Capital Budget	\$169,500
Total Budget	\$1,502,200
City Grant Request	\$1,317,000

Highlights

Library Growth – 2022/2021 Comparison

We continue to experience steady growth in many of our service and program areas. New cards and renewals have increased 67%, program attendance have increased 53%, and circulation of materials has increased by 34%. The Pandemic led to an increase in digital collection requests, and now that we are fully operational we are seeing increased use of physical items.

Staffing Costs

We are asking for an increase in staffing costs. These costs are due to annual salary adjustment (including COLA) and grid increases for staff. Library hours of operation have returned to pre-Covid, therefore we need to rehire for positions lost. In order to keep costs reasonable, the Library will not be hiring the 2 Masters Librarian positions recommended in the *Best Practices for Public Libraries in Alberta* publication.

We will also hope to expand programming to meet growing community needs.

Increased programming and outreach to meet the community needs


We are excited to announce we will be increasing our technology programming to include classes on iOS, Android, and Windows. The programs aid to equip the community with the necessary skills to use computers, mobile devices and the internet safely, securely and effectively.

We will be increasing our programming for City schools, we will provide programs in Research, Web Smarts, and Identifying Misinformation.

The English Language classes provided in partnership with CALLS has grown extensively. We now offer a larger space, volunteer-based childcare, and resources for many newcomers. We also provide a dedicated career station for newcomers and job seekers.

We are requesting a 6.7% increase in our grant from the City of Fort Saskatchewan due to increased operating costs and inflation, and the return to pre-Covid services and hours. We look forward to our opportunity to address Council with regard to this request.

Sincerely,

A handwritten signature in black ink that reads "Tricia Wall". The signature is written in a cursive, flowing style.

Tricia Wall
Library Director

2023 Budget - Fort Saskatchewan Public Library

Description	2023 Budget	% Change	2022 Budget	2021 Budget	% Change	2021 Actuals	2020 Actuals	2019 Actuals
REVENUE								
Transfer from the City of Fort Saskatchewan	\$1,317,000	6.7%	\$1,234,220	\$1,222,000	1.0%	\$1,222,000	\$1,222,000	\$1,222,000
Donations/Fundraising	\$10,000	42.9%	\$7,000	\$5,000	28.6%	\$12,018	\$20,011	\$5,598
Lost/Damaged Materials	\$842	-83.2%	\$5,000	\$5,000	0.0%	\$348	\$3,113	\$15,828
User Fees & Charges	\$16,000	0.0%	\$16,000	\$16,000	0.0%	\$5,724	\$3,228	\$18,065
Interest Income	\$17,000	-10.5%	\$19,000	\$22,500	-18.4%	\$10,075	\$11,010	\$25,655
Other Government Transfers	\$141,358	0.0%	\$141,358	\$140,628	0.5%	\$136,358	\$140,585	\$146,282
TOTAL REVENUE	\$1,502,200	5.6%	\$1,422,578	\$1,411,128	0.8%	\$1,386,524	\$1,399,947	\$1,433,428
OPERATING EXPENSES								
Salaries, Wages, & Benefits	\$961,500	3.7%	\$927,453	\$918,100	1.0%	\$791,847	\$903,199	\$990,162
Service Maintenance	\$90,500	4.0%	\$87,000	\$84,000	3.4%	\$74,763	\$81,482	\$90,053
Digital Content Costs	\$58,000	16.0%	\$50,000	\$50,000	0.0%	\$52,276	\$58,640	\$48,003
Contracted Services	\$134,600	13.4%	\$118,690	\$115,300	2.9%	\$120,346	\$92,004	\$123,343
Materials, Goods, Supplies and Utilities	\$45,500	2.2%	\$44,500	\$46,743	-5.0%	\$46,867	\$51,619	\$46,987
Training and Development	\$16,900	0.1%	\$16,885	\$17,300	-2.5%	\$0	\$1,061	\$9,256
Advertising and Printing	\$10,000	25.0%	\$8,000	\$10,000	-25.0%	\$5,203	\$5,036	\$13,271
Phones and Postage	\$6,750	-11.2%	\$7,600	\$7,600	0.0%	\$7,817	\$10,074	\$7,393
Insurance	\$4,000	33.3%	\$3,000	\$3,000	0.0%	\$3,975	\$3,650	\$3,499
Interest on Long Term Debt	\$500	0.0%	\$500	\$85	83.0%	\$331	\$514	\$681
Repayment of Long Term Debt	\$2,500	0.0%	\$2,500	\$2,500	0.0%	\$2,201	\$2,018	\$1,851
Other Expenses	\$1,950	0.0%	\$1,950	\$2,000	-2.6%	\$1,698	\$2,006	\$3,046
TOTAL OPERATING EXPENSES	\$1,332,700	5.1%	\$1,268,078	\$1,256,628	0.9%	\$1,107,324	\$1,211,304	\$1,337,545
CAPITAL EXPENSES								
Collection Costs	\$139,500	0.0%	\$139,500	\$139,500	0.0%	\$121,845	\$120,843	\$129,277
Computer Replacement/Acquisition	\$25,000	150.0%	\$10,000	\$10,000	0.0%	\$32,770	\$19,343	\$18,855
Furniture and Equipment, Building Improvements	\$5,000	0.0%	\$5,000	\$5,000	0.0%	\$32,598	\$3,628	\$41,512
TOTAL CAPITAL EXPENSES	\$169,500	8.8%	\$154,500	\$154,500	0.0%	\$187,212	\$143,814	\$189,644
TOTAL EXPENSES	\$1,502,200	5.3%	\$1,422,578	\$1,411,128	0.8%	\$1,294,536	\$1,355,119	\$1,527,189

		2023 Budget - Fort Saskatchewan Public Library								
	GL Code	Description	2023 Budget	% Change	2022 Budget	2021 Budget	% Change	2021 Actuals	2020 Actuals	2019 Actuals
		REVENUE								
Transfer from the City of Fort Saskatchewan	1-1686-74300-	Grant - City of Fort Saskatchewan	\$1,317,000	6.7%	\$1,234,220	\$1,222,000	1.0%	\$1,222,000.00	\$1,222,000.00	\$1,222,000.00
Donations/Fundraising	1-1690-74300-	Donations/Fundraising	\$10,000	42.9%	\$7,000	\$5,000	28.6%	\$12,018.24	\$20,010.97	\$5,598.39
Lost/Damaged Materials	1-1551-74320-	Lost/Damaged Materials	\$842	-83.2%	\$5,000	\$5,000	0.0%	\$348.15	\$3,113.11	\$15,827.62
User Fees & Charges	1-1301-74330-	Copier and Laminating Services	\$10,000	0.0%	\$10,000	\$10,000	0.0%	\$2,955.45	\$2,176.75	\$11,321.26
User Fees & Charges	1-1305-74320-	Sale of Goods (Miscellaneous Revenue)	\$6,000	0.0%	\$6,000	\$6,000	0.0%	\$2,768.83	\$1,051.39	\$6,743.51
Interest Income	1-1601-74300-	Interest on Investments	\$15,000	0.0%	\$15,000	\$15,000	0.0%	\$8,140.99	\$7,314.48	\$22,232.27
Interest Income	1-1602-74300-	Interest on Current Account	\$2,000	-50.0%	\$4,000	\$7,500	-87.5%	\$1,934.36	\$3,695.36	\$3,422.92
Other Government Transfers	1-1683-74300-	Grant - Govt of Alberta Operating	\$136,358	0.0%	\$136,358	\$136,358	0.0%	\$136,358.00	\$136,358.00	\$136,358.00
Other Government Transfers	1-1683-74320-	Grant - STEP (Summer Temporary Employment Program)	\$0	0.0%	\$0	\$0	0.0%	\$0.00	\$0.00	\$2,695.00
Other Government Transfers	1-1690-74300-	Grant - CALLS (Community Adult Learning & Literacy Society)	\$5,000	0.0%	\$5,000	\$4,270	14.6%	\$0.00	\$4,226.90	\$7,229.00
TOTAL REVENUE		TOTAL REVENUE	\$1,502,200	5.6%	\$1,422,578	\$1,411,128	0.8%	\$1,386,524.02	\$1,399,946.96	\$1,433,427.97
OPERATING EXPENSES		OPERATING EXPENSES								
		Salaries, Wages, & Benefits			\$927,453	\$918,100	1.0%		\$903,199.33	\$990,162.06
Salaries, Wages, & Benefits	1-2021-74300-	Salaries - Full Time Staff (Budget now split as GL's below)	\$529,000	-1.2%	\$535,603	\$530,300	1.0%		\$422,167.55	\$565,279.62
Salaries, Wages, & Benefits	1-2021-74320-	Salaries - Circulation	\$245,000				0.0%	\$153,369.84	\$40,250.65	
Salaries, Wages, & Benefits	1 -2021 -74360 -	Salaries - Programs/Collections	\$114,000				0.0%	\$115,782.62	\$45,394.19	
Salaries, Wages, & Benefits	1 -2021 -74330 -	Salaries - Technical services	\$60,000				0.0%	\$56,908.97	\$16,601.35	
Salaries, Wages, & Benefits	1 -2021 -74350 -	Salaries-Administration-	\$110,000				0.0%	\$100,802.65	\$27,774.85	
Salaries, Wages, & Benefits	1-2023-74300-	Wages - Regular Hourly Staff (Budget should be split to GL's below)	\$278,000	17.1%	\$237,350	\$235,000	1.0%		\$178,785.52	\$269,077.35
Salaries, Wages, & Benefits	1 -2023 -74320 -	Wages - Circulation	\$200,000				0.0%	\$154,246.01		
Salaries, Wages, & Benefits	1 -2023 -74330 -	Wages - Technical Services	\$42,000				0.0%	\$40,922.87	\$11,592.70	
Salaries, Wages, & Benefits	1 -2023 -74350 -	Wages-Administration-	\$36,000				0.0%	\$20,579.23	\$2,626.40	
Salaries, Wages, & Benefits	1-2023-74360-	Wages - Security ***								
Salaries, Wages, & Benefits	1-2035-74300-	Benefits (now split as per GL's below)	\$154,500	2.0%	\$151,500	\$150,000	1.0%		\$155,150.73	\$152,929.54
Salaries, Wages, & Benefits	1 -2050 -74350 -	Operations-CPP/BI Expense-Administration-	\$6,000				0.0%	\$5,920.76		
Salaries, Wages, & Benefits	1 -2050 -74320 -	Operations-CPP/BI Expense-Circulation-	\$22,600				0.0%	\$21,511.17		
Salaries, Wages, & Benefits	1 -2050 -74360 -	Operations-CPP/BI Expense-Programs/Collections-	\$10,000				0.0%	\$9,494.67		
Salaries, Wages, & Benefits	1 -2050 -74330 -	Operations-CPP/BI Expense-Technical Services-	\$7,700				0.0%	\$7,575.66		
Salaries, Wages, & Benefits	1 -2065 -74350 -	Operations-Health Benefit Employer-Administratio-	\$4,700				0.0%	\$4,542.27		
Salaries, Wages, & Benefits	1 -2065 -74320 -	Operations-Health Benefit Employer-Circulation-	\$30,000				0.0%	\$29,159.07		
Salaries, Wages, & Benefits	1 -2065 -74360 -	Operations-Health Benefit Employer-Programs/Colli-	\$10,500				0.0%	\$10,115.20		
Salaries, Wages, & Benefits	1 -2065 -74330 -	Operations-Health Benefit Employer-Technical Ser-	\$4,000				0.0%	\$3,836.92		
Salaries, Wages, & Benefits	1 -2070 -74350 -	Operations-LAPP Employer-Administration-	\$12,000				0.0%	\$11,590.11		
Salaries, Wages, & Benefits	1 -2070 -74320 -	Operations-LAPP Employer-Circulation-	\$26,000				0.0%	\$25,219.17		
Salaries, Wages, & Benefits	1 -2070 -74360 -	Operations-LAPP Employer-Programs/Collections-	\$12,000				0.0%	\$12,112.32		
Salaries, Wages, & Benefits	1 -2070 -74330 -	Operations-LAPP Employer-Technical Services-	\$6,000				0.0%	\$6,022.50		
Salaries, Wages, & Benefits	1-2038-74300-	Workers Compensation	\$3,000	0.0%	\$3,000	\$2,800	6.7%	\$2,135.32	\$2,855.39	\$2,875.55
							0.0%			

Service Maintenance	1-2301-74340-	Dynix Computer Support	\$7,500	7.1%	\$7,000	\$7,000	0.0%	\$14,146.90	\$7,274.10	\$6,885.08
Service Maintenance	1-2271-74340-	General Contracted Services	\$13,000	30.0%	\$10,000	\$10,000	0.0%	\$11,755.94	\$13,856.77	\$13,341.24
Service Maintenance	1-2275-74300-	Interior & Vehicle Maintenance - Contracted	\$70,000	0.0%	\$70,000	\$67,000	4.3%	\$48,859.66	\$60,351.17	\$69,826.88
							0.0%			
Digital Content Costs	1-2150-74360-	Licensing Costs On-Line Databases & eBooks	\$58,000	16.0%	\$50,000	\$50,000	0.0%	\$52,276.27	\$58,639.85	\$48,003.23
							0.0%			
Contracted Services	1-2301-74300-	Cost Shared Positions (Strathcona County Library)	\$100,000	11.1%	\$90,000	\$90,000	0.0%	\$97,506.05	\$72,404.54	\$89,846.04
Contracted Services	1-2150-74330-	Digitization of Fort Sask. Record	\$200	-33.3%	\$300	\$300	0.0%	\$159.48	\$215.40	\$2,100.00
Contracted Services	1-2150-74340-	BiblioCommons Catalogue Interface	\$5,000	11.1%	\$4,500	\$4,500	0.0%	\$4,236.40	\$4,340.21	\$4,256.34
Contracted Services	1-2255-74300-	Audit Services	\$11,000	57.1%	\$7,000	\$7,000	0.0%	\$8,316.20	\$7,190.60	\$7,098.00
Contracted Services	1-2286-74300-	Photocopier	\$9,000	20.0%	\$7,500	\$7,500	0.0%	\$8,018.00	\$4,805.96	\$7,774.04
Contracted Services	1-2291-74360-	Programming Services - Children, Adult & Teen	\$9,400	0.1%	\$9,390	\$6,000	36.1%	\$2,110.00	\$3,047.48	\$12,018.49
Contracted Services	1-2260-74340-	Web development contract	\$0	0.0%	\$0	\$0	0.0%			\$250.00
							0.0%			
Materials, Goods, Supplies and Utilities	1-2479-74360-	Programming Supplies - Children, Adult & Teen	\$8,500	6.3%	\$8,000	\$8,000	0.0%	\$8,700.75	\$9,788.17	\$9,738.42
Materials, Goods, Supplies and Utilities	1-2475-74370-	Snacks in the Stacks		0.0%	\$0	\$0	0.0%		\$881.34	\$0.00
Materials, Goods, Supplies and Utilities	1-2475-74350-	Office & Library Supplies	\$18,000	0.0%	\$18,000	\$20,643	-14.7%	\$16,752.13	\$20,349.24	\$18,019.24
Materials, Goods, Supplies and Utilities	1-2475-74340-	Computer Supplies	\$10,000	17.6%	\$8,500	\$8,500	0.0%	\$11,826.89	\$9,713.17	\$8,197.41
Materials, Goods, Supplies and Utilities	1-2505-74300-	Employee Recognition	\$3,000	0.0%	\$3,000	\$2,600	13.3%	\$1,745.15	\$3,172.11	\$3,930.99
Materials, Goods, Supplies and Utilities	1-2151-74300-	Memberships	\$8,000	14.3%	\$7,000	\$7,000	0.0%	\$7,705.94	\$7,645.32	\$6,905.98
Materials, Goods, Supplies and Utilities	1-2557-74300-	Vehicle - Fuel and Oil	\$500		\$0	\$0	0.0%	\$136.05	\$69.48	\$194.66
Materials, Goods, Supplies and Utilities			-\$2,500							
							0.0%			
Training and Development	1-2131-74310-	Board Training/Conferences	\$700	0.0%	\$700	\$700	0.0%	\$0.00	\$0.00	\$580.00
Training and Development	1-2133-74310-	Board Travel	\$2,500	0.0%	\$2,500	\$4,500	-80.0%	\$0.00	-\$631.28	\$2,167.55
Training and Development	1-2132-74310-	Board Meals & accomodations	\$2,600	0.6%	\$2,585	\$1,000	61.3%	\$0.00	\$0.00	\$0.00
Training and Development	1-2131-74300-	Director & Staff Courses/Conferences	\$4,300	0.0%	\$4,300	\$4,300	0.0%	\$168.95	\$3,629.86	
Training and Development	1-2132-74300-	Director & Staff Meals & accomodations (should be split from Travel)	\$3,000	0.0%	\$3,000		100.0%		\$0.00	\$0.00
Training and Development	1-2133-74300-	Director & Staff Travel	\$3,800	0.0%	\$3,800	\$6,800	-78.9%		\$1,523.74	\$2,878.90
							0.0%			
Advertising and Printing	1-2210-74300-	Public Relations & Advertising	\$10,000	25.0%	\$8,000	\$10,000	-25.0%	\$5,203.25	\$5,036.02	\$13,270.64
							0.0%			
Phones and Postage	1-2135-74300-	Postage & Courier	\$700	16.7%	\$600	\$600	0.0%	\$577.49	\$746.68	\$685.24
Phones and Postage	1-2137-74300-	Telephones & Internet	\$6,050	-13.6%	\$7,000	\$7,000	0.0%	\$7,239.29	\$9,327.41	\$6,707.70
							0.0%			
Insurance	1-2120-74300-	Insurance (Includes Vehicle)	\$4,000	33.3%	\$3,000	\$3,000	0.0%	\$3,974.55	\$3,650.25	\$3,499.15
							0.0%			
Interest on Long Term Debt	1-2681-74300-	Interest Payments - Lease	\$500	0.0%	\$500	\$85	83.0%	\$331.38	\$513.74	\$680.98
							0.0%			
Other Expenses	1-2701-74300-	Bank Charges	\$1,950	0.0%	\$1,950	\$2,000	-2.6%	\$1,734.08	\$1,701.00	\$1,954.99
Other Expenses	1-2702-74300-	Cash Over/short			\$0	\$0	0.0%	-\$35.96	\$0.00	-\$41.25
Other Expenses	1-2301-74320-	Strathcona Library Fines			\$0	\$0	0.0%		\$305.20	\$1,132.35
Repayment of Long Term Debt			\$2,500		\$2,500	\$2,500	0.0%	\$2,201.00	\$2,018.26	\$1,851.02
Other Expenses										
Other Expenses	2-6706-74300-	Depr'n Books, Periodicals, and Audio Visual		0.0%	\$0	\$0	0.0%			
Other Expenses	2-6707-74300-	Depr'n Computer and General Capital		0.0%	\$0	\$0	0.0%			
Other Expenses	2-6708-74300-	Depr'n Leasehold Improvements		0.0%	\$0	\$0	0.0%			\$0.00
				0.0%						
Other Expenses	2-5202-74300-	Gain / Loss on Disposal		0.0%	\$0	\$0			\$0.00	
		TOTAL OPERATING EXPENSES	\$1,332,700	5.1%	\$1,268,078	\$1,256,628	0.9%	\$1,107,324	\$1,211,304	\$1,337,545
		CAPITAL EXPENSES								
Collection Costs	2-6803-74300-10001	Books	\$95,000	0.0%	\$95,000	\$95,000	0.0%	\$86,561.62	\$77,952.02	\$86,984.28
Collection Costs	2-6803-74300-10002	Periodicals	\$6,000	0.0%	\$6,000	\$8,500	-41.7%	\$4,559.27	\$11,870.23	\$8,334.83
Collection Costs	2-6803-74300-10003	Audio Visual	\$38,500	0.0%	\$38,500	\$36,000	6.5%	\$30,723.78	\$31,020.94	\$33,957.87
				0.0%						
Computer Replacement/Acquisition	2-6803-74300-10004	PCs, monitors, and other computer equipment	\$25,000	60.0%	\$10,000	\$10,000	0.0%	\$32,769.54	\$19,342.84	\$18,855.18
				0.0%						
Furniture and Equipment, Building Improvements	2-6803-74300-10005	Furniture and Equipment	\$5,000	0.0%	\$5,000	\$5,000	0.0%	\$20,747.65	\$3,628.37	\$33,452.11
Furniture and Equipment, Building Improvements	2-6803-74300-10007	Leasehold Improvements		0.0%	\$0	\$0	0.0%	\$11,850.00		\$8,059.68
				0.0%						
		TOTAL CAPITAL EXPENSES	\$169,500	8.8%	\$154,500	\$154,500	0.0%	\$187,212	\$143,814	\$189,644
				0.0%						
		TOTAL EXPENSES	\$1,502,200	5.3%	\$1,422,578	\$1,411,128	0.8%	\$1,294,536.08	\$1,355,118.61	\$1,527,189.18

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	2022 Budget - Fort Saskatchewan Public Library								
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1-1301-74330-	Copier and Laminating Services	\$10,000	0.0%	\$10,000	\$10,000	0.0%	\$2,955.45	\$2,176.75	\$11,321.26
1-1305-74320-	Sale of Goods (Miscellaneous Revenue)	\$6,000	0.0%	\$6,000	\$6,000	0.0%	\$2,768.83	\$1,051.39	\$6,743.51
1-1601-74300-	Interest on Investments	\$15,000	0.0%	\$15,000	\$15,000	0.0%	\$8,140.99	\$7,314.48	\$22,232.27
1-1602-74300-	Interest on Current Account	\$2,000	-50.0%	\$4,000	\$7,500	-87.5%	\$1,934.36	\$3,695.36	\$3,422.92
1-1683-74300-	Grant - Govt of Alberta Operating	\$136,358	0.0%	\$136,358	\$136,358	0.0%	\$136,358.00	\$136,358.00	\$136,358.00
1-1683-74320-	Grant - STEP (Summer Temporary Employment Program)	\$0	0.0%	\$0	\$0	0.0%	\$0.00	\$0.00	\$2,695.00
1-1690-74300-	Grant - CALLS (Community Adult Learning & Literacy Society)	\$5,000	0.0%	\$5,000	\$4,270	14.6%	\$0.00	\$4,226.90	\$7,229.00
	TOTAL REVENUE	\$1,502,200	5.6%	\$1,422,578	\$1,411,128	0.8%	\$1,386,524.02	\$1,399,946.96	\$1,433,427.97
	OPERATING EXPENSES								
	Salaries, Wages, & Benefits			\$927,453	\$918,100	1.0%		\$903,199.33	\$990,162.06
1-2021-74300-	Salaries - Full Time Staff (Budget now split as GL's below)	\$529,000	-1.2%	\$535,603	\$530,300	1.0%		\$422,167.55	\$565,279.62
1-2021-74320-	Salaries - Circulation	\$245,000				0.0%	\$153,369.84	\$40,250.65	
1 -2021 -74360 -	Salaries - Programs/Collections	\$114,000				0.0%	\$115,782.62	\$45,394.19	
1 -2021 -74330 -	Salaries - Technical services	\$60,000				0.0%	\$56,908.97	\$16,601.35	
1 -2021 -74350 -	Salaries-Administration-	\$110,000				0.0%	\$100,802.65	\$27,774.85	
1-2023-74300-	Wages - Regular Hourly Staff (Budget should be split to GL's below)	\$278,000	17.1%	\$237,350	\$235,000	1.0%		\$178,785.52	\$269,077.35
1 -2023 -74320 -	Wages - Circulation	\$200,000				0.0%	\$154,246.01		
1 -2023 -74330 -	Wages - Technical Services	\$42,000				0.0%	\$40,922.87	\$11,592.70	
1 -2023 -74350 -	Wages-Administration-	\$36,000				0.0%	\$20,579.23	\$2,626.40	
1-2023-74360-	Wages - Security ***								
1-2035-74300-	Benefits (now split as per GL's below)	\$154,500	2.0%	\$151,500	\$150,000	1.0%		\$155,150.73	\$152,929.54
1 -2050 -74350 -	Operations-CPP/EI Expense-Administration-	\$6,000				0.0%	\$5,920.76		
1 -2050 -74320 -	Operations-CPP/EI Expense-Circulation-	\$22,600				0.0%	\$21,511.17		
1 -2050 -74360 -	Operations-CPP/EI Expense-Programs/Collections-	\$10,000				0.0%	\$9,494.67		
1 -2050 -74330 -	Operations-CPP/EI Expense-Technical Services-	\$7,700				0.0%	\$7,575.66		
1 -2065 -74350 -	Operations-Health Benefit Employer-Administratio-	\$4,700				0.0%	\$4,542.27		
1 -2065 -74320 -	Operations-Health Benefit Employer-Circulation-	\$30,000				0.0%	\$29,159.07		
1 -2065 -74360 -	Operations-Health Benefit Employer-Programs/Coll-	\$10,500				0.0%	\$10,115.20		
1 -2065 -74330 -	Operations-Health Benefit Employer-Technical Ser-	\$4,000				0.0%	\$3,836.92		
1 -2070 -74350 -	Operations-LAPP Employer-Administration-	\$12,000				0.0%	\$11,590.11		
1 -2070 -74320 -	Operations-LAPP Employer-Circulation-	\$26,000				0.0%	\$25,219.17		
1 -2070 -74360 -	Operations-LAPP Employer-Programs/Collections-	\$12,000				0.0%	\$12,112.32		
1 -2070 -74330 -	Operations-LAPP Employer-Technical Services-	\$6,000				0.0%	\$6,022.50		
1-2038-74300-	Workers Compensation	\$3,000	0.0%	\$3,000	\$2,800	6.7%	\$2,135.32	\$2,855.39	\$2,875.55
						0.0%			

1-2301-74340-	Dynix Computer Support	\$7,500	7.1%	\$7,000	\$7,000	0.0%	\$14,146.90	\$7,274.10	\$6,885.08
1-2271-74340-	General Contracted Services	\$13,000	30.0%	\$10,000	\$10,000	0.0%	\$11,755.94	\$13,856.77	\$13,341.24
1-2275-74300-	Interior & Vehicle Maintenance - Contracted	\$70,000	0.0%	\$70,000	\$67,000	4.3%	\$48,859.66	\$60,351.17	\$69,826.88
						0.0%			
1-2150-74360-	Licensing Costs On-Line Databases & eBooks	\$58,000	16.0%	\$50,000	\$50,000	0.0%	\$52,276.27	\$58,639.85	\$48,003.23
						0.0%			
1-2301-74300-	Cost Shared Positions (Strathcona County Library)	\$100,000	11.1%	\$90,000	\$90,000	0.0%	\$97,506.05	\$72,404.54	\$89,846.04
1-2150-74330-	Digitization of Fort Sask. Record	\$200	-33.3%	\$300	\$300	0.0%	\$159.48	\$215.40	\$2,100.00
1-2150-74340-	BiblioCommons Catalogue Interface	\$5,000	11.1%	\$4,500	\$4,500	0.0%	\$4,236.40	\$4,340.21	\$4,256.34
1-2255-74300-	Audit Services	\$11,000	57.1%	\$7,000	\$7,000	0.0%	\$8,316.20	\$7,190.60	\$7,098.00
1-2286-74300-	Photocopier	\$9,000	20.0%	\$7,500	\$7,500	0.0%	\$8,018.00	\$4,805.96	\$7,774.04
1-2291-74360-	Programming Services - Children, Adult & Teen	\$9,400	0.1%	\$9,390	\$6,000	36.1%	\$2,110.00	\$3,047.48	\$12,018.49
1-2260-74340-	Web development contract	\$0	0.0%	\$0	\$0	0.0%			\$250.00
						0.0%			
1-2479-74360-	Programming Supplies - Children, Adult & Teen	\$8,500	6.3%	\$8,000	\$8,000	0.0%	\$8,700.75	\$9,788.17	\$9,738.42
1-2475-74370-	Snacks in the Stacks		0.0%	\$0	\$0	0.0%		\$881.34	\$0.00
1-2475-74350-	Office & Library Supplies	\$18,000	0.0%	\$18,000	\$20,643	-14.7%	\$16,752.13	\$20,349.24	\$18,019.24
1-2475-74340-	Computer Supplies	\$10,000	17.6%	\$8,500	\$8,500	0.0%	\$11,826.89	\$9,713.17	\$8,197.41
1-2505-74300-	Employee Recognition	\$3,000	0.0%	\$3,000	\$2,600	13.3%	\$1,745.15	\$3,172.11	\$3,930.99
1-2151-74300-	Memberships	\$8,000	14.3%	\$7,000	\$7,000	0.0%	\$7,705.94	\$7,645.32	\$6,905.98
1-2557-74300-	Vehicle - Fuel and Oil	\$500		\$0	\$0	0.0%	\$136.05	\$69.48	\$194.66
						0.0%			
1-2131-74310-	Board Training/Conferences	\$700	0.0%	\$700	\$700	0.0%	\$0.00	\$0.00	\$580.00
1-2133-74310-	Board Travel	\$2,500	0.0%	\$2,500	\$4,500	-80.0%	\$0.00	-\$631.28	\$2,167.55
1-2132-74310-	Board Meals & accomodations	\$2,600	0.6%	\$2,585	\$1,000	61.3%	\$0.00	\$0.00	\$0.00
1-2131-74300-	Director & Staff Courses/Conferences	\$4,300	0.0%	\$4,300	\$4,300	0.0%		\$168.95	\$3,629.86
1-2132-74300-	Director & Staff Meals & accomodations (should be split from Travel)	\$3,000	0.0%	\$3,000		100.0%		\$0.00	\$0.00
1-2133-74300-	Director & Staff Travel	\$3,800	0.0%	\$3,800	\$6,800	-78.9%		\$1,523.74	\$2,878.90
						0.0%			
1-2210-74300-	Public Relations & Advertising	\$10,000	25.0%	\$8,000	\$10,000	-25.0%	\$5,203.25	\$5,036.02	\$13,270.64
						0.0%			
1-2135-74300-	Postage & Courier	\$700	16.7%	\$600	\$600	0.0%	\$577.49	\$746.68	\$685.24
1-2137-74300-	Telephones & Internet	\$6,050	-13.6%	\$7,000	\$7,000	0.0%	\$7,239.29	\$9,327.41	\$6,707.70
						0.0%			
1-2120-74300-	Insurance (Includes Vehicle)	\$4,000	33.3%	\$3,000	\$3,000	0.0%	\$3,974.55	\$3,650.25	\$3,499.15
						0.0%			
1-2681-74300-	Interest Payments - Lease	\$500	0.0%	\$500	\$85	83.0%	\$331.38	\$513.74	\$680.98
						0.0%			
1-2701-74300-	Bank Charges	\$1,950	0.0%	\$1,950	\$2,000	-2.6%	\$1,734.08	\$1,701.00	\$1,954.99
1-2702-74300-	Cash Over/short			\$0	\$0	0.0%	-\$35.96	\$0.00	-\$41.25
1-2301-74320-	Strathcona Library Fines			\$0	\$0	0.0%		\$305.20	\$1,132.35
2-6706-74300-	Depr'n Books, Periodicals, and Audio Visual		0.0%	\$0	\$0	0.0%			
2-6707-74300-	Depr'n Computer and General Capital		0.0%	\$0	\$0	0.0%			
2-6708-74300-	Depr'n Leasehold Improvements		0.0%	\$0	\$0	0.0%			\$0.00
			0.0%						
2-5202-74300-	Gain / Loss on Disposal		0.0%	\$0	\$0			\$0.00	
	TOTAL OPERATING EXPENSES	\$1,332,700	5.3%	\$1,265,578	\$1,254,128	0.9%	\$1,105,123	\$1,209,286	\$1,335,694
	CAPITAL EXPENSES								
2-6803-74300-10001	Books	\$95,000	0.0%	\$95,000	\$95,000	0.0%	\$86,561.62	\$77,952.02	\$86,984.28
2-6803-74300-10002	Periodicals	\$6,000	0.0%	\$6,000	\$8,500	-41.7%	\$4,559.27	\$11,870.23	\$8,334.83
2-6803-74300-10003	Audio Visual	\$38,500	0.0%	\$38,500	\$36,000	6.5%	\$30,723.78	\$31,020.94	\$33,957.87
			0.0%						
2-6803-74300-10004	PCs, monitors, and other computer equipment	\$25,000	60.0%	\$10,000	\$10,000	0.0%	\$32,769.54	\$19,342.84	\$18,855.18
			0.0%						

2-6803-74300-10005	Furniture and Equipment	\$5,000	0.0%	\$5,000	\$5,000	0.0%	\$20,747.65	\$3,628.37	\$33,452.11
2-6803-74300-10007	Leasehold Improvements		0.0%	\$0	\$0	0.0%	\$11,850.00		\$8,059.68
			0.0%						
	TOTAL CAPITAL EXPENSES	\$169,500	8.8%	\$154,500	\$154,500	0.0%	\$187,212	\$143,814	\$189,644
			0.0%						
	TOTAL EXPENSES	\$1,502,200	5.5%	\$1,420,078	\$1,408,628	0.8%	\$1,292,335.08	\$1,353,100.35	\$1,525,338.16