



CITY OF FORT SASKATCHEWAN AGENDA

Regular Council Meeting **Tuesday, August 23, 2016 – 6:00 P.M.** **Council Chambers – City Hall**

- | | | |
|------------------|--|--|
| 6:00 P.M. | 1. Call to Order | Mayor Katchur |
| | 2. Approval of Minutes of July 12, 2016 Regular Council Meeting | (attachment) |
| | 3. Delegations | |
| | <i>Those individuals in attendance at the meeting will be provided with an opportunity to address Council regarding an item on the agenda, with the exception of those items for which a Public Hearing is required or has been held. Each individual will be allowed a maximum of five (5) minutes.</i> | |
| | 4. Presentation: | |
| (15 min.) | 4.1 Fort Saskatchewan Historical Society – Canada's 150 th Birthday Commemorative Project | Norma Leader,
Vice-Chair, Fort
Sask. Historical
Society
(attachment) |
| | 5. Unfinished Business | |
| | 6. New Business | |
| | 6.1 Assessment Review Board Members | Brenda Molter
(attachment) |
| | 7. Bylaws | |
| | 7.1 Bylaw C12-16 – A Bylaw to Amend Road Closure Bylaw C3-15 - Cemetery Road and 109 Street – 3 readings | Matthew Siddons
(attachment) |
| | 7.2 Bylaw C13-16 – Close a Portion of the Old Pointe Aux Pins Road Allowance in Westpark – 1 st reading | Matthew Siddons
(attachment) |
| | 8. Notice of Motion | |
| | 9. Points of Interest | |
| | 10. Councillor Inquiries | |
| | 11. In-Camera | |
| | 11.1 Land Matter | (attachment) |
| | 12. Adjournment | |



CITY OF FORT SASKATCHEWAN
MINUTES
REGULAR COUNCIL
Tuesday, July 12, 2016 - 6:00 PM
Council Chambers – City Hall

Present:

Members of Council:

Mayor Gale Katchur
Councillor Birgit Blizzard
Councillor Sheldon Bossert (via telephone)
Councillor Frank Garritsen
Councillor Stew Hennig
Councillor Arjun Randhawa

Administration:

Kelly Kloss, City Manager
Troy Fleming, General Manager, Infrastructure & Community Services
Brenda Rauckman, General Manager, Corporate & Protective Services
Robert Stephenson, Acting Director, Legislative Services
Wendy Kinsella, Director, Corporate Communications
Grant Schaffer, Director, Project Management
Patty Walker, Director, Corporate Strategy
Reade Beaudoin, Digital Media Coordinator
Sheryl Exley, Recording Secretary

Regrets:

Councillor Ed Sperling

In accordance with Section 199 of the *Municipal Government Act*, notice is hereby given that telephone conferencing will be used to connect Councillor Sheldon Bossert from a remote location.

1. Call to Order

Mayor Katchur called the regular Council Meeting of July 12, 2016 to order at 6:02 p.m.

2. Approval of Minutes of June 28, 2016 Regular Council Meeting

R117-16 MOVED BY Councillor Blizzard that the minutes of the June 28, 2016 regular Council Meeting be adopted as presented.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,
 Birgit Blizzard, Sheldon Bossert

Absent: Ed Sperling

CARRIED UNANIMOUSLY

3. Delegations

None.

4. Unfinished Business

None.

5. New Business

5.1 School Resource Officer 2015/2016 Year End Report

Presented by: S/Sgt. Peter Tewfik, Acting Officer in Charge, Fort Saskatchewan
RCMP Detachment

S/Sgt. Peter Tewfik, Acting Officer in Charge, Fort Saskatchewan RCMP Detachment
presented Council an overview of the 2015/2016 School Resource Officer Program.

5.2 West River's Edge Lions Community Pond Floating Dock

Presented by: Grant Schaffer, Director, Project Management and Don Westman, Fort
Saskatchewan Lions Club

R118-16

MOVED BY Councillor Garritsen that Council prepay the total construction cost in the
amount of \$66,000 without interest for a floating dock to be located at the Lions
Community Fish Pond in West River's Edge with funding coming from the Self-
Financing Infrastructure Reserve, and that reimbursement to the City be received by
the end of 2017 from the Fort Saskatchewan Lions Club Community Grant.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,
Birgit Blizzard, Sheldon Bossert

Absent: Ed Sperling

CARRIED UNANIMOUSLY

R119-16

MOVED BY Councillor Garritsen that Council approve a one-time expense of \$15,500,
and on-going operating costs of \$12,300 as part of the 2017 City budget to set-up and
maintain the floating dock.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,
Birgit Blizzard, Sheldon Bossert

Absent: Ed Sperling

CARRIED UNANIMOUSLY

Mayor Katchur called a short recess at 6:50 p.m.

The regular Council Meeting reconvened at 6:52 p.m.

5.3 Second Quarter Capital Project Update – 2016

Presented by: Grant Schaffer, Director, Project Management

Grant Schaffer, Director, Project Management presented Council with an update on the status of the 2016 Capital Project Program.

5.4 Sump Pump Retrofit Program

Presented by: Grant Schaffer, Director, Project Management

Grant Schaffer, Director, Project Management presented Council with an update on the status of the Sump Pump Retrofit Program.

5.5 Progress Report – 2014-2017 Strategic Plan

Presented by: Patty Walker, Director, Corporate Strategy

Patty Walker, Director, Corporate Strategy presented Council with an update on the progress achieved on the 2014 - 2017 Strategic Plan.

6. Bylaws

None.

7. Notice of Motion

None.

8. Points of Interest

Members of Council were given the opportunity to bring forward information that would be of interest to the public.

9. Councillor Inquiries

Members of Council were given the opportunity to ask questions and provide concerns and comments.

10. Adjournment

The regular Council Meeting of July 12, 2016 adjourned at 7:39 p.m.

Mayor

Acting Director, Legislative Services

CITY OF FORT SASKATCHEWAN

Fort Saskatchewan Historical Society Presentation to Council Canada's 150th Birthday Commemorative Project

Purpose:

Ms. Norma Leader, Vice-Chair, Fort Saskatchewan Historical Society will be in attendance to make a presentation on the Fort Saskatchewan Historical Society's commemorative project for Canada's 150th Birthday in 2017.

Action Required:

That Ms. Norma Leader be thanked for her presentation.

File No.:

Prepared by:	Sheryl Exley Legislative Officer	Date: August 17, 2016
Approved by:	Brenda Molter Director, Legislative Services	Date: August 17, 2016
Reviewed by:	Kelly Kloss City Manager	Date: August 17, 2016
Submitted to:	City Council	Date: August 23, 2016

CITY OF FORT SASKATCHEWAN

Assessment Review Board Members

Motion:

That Council appoint the following individuals, as members of the Assessment Review Board for a term ending December 31, 2016:

Bennett, Judy	Hennig, Stewart
Chartrand, Darlene	Knowles, Richard
Chauvet, Paul	Normandeau, Guy
Dennett, Jack	Ralph, Raymond
Graff, Russell	Ross, Dianne
Groszko, Tina	

Purpose:

To appoint members to the Assessment Review Board (ARB) for a term ending December 31, 2016.

Background:

In the winter of 2009 the Minister of Municipal Affairs introduced amendments to the *Municipal Government Act* changing the operation and makeup of the former ARB. As a result of the changes, the Capital Region Assessment Services Commission (CRASC) proposed providing ARB hearing services to its members. CRASC has been providing services to the City since January 2010.

As per Bylaw C14-10, the Assessment Complaints Manager, in consultation with the City, may appoint up to three Members from the list of individuals adopted by Council resolution as a Board Member for individual hearings.

The list includes the names of individuals who have successfully completed the provincially legislated training courses and are qualified to sit on the ARB and are available to CRASC participating municipalities.

Plans/Standards/Legislation:

The appointment of ARB members falls under Part 11 of the *Municipal Government Act* and City of Fort Saskatchewan Bylaw C14-10.

File No.: 1320_20/ASSE

Prepared by:	Sheryl Exley Legislative Officer	Date: August 8, 2016
Approved by:	Brenda Molter Director, Legislative Services	Date: August 9, 2016
Approved by:	Brenda Rauckman General Manager, Corporate Services	Date: August 9, 2016
Reviewed by:	Kelly Kloss City Manager	Date: August 9, 2016
Submitted to:	City Council	Date: August 23, 2016

CITY OF FORT SASKATCHEWAN
Bylaw C12-16 - A Bylaw to Amend Road Closure Bylaw C3-15
(Cemetery Road and 109 Street)

Motions:

1. That Council give first reading to Bylaw C12-16, which amends Road Closure Bylaw C3-15 (Cemetery Road and 109 Street).
2. That Council give second reading to Bylaw C12-16, which amends Road Closure Bylaw C3-15 (Cemetery Road and 109 Street).
3. That Council provide unanimous consent to proceed with third and final reading to Bylaw C12-16, which amends Road Closure Bylaw C3-15 (Cemetery Road and 109 Street).
4. That Council give third reading to Bylaw C12-16, which amends Road Closure Bylaw C3-15 (Cemetery Road and 109 Street).

Purpose:

To present Council with information and to request three readings to Bylaw C12-16, which amends Road Closure Bylaw C3-15.

Background:

Bylaw C12-16 is an amendment to Road Closure Bylaw C3-15.

In the fall of 2008, the City completed a capital project to extend 86 Avenue from 101 Street to 109 Street. The extension of 86 Avenue resulted in reconfiguring the intersection at Cemetery Road and 109 Street. This created surplus road right-of-way lands.

Subsequently, Bylaw C5-09 was approved on June 23, 2009 to close the surplus road right-of-way lands. However, this Bylaw was rejected by Alberta Land Titles because of an error in the legal description.

Bylaw C3-15 was approved on January 13, 2015 to amend the legal description in Bylaw C5-09. This Bylaw was also rejected by Alberta Land Titles because the legal description provided by the surveyor did not meet their requirements.

Bylaw C12-16 will amend the legal description in Bylaw C3-15. The surveyor has provided a revised legal description that has been reviewed and approved by Alberta Land Titles.

The lands created by this road closure will be consolidated with Lot 1, Block 2, Plan 042 4820. This lot is owned by the City and is zoned UR- Urban Reserve District.

Recommendation:

That Council give three readings to Bylaw C12-16, amending Road Closure Bylaw C3-15 (Cemetery Road and 109 Street).

External Communications/Participation:

As the proposed Bylaw is not changing the intent of the original Bylaws, there is no requirement for notification or advertisement.

Enclosures:

1. Bylaw C12-16
2. Appendix A - Bylaw C3-15
3. Appendix B - Bylaw C5-09

File No.: Bylaw C12-16

Prepared by:	Matthew Siddons Current Planner, Planning & Development	Date: August 2, 2016
Approved by:	Dean McCartney Acting Director, Planning & Development	Date: August 12, 2016
Approved by:	Troy Fleming, General Manager, Infrastructure and Community Services	Date: August 12, 2016
Reviewed by:	Kelly Kloss City Manager	Date: August 15, 2016
Submitted to:	City Council	Date: August 23, 2016



CITY OF FORT SASKATCHEWAN

BYLAW C3-15

**A BYLAW OF THE CITY OF FORT SASKATCHEWAN IN THE
PROVINCE OF ALBERTA TO AMEND ROAD CLOSURE BYLAW C5-09 –
CEMETERY ROAD AND 109 STREET**

NOW THEREFORE, the Council of the City of Fort Saskatchewan, duly assembled, enacts as follows:

1. This Bylaw is cited as the Amendment to Road Closure Bylaw C5-09 for Cemetery Road and 109 Street.
2. That the road closure legal description in Bylaw C5-09 be deleted and replaced with the following:

FIRSTLY

ALL THAT PORTION OF ROAD PLAN 2571EO SHOWN AS AREA 'A'
EXCEPTING THEREOUT ALL MINES AND MINERALS

SECONDLY

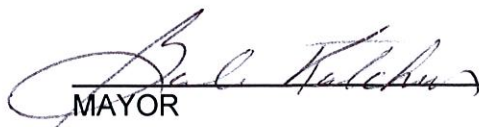
ALL THAT PORTION OF ROAD PLAN 2571EO SHOWN AS AREA 'B'
EXCEPTING THEREOUT ALL MINES AND MINERALS

3. That Schedule "A" of Bylaw C5-09 be deleted and be replaced with Schedule "A" attached to this Bylaw.
4. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.
5. This Bylaw becomes effective upon third and final reading.

READ a first time this 13th day of January 2015.

READ a second time this 13th day of January 2015.

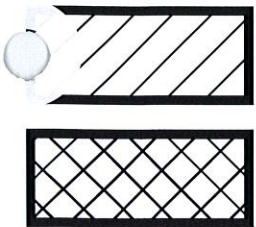
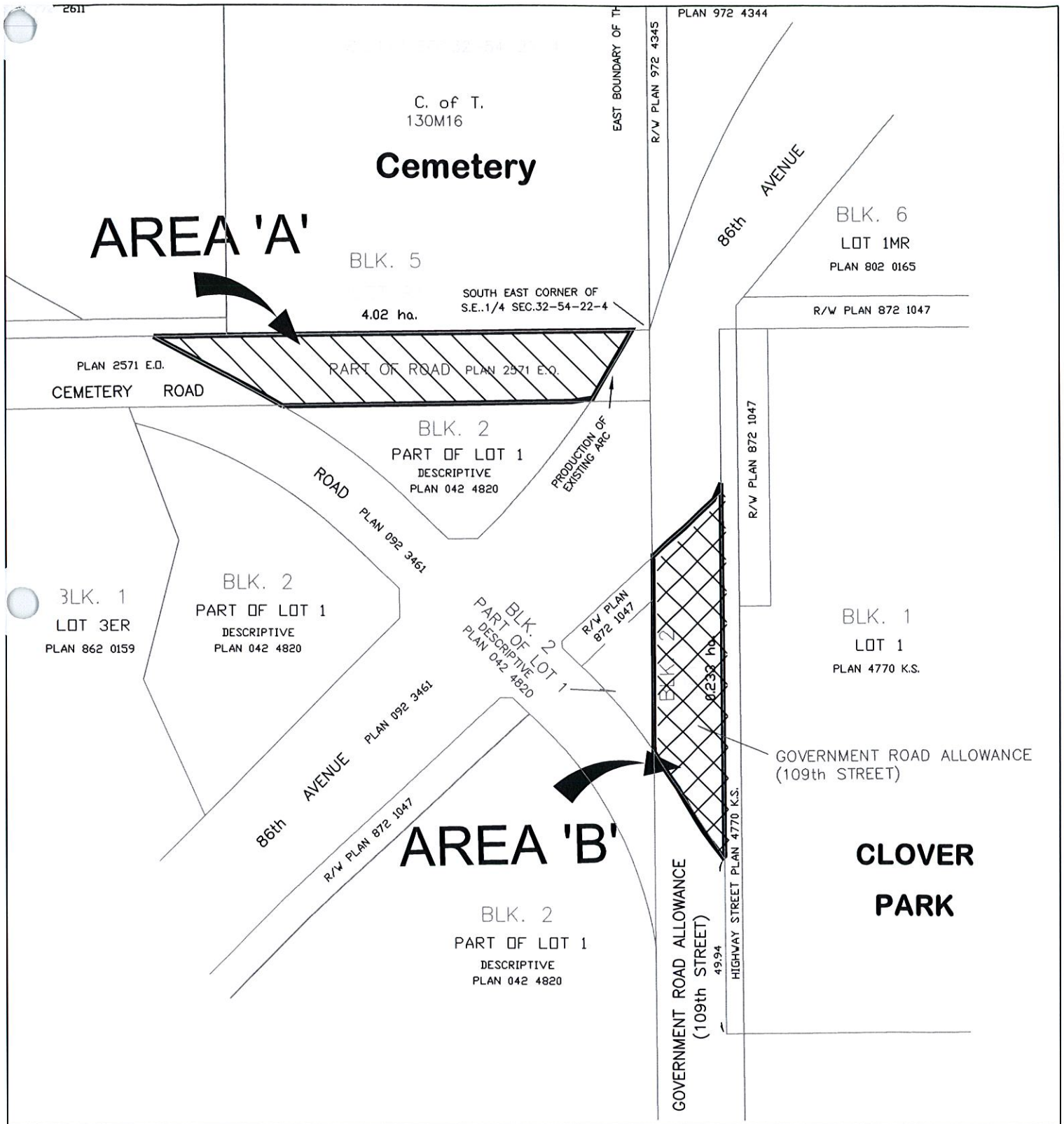
READ a third time and finally passed this 13th day of January 2015.


MAYOR


DIRECTOR, LEGISLATIVE SERVICES

DATE SIGNED: January 14, 2015

Bylaw C3-15 Schedule "A"



AREA 'A'

AREA 'B'





AMENDED	
Bylaw:	C3-15
Date:	Jan. 13/15
Approved:	Shae

CITY OF FORT SASKATCHEWAN

BYLAW C5-09

A BYLAW OF THE CITY OF FORT SASKATCHEWAN, IN THE PROVINCE OF ALBERTA, AUTHORIZING THE COUNCIL OF THE CITY OF FORT SASKATCHEWAN TO CLOSE A ROAD, BEING A PORTION OF GOVERNMENT ROAD ALLOWANCE (CEMETERY ROAD AND 109 STREET)

WHEREAS the land hereafter described is not required for public travel; and

WHEREAS Council has considered the proposed closing and has agreed that it is in the public interest to pass this bylaw

NOW THEREFORE, the Council of the City of Fort Saskatchewan, duly assembled, enacts as follows:

1. That all that portion of government road allowance (109 street and Cemetery Road) lying within the limits of Area 'A',

FIRSTLY

PLAN 2571EO

ALL THAT PORTION OF ROAD LYING WITHIN THE LIMITS OF PLAN _____
EXCEPTING OF MINE AND MINERALS

SECONDLY

MERIDIAN 4 RANGE 22 TOWNSHIP 54

ALL THAT PORTION OF ORIGINAL GOVERNMENT ROAD ALLOWANCE LYING WITHIN
THE LIMITS OF PLAN _____
EXCEPTING OF MINE AND MINERALS

as shown on the attached Schedule "A", be closed.

2. That Council declare the portion of land created by this Road Closure Bylaw as surplus for municipal purposes.

This Bylaw becomes effective upon third and final reading.

READ a first time this 26th day of May 2009.

READ a second time this 23rd day of June 2009.

READ a third time and finally passed this 23rd day of June 2009.

CITY OF FORT SASKATCHEWAN			
APPROVED	DATE	INT'L	
Dir. Leg. Svcs.	June 18, 2009	vm	
Dep't. Cont.	June 24, 2009	JB	
City Mgr.	June 17, 2009		

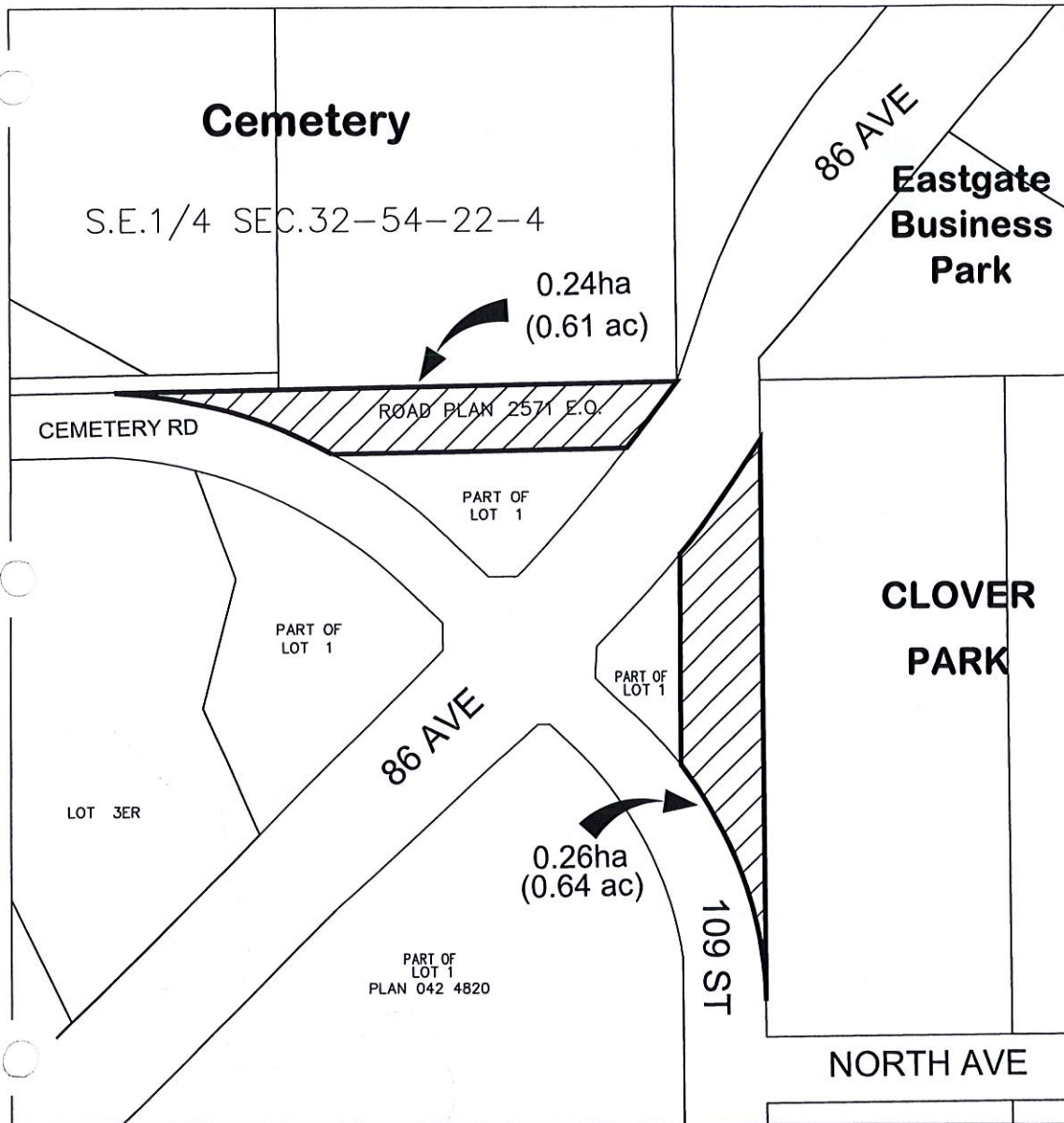
J. Sheasgreen MAYOR

V. MacIntyre LEGISLATIVE SERVICES DIRECTOR

June 24, 2009

Date Signed

Bylaw C5-09 Schedule "A"



AREA 'A'



City of Fort Saskatchewan

Bylaw C13-16 to Close a Portion of the Old Pointe aux Pins Road Allowance in Westpark

Motion:

That Council give first reading to Bylaw C13-16 to close a portion of Pointe aux Pins Road in Westpark.

Purpose:

To close the old Pointe aux Pins Road allowance, which will be included as part of the City's trail network, and to request consideration of first reading of Road Closure Bylaw C13-16.

Background:

The City, Landrex Inc., and Westpark Land Company Ltd. are in the process of converting a 750 meter section of Pointe aux Pins Road to municipal reserve and a multi-use trail. This section of Pointe aux Pins Road is north of Woodhill Lane and will be bordered by residential properties. The future municipal reserve will be 20 meters wide, and will accommodate a 3 meter wide asphalt multi-use trail. This application will continue the process of converting land from Pointe aux Pins Road to accommodate a trail through Westpark.

A road closure is required to close the Pointe aux Pins Road right-of-way. The lands will be given a legal description when the road closure plan is registered with Alberta Land Titles. The lands from the Pointe aux Pins Road Closure will be dedicated as municipal reserve to the City with a subdivision plan. The City is working with the Developers to complete a Development Agreement for park and trail construction.

Plans/Standards/Legislation

The lands are designated as "General Urban Area (GUA)" in the City's *Municipal Development Plan*. The lands are designated as "Park" in the *Westpark Area Structure Plan*. Further details and analysis regarding applicable policies will be outlined in the subsequent report to Council.

As per the *Municipal Government Act*, if Council gives Bylaw C13-16 first reading, affected landowners will be notified by mail. A Public Hearing advertisement will be published in the local paper for 2 consecutive weeks. The target date for the Public Hearing is September 13, 2016, and will be held in Council Chambers at 6:00 p.m.

Attachments:

1. Bylaw C13-16
2. Schedule A - Area Map
3. Appendix A - Bylaw C16-10 Municipal Development Plan- Land Use Concept Map
4. Appendix B - Bylaw C8-13 Westpark Area Structure Plan- Land Use Concept Map

File No.: Bylaw C13-16

Prepared by:	Matthew Siddons Current Planner, Planning & Development	Date: August 3, 2016
Approved by:	Dean McCartney Acting Director, Planning & Development	Date: August 15, 2016
Approved by:	Troy Fleming General Manager, Infrastructure & Community Services	Date: August 15, 2016
Reviewed by:	Kelly Kloss City Manager	Date: August 15, 2016
Submitted to:	City Council	Date: August 23, 2016



CITY OF FORT SASKATCHEWAN

BYLAW C13-16

**A BYLAW OF THE CITY OF FORT SASKATCHEWAN IN
THE PROVINCE OF ALBERTA TO CLOSE A ROAD, BEING A PORTION OF
GOVERNMENT ROAD ALLOWANCE ADJOINING RIVER LOT 21 - POINT AUX PINS**

NOW THEREFORE, the Council of the City of Fort Saskatchewan, in the Province of Alberta, duly assembled, enacts as follows:

1. That all that portion of government road allowance lying within the limits of the Subject Area,

FORT SASKATCHEWAN SETTLEMENT ALL THAT PORTION OF
ORIGINAL GOVERNMENT ROAD ALLOWANCE ADJOINING RIVER LOT
21 (WITHIN THEO. MERIDIAN 4 RANGE 23 TOWNSHIP 54 SECTION 24)
LYING WITHIN LOT 1MR, BLOCK 1, PLAN 162____ (IN 2 PARTS)
EXCEPTING THEREOUT ALL MINES AND MINERALS.

as shown on the attached Schedule "A", be closed.

2. That Council declare the portion of land created by this Road Closure Bylaw as surplus for municipal purposes.
3. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.
4. That Bylaw No. C13-16 becomes effective upon third and final reading.

READ a first time this	day of	2016.
READ a second time this	day of	2016.
READ a third time and passed this	day of	2016.

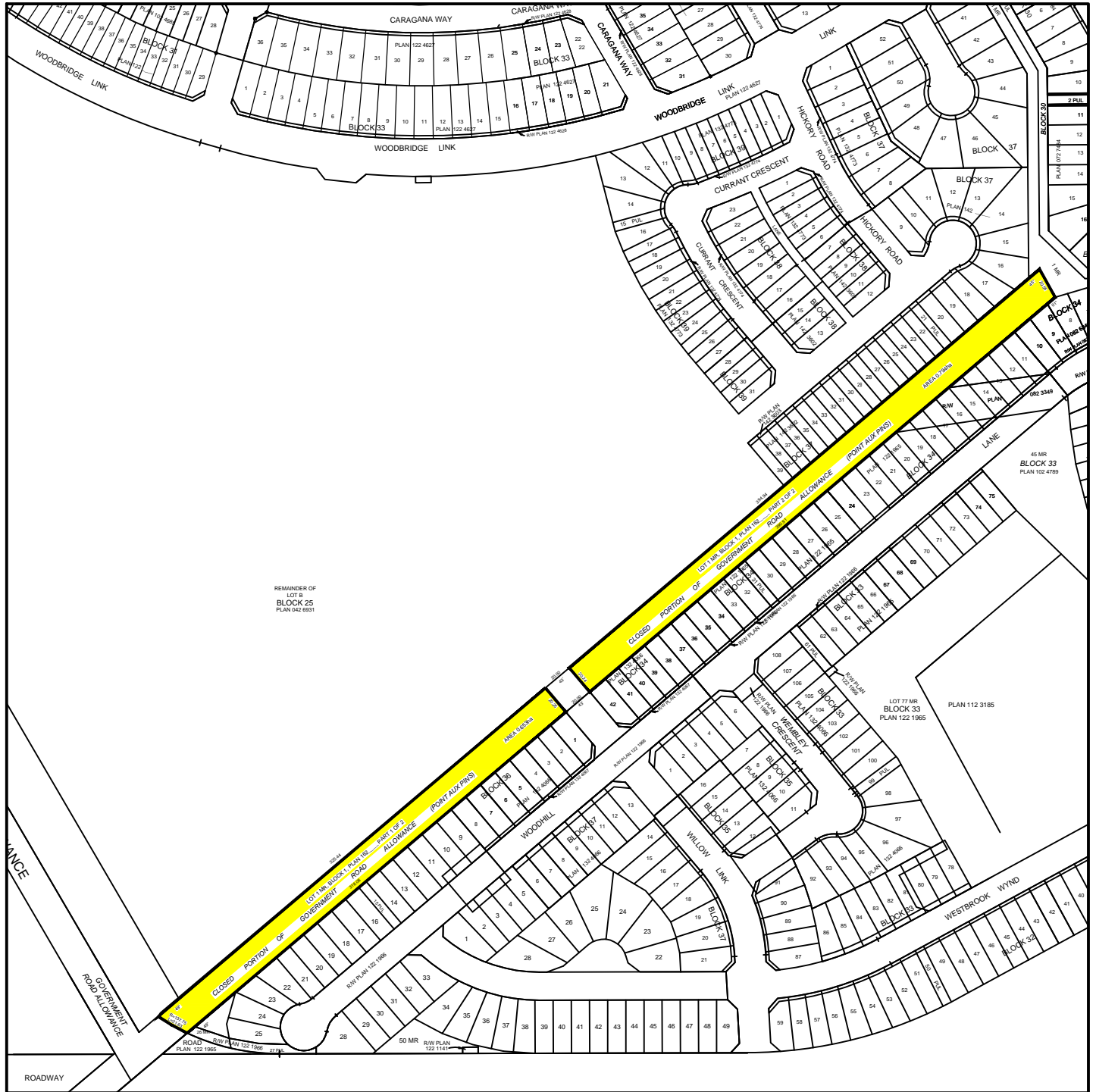
MAYOR

DIRECTOR, LEGISLATIVE SERVICES

DATE SIGNED: _____

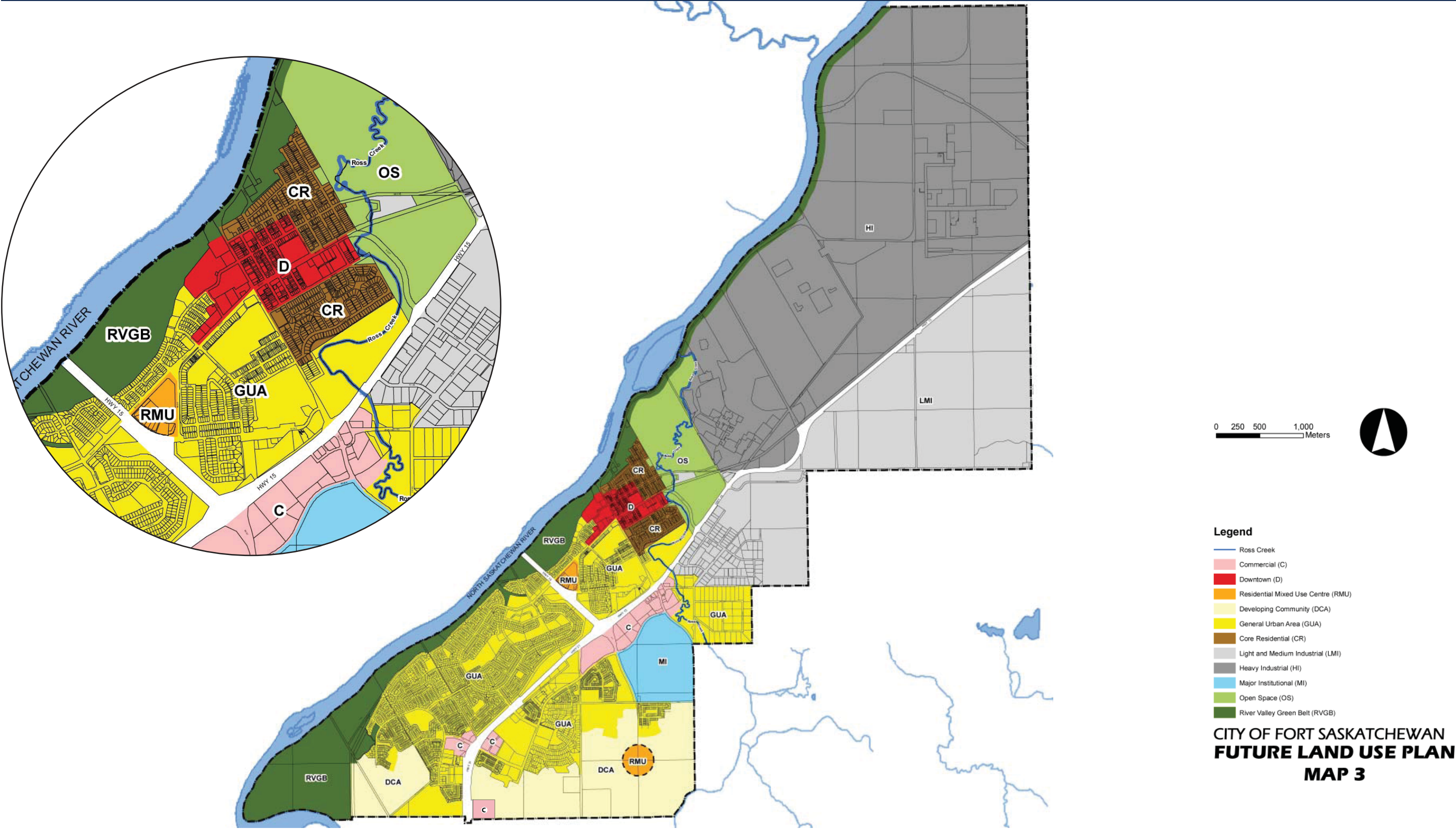
BYLAW C13-16

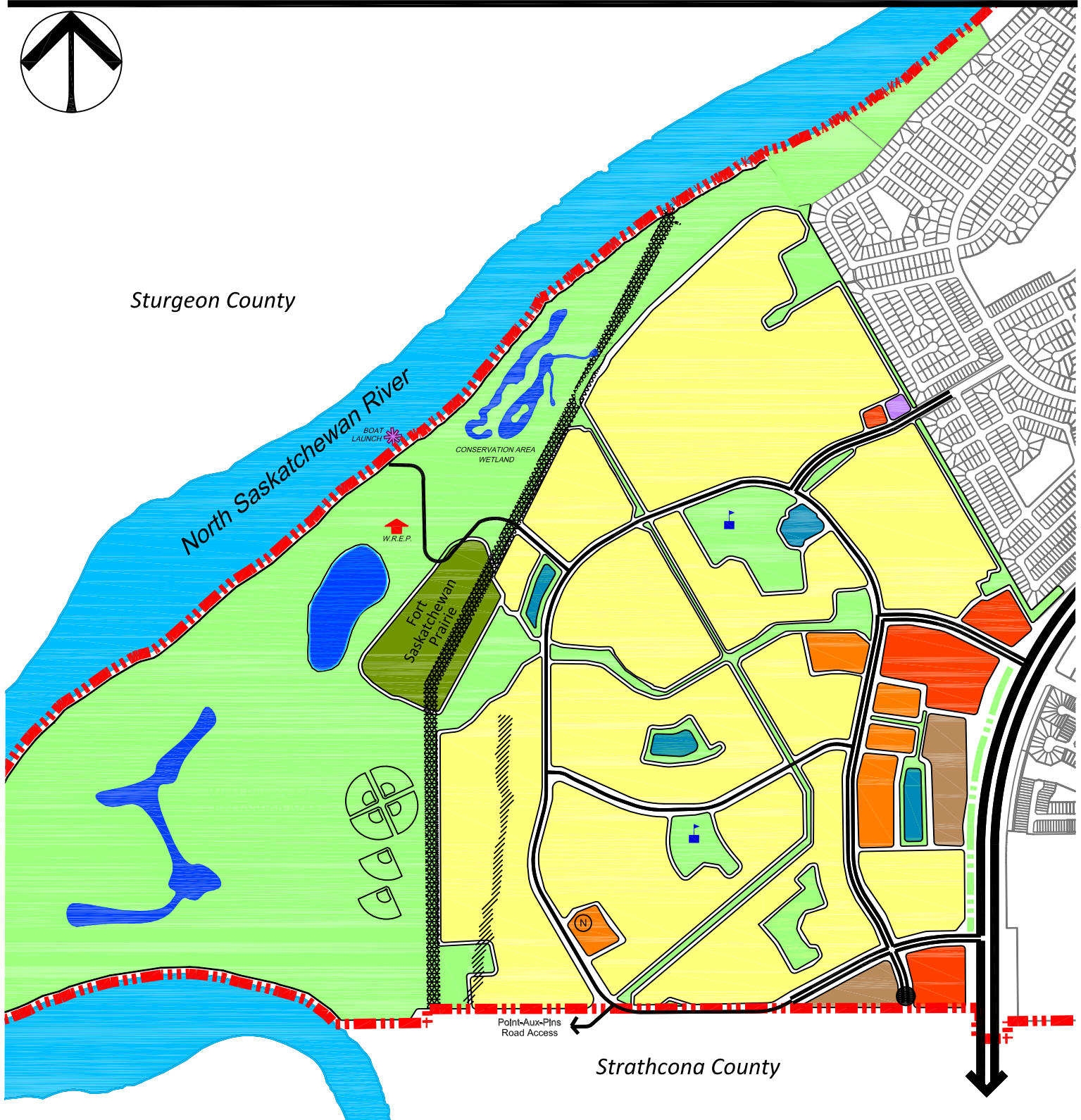
Schedule "A"



Subject Area

Map 3 - Future Land Use Plan





Land Use Concept

City of Fort Saskatchewan

Westpark Area Structure Plan

Municipal Boundary
 West River's Edge Pavillion

Low Density Residential
 Medium Density Residential
 High Density Residential
 Park
 Potential School Site
 Urban Forest Corridor
 Top of Bank
 Power Line R/W

Storm Water Management Facility
 Fort Saskatchewan Prairies Reserve
 Commercial
 Neighborhood Service
 Institutional
 Freeway
 Arterial
 Collector

Note: All size, locations, and areas depicted are conceptual. Actual location & size will be determined through the outline plan and subdivision approval process. The number, size, and location of future school sites may change in response to student demographics. Building of new schools and other institutional uses is dependant upon provincial funding.



CITY OF FORT SASKATCHEWAN

Confidential Land Matter

Motion:

That Council approve the recommendation put forward in the confidential in-camera report presented to Council on August 23, 2016 regarding land matters.

Purpose:

For Council to provide direction as per the in-camera land matter presented on August 23, 2016

Background:

This matter is considered confidential under the *Freedom of Information and Protection of Privacy Act* (FOIP). Section 24 states:

“Advice from officials

24(1) *The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to reveal:*

- (c) *positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations.”*

This matter will be made public when appropriate.

File No.:

Prepared/Approved by:	Troy Fleming General Manager, Infrastructure & Community Services	Date: August 16, 2016
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Reviewed by:	Kelly Kloss City Manager	Date: August 16, 2016
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Submitted to:	City Council	Date: August 23, 2016
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