



CITY OF
FORT SASKATCHEWAN

**Request for Decision
Regular Council Meeting_Dec13_2022**

Transfer Station Capital Project – Alberta Recycling Management Authority Grant

Motion:

That Council allocate the Alberta Recycling Management Authority grant, in an amount of \$25,000, to the Transfer Station Site Enhancement Capital Budget.

Purpose:

The purpose of this report is to provide Council with information pertaining to grant funding from the Alberta Recycling Management Authority (ARMA) for the purchase of a used oil containment building and tank, and to request that the funds be allocated to the Transfer Station Site Enhancement project.

Background:

On September 22, 2020, Council approved the use of the Province's Municipal Stimulus Program (MSP) grant for the Transfer Station Site Enhancement Project. Construction on the site began in the summer 2021 and will be completed in 2022.

Earlier this year, following discussions with ARMA, Fort Saskatchewan was awarded a grant-funded used oil containment building and tank. This purpose-built structure includes a 2,200 liter tank housed within a shipping container.

On October 31, 2022, the City received the maximum allowable grant funding of \$25,000 on October 31, 2022.

Summary Analysis:

The City of Fort Saskatchewan has received \$25,000 through the ARMA to support the Transfer & Eco-Station Site Enhancement Capital Project. Administration proposes applying the \$25,000 ARMA grant towards the capital project

The redesigned site ensures that all materials are properly contained to prevent the release of hazardous substances into the environment. The addition of the new storage tank and adding secondary containment to collect used oil onsite helps ensure materials are properly disposed.

Financial Implications:

Administration is proposing that the grant funding be allocated to offset the cost of the Transfer Station Site Enhancement Capital Project. It is currently recorded as a revenue under the Transfer Station operation.

The used oil tank unit is considered a capital purchase. As the intent of the ARMA grant funding is to offset this purchase, Council can allocate the grant funding revenue to the Transfer Station Enhancement Capital Project.

The project budget will therefore be revised as follows:

Project Budget:	\$4,245,165
ARMA grant funding	\$ 25,000
Revised budget:	\$4,270,165

The project is forecasted to be on budget.

The total cost for the structure and tank was \$26,728.

Internal/External Impacts:

There are no anticipated impacts of using the additional funding to increase the project budget.

Risk Analysis:

If the grant funding is not allocated to the Transfer Station Site Enhancement Project, it will be allocated to the Transfer Station operating budget for the 2022 fiscal year and will be allocated to City reserves as per FIN-022-C - Allocation of Operating Budget Surplus Policy.

Plans/Standards/Legislation:

Proper containment and handling of hazardous materials is required by the Province's *Environmental Protection and Enhancement Act*.

City's Strategic Plan:

- Goal - Strategically Managed Infrastructure (maximize our existing infrastructure and plan for long-term efficiency, cost and resiliency when considering new infrastructure).
- Goal - Environmental Stewardship and Climate Change Readiness (a commitment is in place to using our resources wisely and preparing City operations to manage climate change impacts).

Alternatives:

1. That Council allocate the Alberta Recycling Management Authority grant, in an amount of \$25,000, to the Transfer Station Site Enhancement Project Budget.
2. That the Alberta Recycling Management Authority grant revenue remains allocated to the Transfer Station operation revenue.

Administrative Recommendation:

Administration recommends that Council allocates the ARMA grant, in an amount of \$25,000, to the Transfer Station Capital Project Budget.

Approved by: Richard Gagnon Date: November 10, 2022
Director, Public Works

Approved by: Jeremy Emann Date: December 1, 2022
Chief Financial Officer

Approved by: Janel Smith-Duguid Date: December 1, 2022
General Manager, Infrastructure & Planning Services

Approved by: Troy Fleming Date: December 1, 2022
City Manager