



**CITY OF FORT SASKATCHEWAN  
MINUTES  
REGULAR COUNCIL  
Monday, July 10, 2017 - 6:00 p.m.  
Council Chambers – City Hall**

**Present:**

Members of Council:

Mayor Gale Katchur  
Councillor Birgit Blizzard  
Councillor Sheldon Bossert  
Councillor Frank Garritsen  
Councillor Stew Hennig  
Councillor Arjun Randhawa  
Councillor Ed Sperling

Administration:

Brenda Rauckman, Acting City Manager  
John Dance, General Manager, Corporate Services  
Janel Smith-Duguid, Acting General Manager, Infrastructure & Planning  
Robert Stephenson, Acting Director, Legislative Services  
Jeremy Emann, Chief Financial Officer  
Richard Gagnon, Director, Infrastructure Management  
Barb Shuman, Director, Recreation Services  
Dean McCartney, Acting Director, Planning & Development  
Wendy Kinsella, Director, Corporate Communications  
Matthew Siddons, Current Planner  
Marley Hanrahan, Senior Infrastructure Accountant  
Joey Farebrother, Engineering Coordinator  
Reade Beaudoin, Digital Media Coordinator  
Sheryl Exley, Recording Secretary

**1. Call to Order**

Mayor Katchur called the July 10, 2017 regular Council meeting to order at 6:03 p.m.

**2. Approval of Minutes of June 27, 2017 Regular Council Meeting**

**R133-17**

MOVED BY Councillor Hennig that the minutes of the June 27, 2017 regular Council meeting be adopted as presented.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,  
Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

### **3. Delegations**

The following individuals were in attendance to speak in favour of the High Performance Sports Field Grandstand and Press Box:

- Brent Kellington, Fort Saskatchewan Minor Football
- Peter Vandermeulen, Fort Sting Football

Brian Kelly, business owner and member of the Fort Saskatchewan Chamber of Commerce was in attendance to request Council to accept the Governance Review Report as information and to table the Financial Reserve Policy and the Operating Budget Surplus Policy until the new Council is elected this fall.

Andrea MacKay, resident was in attendance and spoke to the recommendations in the Governance Review Report and to Councillor Bossert's Notice of Motion on landscaping completion requirements.

### **4. Public Hearing**

#### **4.1 Bylaw C13-17 – Amend Land Use Bylaw C10-13 – Include Kennel as a Discretionary Use to the C5 – Fort Mall Redevelopment District Regulations**

Presented by: Matthew Siddons, Current Planner

Mayor Katchur opened Public Hearing at 6:30 p.m.

A Public Hearing was held to hear any submissions for and against Bylaw C13-17, which amends Land Use Bylaw C10-13 to include Kennel as a Discretionary Use to the C5 - Fort Mall Redevelopment District Regulations. Bylaw C13-17 received first reading at the June 27, 2017 regular Council meeting.

Mayor Katchur asked if anyone in attendance wished to speak in favour or against Bylaw C13-17.

The following individuals spoke in favour of Bylaw C13-17:

- Ali Dehghan, K-9 Doggie Day Care (applicant)
- Scott Hurry, resident
- Karen Welk, resident
- Katarzyna Dragowska, resident

Harvey Milke, resident spoke against Bylaw C13-17.

Mayor Katchur closed Public Hearing at 7:29 p.m.

Mayor Katchur called a short recess at 7:29 p.m.

The regular Council meeting reconvened at 7:39 p.m.

**5. Business Arising from Public Hearing**

**5.1 Bylaw C13-17 – Amend Land Use Bylaw C10-13 – Include Kennel as a Discretionary Use to the C5 – Fort Mall Redevelopment District Regulations, 2<sup>nd</sup> & 3<sup>rd</sup> reading**

Presented by: Matthew Siddons, Current Planner

**R134-17**

MOVED BY Councillor Bossert that Council amend Bylaw C13-17 to prohibit outside enclosures for kennel uses by deleting the following from the Bylaw:

6.13.15 Outside enclosures for Kennels:

- a) Outdoor enclosures for kennels shall be located to minimize impact on surrounding developments, and shall be enclosed on all sides by fencing or landscaping, or a combination of both.

and adding the following:

6.13.2 (b) C5 Discretionary Uses

Kennel\*\*\*

\*\*\* Outside enclosures, pens, or exercise areas are not permitted

In Favour: Gale Katchur, Stew Hennig, Sheldon Bossert, Ed Sperling

Against: Frank Garritsen, Arjun Randhawa, Birgit Blizzard

CARRIED

**R135-17**

MOVED BY Councillor Bossert that Council give second reading to Bylaw C13-17 to amend Land Use Bylaw C10-13, as amended.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Birgit Blizzard, Sheldon Bossert, Ed Sperling

Against: Arjun Randhawa

CARRIED

**R136-17**

MOVED BY Councillor Bossert that Council give third reading to Bylaw C13-17 to amend Land Use Bylaw C10-13.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Birgit Blizzard, Sheldon Bossert, Ed Sperling

Against: Arjun Randhawa

CARRIED

Mayor Katchur called a short recess at 8:11 p.m.

The regular Council meeting reconvened at 8:15 p.m.

## **6. Unfinished Business**

### **6.1 Council Remuneration and Expense Procedure**

Presented by: Robert Stephenson, Acting Director, Legislative Services

**R137-17**                MOVED BY Councillor Bossert that Council adopt Council Remuneration and Expenses Procedure GOV-009-C.

**R138-17**                MOVED BY Councillor Bossert that Council amend Council Remuneration and Expenses Procedure GOV-009-C to remove per diems as a form of Council remuneration.

In Favour:        Arjun Randhawa, Sheldon Bossert, Ed Sperling

Against:            Gale Katchur, Frank Garritsen, Stew Hennig, Birgit Blizzard

DEFEATED

**R139-17**                MOVED BY Councillor Hennig that Council amend Council Remuneration and Expenses Procedure GOV-009-C by removing Section 1.2 (a) to eliminate the transfer of funding from another Council member's budget.

In Favour:        Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

**R140-17**                MOVED BY Councillor Hennig that Council amend Council Remuneration and Expenses Procedure GOV-009-C to revise Section 3.3 to read: "Per diems are intended to reimburse Councillors for attendance at functions they are required to attend by the direction of Council.

In Favour:        Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

Against:            Gale Katchur, Frank Garritsen

CARRIED

**R141-17** MOVED BY Councillor Randhawa that Council amend Council Remuneration and Expenses Procedure GOV-009-C by removing the wording “conference banquet/gala” from Section 5.3(b).

In Favour: Arjun Randhawa, Sheldon Bossert, Ed Sperling

Against: Gale Katchur, Frank Garritsen, Stew Hennig, Birgit Blizzard

DEFEATED

**R142-17** MOVED BY Councillor Garritsen that Council amend Council Remuneration and Expenses Procedure GOV-009-C to revise Section 5.4 to read “Members of Council shall complete an expense claim, including original or copies of receipts, for any expense reimbursements.”

In Favour: Frank Garritsen

Against: Gale Katchur, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

DEFEATED

Council Resolution #137-17 was voted on, as amended; and

CARRIED UNANIMOUSLY

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

**R143-17** MOVED BY Councillor Bossert that Council repeal the City Council Remuneration Policy GOV-009-C.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

**R144-17** MOVED BY Councillor Bossert that Council repeal the City Council Remuneration Procedure GOV-009-C.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

**R145-17** MOVED BY Councillor Bossert that Council repeal the Travel and Expense Claims Policy FIN-012-C. Sheldon Bossert

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

Mayor Katchur called a short recess at 9:17 p.m.

The regular Council meeting reconvened at 9:26 p.m.

**R146-17** MOVED BY Councillor Garritsen that the July 10, 2017 regular Council meeting be extended past 10:00 p.m.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

## **6.2 Governance Review**

Presented by: Ian McCormack, Strategic Steps Inc.

**R147-17** MOVED BY Councillor Bossert that Council accept the report's findings and recommendations and directs Administration to create an implementation plan for all recommendations found in the Governance Review Report, and further that the implementation plan include all 24 recommendations to come forward in the first quarter of 2018.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

## **7. New Business**

### **7.1 Adoption of Cemetery Master Plan**

Presented by: Richard Gagnon, Director, Infrastructure Management

**R148-17** MOVED BY Councillor Blizzard that Council approve the Fort Saskatchewan Cemetery Master Plan as a guiding document for future development of the Fort Saskatchewan Cemetery, and as attached to the Council Report dated July 10, 2017.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

**7.2 Financial Reserves Policy FIN-021-C**

Presented by: Jeremy Emann, Chief Financial Officer and Marley Hanrahan, Senior Infrastructure Accountant

**R149-17**

MOVED BY Councillor Randhawa that Council adopt Financial Reserves Policy FIN-021-C.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

**7.3 Allocation of Operating Budget Surplus Policy FIN-022-C and Historical Staff Surpluses and Mitigation Strategies**

Presented by: Jeremy Emann, Chief Financial Officer

**R150-17**

MOVED BY Councillor Randhawa that Council adopt Allocation of Operating Budget Surplus Policy FIN-022-C.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

**7.4 High Performance Sports Field Grandstand and Press Box**

Presented by: Barb Shuman, Director, Recreation Services

**R151-17**

MOVED BY Councillor Hennig that Council approve construction of a 1,000 seat capacity grandstand and press box at the High Performance Sports Field with \$431,905 to be funded from the Capital Projects Reserve, of which \$290,000 is to be repaid to the reserve.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Birgit Blizzard, Sheldon Bossert, Ed Sperling

Against: Arjun Randhawa

CARRIED

## **8. Bylaws**

### **8.1 Bylaw C14-17 – Off-Site Levy Bylaw – 2<sup>nd</sup> & 3<sup>rd</sup> reading**

Presented by: Janel Smith-Duguid, Acting General Manager, Infrastructure & Planning

**R152-17**

MOVED BY Councillor Blizzard that Council give second reading to Bylaw C14-17 to provide for the imposition of an Off-Site Levy for lands proposed for subdivision and development in defined new growth areas within Fort Saskatchewan's municipal boundaries.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,  
Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

**R153-17**

MOVED BY Councillor Blizzard that Council give third reading to Bylaw C14-17 to provide for the imposition of an Off-Site Levy for lands proposed for subdivision and development in defined new growth areas within Fort Saskatchewan's municipal boundaries.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,  
Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

### **8.2 Bylaw C15-17 – Amend Land Use Bylaw C10-13 – 1<sup>st</sup> reading**

Presented by: Dean McCartney, Acting Director, Planning & Development

**R154-17**

MOVED BY Councillor Sperling that Bylaw C15-17 be given first reading, which is a bylaw to amend Land Use Bylaw C10-13.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,  
Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

## **9. Notice of Motion**

### **9.1 Landscaping Completion Requirements**

**R155-17**

MOVED BY Councillor Bossert that Administration be directed to present Council with a report outlining options for the municipality to ensure landscaping following residential development is completed in an appropriate period of time.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,  
Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY



## 10. Points of Interest

Members of Council were given the opportunity to bring forward information that would be of interest to the public.

## 11. Councillor Inquiries

Members of Council were given the opportunity to ask questions and provide concerns and comments.

## 12. In-Camera Session

### 12.1 City Manager Recruitment

**R156-17**

MOVED BY Councillor Garritsen that Council move in-camera at 11:34 p.m. to discuss the City Manager Recruitment, which falls under the authority of the *Freedom of Information and Protection of Privacy Act* (FOIP), Section 19(1), Confidential Evaluations.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

**R157-17**

MOVED BY Councillor Garritsen that Council return to open session at 11:42 p.m.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

**R158-17**

MOVED BY Councillor Garritsen that Council approve the terms of employment as provided in the draft employment contract presented in-camera and name Troy Fleming as the successful applicant for the position of City Manager / Chief Administrative Officer.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

**13. Adjournment**

The regular Council meeting of July 10, 2017 adjourned at 11:45 p.m.

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Mayor

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Acting Director, Legislative Services