



CITY OF FORT SASKATCHEWAN AGENDA

Regular Council Meeting Tuesday, December 8, 2015 – 6:00 P.M. Council Chambers – City Hall

- 6:00 P.M.**
1. **Call to Order** Mayor Katchur
 2. **Approval of Minutes of November 17, 2015 Regular Council Meeting** (attachment)
 3. **Approval of Minutes of November 19, 2015 Regular Council Meeting** (attachment)
 4. **Approval of Minutes of November 23, 2015 Regular Council Meeting** (attachment)
 5. **Approval of Minutes of November 24, 2015 Regular Council Meeting** (attachment)
 6. **Delegations**
Those individuals in attendance at the meeting will be provided with an opportunity to address Council regarding an item on the agenda, with the exception of those items for which a Public Hearing is required or has been held. Each individual will be allowed a maximum of five (5) minutes.
 7. **Public Hearing**
Open Public Hearing Mayor Katchur

Bylaw C22-15 – Amend Land Use Bylaw C10-13 - Indoor and Outdoor Recreation Facilities in Commercial Districts Matthew Siddons (verbal)

Close Public Hearing Mayor Katchur
 8. **Business Arising from Public Hearing**

8.1 Bylaw C22-15 – Amend Land Use Bylaw C10-13 - Indoor and Outdoor Recreation Facilities in Commercial Districts – 2nd & 3rd readings Matthew Siddons (attachment)
 9. **Unfinished Business**

9.1 2016 Budget Adoption Jeremy Emann (attachment)

10. New Business

- | | | |
|------|---|--|
| 10.1 | Public-at-Large Appointments – City Boards and Committees | Brenda Molter
(report to be
distributed under
separate cover) |
|------|---|--|

11. Bylaws

- | | | |
|------|--|---|
| 11.1 | Bylaw C23-15 – Establish 2016 Fees, Rates and Charges for Services – 3 readings | Brenda Molter
(attachment) |
| 11.2 | Bylaw C24-15 – Debenture Sewer Service Reline Construction – 1 st reading | Susan Morrissey /
Marshall Wight
(attachment) |

12. Notice of Motion

- | | | |
|------|-----------------------------------|--------------------------------|
| 12.1 | Condominium Waste Removal Charges | Coun. Randhawa
(attachment) |
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13. Adjournment



CITY OF FORT SASKATCHEWAN
MINUTES
REGULAR COUNCIL
Monday, November 17, 2015 - 9:00 A.M.
Council Chambers – City Hall

Present:

Members of Council:

Mayor Gale Katchur
Councillor Birgit Blizzard
Councillor Sheldon Bossert
Councillor Frank Garritsen
Councillor Stew Hennig
Councillor Arjun Randhawa
Councillor Ed Sperling

Administration:

Kelly Kloss, City Manager
Jeremy Emann, Chief Financial Officer
Troy Fleming, General Manager, Infrastructure & Community Services
Brenda Rauckman, General Manager, Corporate & Protective Services
Brenda Molter, Director, Legislative Services
Wendy Kinsella, Director, Communications & Marketing
Mark Morrissey, Director, Economic Development
Richard Gagnon, Director, Culture Services
Ian Gray, Director, Infrastructure Management
James Clark, Fire Chief
Janel Smith-Duguid, Director, Planning & Development
Josie Krokis, Director, Protective Services
Shannon Andruchow, Senior Accountant, Budget & Reporting
Len Mueller, Senior Accountant, Budget & Reporting
Sheryl Exley, Recording Secretary

1. Call to Order

Mayor Katchur called the regular Council Meeting to order at 9:00 a.m.

2. 2016 Budget

Kelly Kloss, City Manager provided opening remarks to the 2016 Budget.

Jeremy Emann, Chief Financial Officer provided a presentation on the 2016 Budget process.

Kelly Kloss, City Manager provided a presentation on the City's Multi-Year Budgeting, an overview on Human Resources, and the Elected Officials 2016 Budget.

R194-15 MOVED BY Councillor Blizzard that request #16021 – City Hall Space Development in the amount of \$850,000.00 be removed from the 2016 Budget.

In Favour: Gale Katchur, Birgit Blizzard, Arjun Randhawa, Ed Sperling

Against: Sheldon Bossert, Frank Garritsen, Stew Hennig

CARRIED

Mayor Katchur called a short recess at 10:34 a.m.

The regular Council meeting reconvened at 10:45 a.m.

Mark Morrissey, Director, Economic Development highlighted the department's 2016 Budget Adjustments.

Richard Gagnon, Director, Culture Services highlighted the department's 2016 Budget Adjustments and Capital Projects.

R195-15 MOVED BY Councillor Sperling that request #16002 – Fort Heritage Precinct Site Enhancements in the amount of \$750,000.00 be removed from the 2016 Budget.

In Favour: Ed Sperling, Arjun Randhawa

Against: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig

DEFEATED

R196-15 MOVED BY Councillor Sperling that discussion on request #16002 – Fort Heritage Precinct Site Enhancements in the amount of \$750,000.00 be referred back to Administration following discussion of the Recreation Facilities and Parks Master Plan during the 2016 Budget process, and further that request #16002 include a breakdown of the costs.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

Mayor Katchur called a recess at 12:19 p.m.

The regular Council meeting reconvened at 1:00 p.m.

Ian Gray, Director, Infrastructure Management highlighted the department's 2016 Budget Adjustments and Capital Projects.

Councillor Sperling vacated the Council Chambers at 2:10 p.m.

Councillor Sperling re-entered the Council Chambers at 2:14 p.m.

R197-15 MOVED BY Councillor Bossert that request #56-0001 – Cemetery Fees & Charges Increase be referred back to Administration for discussion during the Fees and Charges 2016 Budget.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

Mayor Katchur called a short recess at 2:26 p.m.

The regular Council meeting reconvened at 2:36 p.m.

Mayor Katchur called a short recess at 3:55 p.m.

The regular Council meeting reconvened at 4:06 p.m.

R198-15 MOVED BY Councillor Blizzard that Council adopt Option #3 – Commuter Transit Service with the capital purchase in the amount of \$1,053,400.00 and that this service to be included in the 2016 Budget.

In Favour: Gale Katchur, Birgit Blizzard, Frank Garritsen, Stew Hennig

Against: Sheldon Bossert, Arjun Randhawa, Ed Sperling

CARRIED

R199-15 MOVED BY Councillor Hennig that prior to implementation of the new Transit Program, as approved in the 2016 budget, Administration bring back a report in the first quarter of 2016 with a process for a Council Taskforce to discuss transit service levels and bring recommendations back to Council for consideration.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

Mayor Katchur called a short recess at 5:41 p.m.

The regular Council meeting reconvened at 5:46 p.m.

James Clark, Fire Chief highlighted the department's 2016 Budget Adjustments and Capital Projects.

R200-15 MOVED BY Councillor Garritsen that the 2016 Fees and Charges Schedule for False Alarm Responses 3rd Offence (within a twelve month period) be increased from \$375.00 to \$500.00, and False Alarm Responses 4th Offence (within a twelve month period) be increased from \$500.00 to \$1,000.00.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

Janel Smith-Duguid, Director, Planning & Development highlighted the department's 2016 Budget Adjustments.

R201-15 MOVED BY Councillor Randhawa that request #61-0026 – Review of Safety Codes Services be referred back to Administration for further information and that this item be brought back at a later time in the 2016 Budget process.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

Mayor Katchur called a short recess at 7:14 p.m.

The regular Council meeting reconvened at 7:18 p.m.

Josie Krokis, Director, Protective Services highlighted the department's 2016 Budget Adjustments and Capital Projects.

3. Adjournment

R202-15 MOVED BY Councillor Hennig that the regular Council Meeting adjourn at 7:59 p.m.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

Mayor

Director, Legislative Services



CITY OF FORT SASKATCHEWAN
MINUTES
REGULAR COUNCIL
Tuesday, November 19, 2015 – 9:00 A.M.
Council Chambers – City Hall

Present:

Members of Council:

Mayor Gale Katchur
Councillor Birgit Blizzard
Councillor Sheldon Bossert
Councillor Frank Garritsen
Councillor Stew Hennig
Councillor Arjun Randhawa
Councillor Ed Sperling

Administration:

Kelly Kloss, City Manager
Jeremy Emann, Chief Financial Officer
Troy Fleming, General Manager, Infrastructure & Community Services
Brenda Rauckman, General Manager, Corporate & Protective Services
Brenda Molter, Director, Legislative Services
Wendy Kinsella, Director, Communications & Marketing
Grant Schaffer, Director, Project Management
Barb Gamble, Director, Family & Community Support Services
Barb Shuman, Director, Recreation Services
Patty Walker, Director, Corporate Strategy
Susan Morrissey, Director, Finance
Trevor Harder, Director, Information Technology
Renee Fitzsimmons, Director, People Services
Janel Smith-Duguid, Director, Planning & Development
Ian Gray, Director, Infrastructure Management
Shannon Andruchow, Senior Accountant, Budget & Reporting
Len Mueller, Senior Accountant, Budget & Reporting
Sheryl Exley, Recording Secretary

1. Call to Order

Mayor Katchur called the regular Council Meeting to order at 9:00 a.m.

2. 2016 Budget

Grant Schaffer, Director, Project Management highlighted the department's 2016 Budget Adjustments and Capital Projects.

R203-15 MOVED BY Councillor Garritsen that request #32-0017 – Transportation Master Plan update in the amount of \$275,000.00 be removed from the 2016 Budget.

In Favor: Gale Katchur, Frank Garritsen

Against: Birgit Blizzard, Sheldon Bossert, Stew Hennig, Arjun Randhawa, Ed Sperling

DEFEATED

R204-15 MOVED BY Councillor Hennig that a maximum of \$60,000.00 be allocated to the November 18, 2015 Heartland Housing Foundation request for parking construction in front of Dr. Turner Lodge to be funded 50% from the Heartland Housing Foundation and 50% from the Self-Financing Stabilization Reserve.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

Mayor Katchur called a short recess at 9:58 p.m.

The regular Council meeting reconvened at 10:04 a.m.

Barb Gamble, Director, Family & Community Support Services highlighted the department's 2016 Budget Adjustments.

Barb Shuman, Director, Recreation Services highlighted the department's 2016 Budget Adjustments.

Mayor Katchur called a short recess at 11:12 a.m.

The regular Council meeting reconvened at 11:19 a.m.

Mayor Katchur called a recess at 11:55 p.m.

The regular Council meeting reconvened at 12:41 p.m.

Patty Walker, Director, Corporate Strategy highlighted the department's 2016 Budget Adjustments.

Susan Morrissey, Director, Finance Services and Jeremy Emann, Chief Financial Officer highlighted the department's 2016 Budget Adjustments and Capital Projects.

Councillor Bossert vacated the Council Chambers at 1:05 p.m.

Councillor Bossert re-entered the Council Chambers at 1:07 p.m.

R205-15 MOVED BY Councillor Randhawa that request #12-0104 – Multi-Year Budget Implementation Investigation in the amount of \$50,000.00 be removed from the 2016 Budget.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen,
Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

R206-15 MOVED BY Councillor Garritsen that the City continue to move forward with the multi-year budgeting process analysis and that \$50,000.00 be allocated by the City Manager from within the current base budget to support that analysis.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen,
Stew Hennig, Ed Sperling

Against: Arjun Randhawa

CARRIED

Mayor Katchur called a short recess at 2:18 p.m.

The regular Council meeting reconvened at 2:30 p.m.

Brenda Molter, Director, Legislative Services highlighted the department's 2016 Budget Adjustments.

Trevor Harder, Director, Information Technology highlighted the department's 2016 Budget Adjustments and Capital Projects.

Wendy Kinsella, Director, Corporate Communications highlighted the department's 2016 Budget Adjustments.

Mayor Katchur called a short recess at 3:40 p.m.

The regular Council meeting reconvened at 3:48 p.m.

Renee Fitzsimmons, Director, People Services highlighted the department's 2016 Budget Adjustments.

R207-15 MOVED BY Councillor Randhawa that request #12-0053 – Learning Culture Development Program in the amount of \$50,000.00 be removed from the 2016 Budget.

In Favour: Gale Katchur, Frank Garritsen, Arjun Randhawa

Against: Birgit Blizzard, Sheldon Bossert, Stew Hennig, Ed Sperling

DEFEATED

R208-15 MOVED BY Councillor Garritsen that request #12-0080 – Compensation Review in the amount of \$20,000.00 be funded within the existing 2016 Budget and not through the Human Resources Reserve.

In Favour: Frank Garritsen

Against: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Stew Hennig,
Arjun Randhawa, Ed Sperling

DEFEATED

R209-15 MOVED BY Councillor Sperling that the policy for non-union compensation be amended to include an annual Cost of Living Adjustment (COLA) on January 1st based on the average of the following comparators:

- i. Cities: Spruce Grove, Camrose, Leduc, Lloydminster, Airdrie
- ii. Towns: Okotoks, Cochrane

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen,
Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

Mayor Katchur called a short recess at 4:40 p.m.

The regular Council Meeting reconvened at 4:47 p.m.

Ian Gray, Director, Infrastructure Management presented the cemetery fees and charges increase.

MOVED BY Councillor Bossert that the Cemetery fees be adjusted to the revised schedule distributed to Council on November 19, 2015 and adopted by Council.

Councillor Bossert withdrew his motion.

R210-15 MOVED BY Councillor Bossert that the Cemetery Fees and Charges be adjusted by 33% based on the revised schedule distributed to Council on November 19, 2015

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen,
Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

Janel Smith-Duguid, Director, Planning & Development presented additional information on the Safety Code Services Review.

R211-15 MOVED BY Councillor Garritsen that request #12-0081 – Front Counter Support Clerk II in the amount of \$68,250.00 be removed from the 2016 Budget.

In Favour: Gale Katchur, Frank Garritsen, Ed Sperling

Against: Birgit Blizzard, Sheldon Bossert, Stew Hennig, Arjun Randhawa

DEFEATED

R212-15 MOVED BY Councillor Bossert that request #12-0099 – Land Management Program in the amount of \$165,372.00 be removed from the 2016 Budget.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

R213-15 MOVED BY Councillor Garritsen that request #23-0007 – Safety Codes Inspections in the amount of \$93,150.00 be removed from the 2016 Budget.

In Favour: Frank Garritsen

Against: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Stew Hennig, Arjun Randhawa, Ed Sperling

DEFEATED

R214-15 MOVED BY Councillor Garritsen that request #61-0024 – Planning Casual Relief in the amount of \$9,100.00 be removed from the 2016 Budget.

In Favour: Gale Katchur, Birgit Blizzard, Frank Garritsen, Ed Sperling

Against: Sheldon Bossert, Stew Hennig, Arjun Randhawa

CARRIED

R215-15 MOVED BY Councillor Garritsen that request #72-0050 – Parks Positions be reduced by \$75,000.00 in the 2016 Budget.

In Favour: Gale Katchur, Frank Garritsen, Ed Sperling

Against: Birgit Blizzard, Sheldon Bossert, Stew Hennig, Arjun Randhawa

DEFEATED

3. Adjournment

R216-15 MOVED BY Councillor Hennig that the regular Council Meeting adjourn at 5:58 p.m.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig,
Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

Mayor

Director, Legislative Services



CITY OF FORT SASKATCHEWAN
MINUTES
REGULAR COUNCIL
Monday, November 23, 2015 - 9:00 A.M.
Council Chambers – City Hall

Present:

Members of Council:

Mayor Gale Katchur
Councillor Birgit Blizzard
Councillor Sheldon Bossert
Councillor Frank Garritsen
Councillor Stew Hennig
Councillor Arjun Randhawa
Councillor Ed Sperling

Administration:

Kelly Kloss, City Manager
Jeremy Emann, Chief Financial Officer
Troy Fleming, General Manager, Infrastructure & Community Services
Brenda Rauckman, General Manager, Corporate & Protective Services
Brenda Molter, Director, Legislative Services
Wendy Kinsella, Director, Communications & Marketing
Barb Shuman, Director, Recreation Services
Richard Gagnon, Director, Culture Services
Ian Gray, Director, Infrastructure Management
Shannon Andruchow, Senior Accountant, Budget & Reporting
Len Mueller, Senior Accountant, Budget & Reporting
Colleen Wagner, Senior Accountant, Finance
Sheryl Exley, Recording Secretary

1. Call to Order

Mayor Katchur called the regular Council Meeting to order at 9:00 a.m.

2. 2015 Budget

R217-15 MOVED BY Councillor Blizzard that request #72-0068 – Park Summer Trails Maintenance in the amount of \$19,172.00 be removed from the 2016 Budget.

In Favour: Gale Katchur, Birgit Blizzard, Frank Garritsen

Against: Sheldon Bossert, Stew Hennig, Arjun Randhawa, Ed Sperling

DEFEATED

Barb Shuman, Director, Recreation Services presented Implementation Plan #1 of the Recreation Facility & Parks Master Plan Update for projects starting in 2016 and 2017.

Mayor Katchur called a short recess at 9:13 a.m.

The regular Council Meeting reconvened at 9:20 a.m.

R218-15 MOVED BY Councillor Sperling that the Harbour Pool Universal Change Room in the amount of \$1,000,000.00 be removed from the 2016 Budget.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen,
Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

R219-15 MOVED BY Councillor Sperling that the High Performance Sports Field & Amenities in the amount of \$7,700,000.00 be removed from the 2016 Budget.

In Favour: Birgit Blizzard, Stew Hennig, Arjun Randhawa, Ed Sperling

Against: Gale Katchur, Sheldon Bossert, Frank Garritsen

CARRIED

R220-15 MOVED BY Councillor Sperling that the full revitalization of the Curling Club in the amount of \$2,500,000.00 be moved from the 2017 Budget to the 2016 Budget.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen,
Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

Mayor Katchur called a short recess at 10:12 a.m.

The regular Council meeting reconvened at 10:23 a.m.

R222-15 MOVED BY Councillor Randhawa that Council allocate up to \$240,000.00 on a 50/50 cost share basis for the Skateboard / BMX Park project from the Self-Financing Infrastructure Reserve, and further that Council provide \$10,000.00 upfront in seed dollars to the Skateboard Park Fundraising Committee from the 2016 Budget.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen,
Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

R223-15 MOVED BY Councillor Garritsen that request #72-0059 – Recreation Development Supervisor in the amount of \$121,194.00 be removed from the 2016 Budget.

In Favour: Gale Katchur, Frank Garritsen

Against: Birgit Blizzard, Sheldon Bossert, Stew Hennig, Arjun Randhawa,
Ed Sperling

DEFEATED

Richard Gagnon, Director, Culture Services presented additional information on request #16002 – Fort Heritage Precinct Site Enhancements.

Mayor Katchur called a short recess at 11:04 a.m.

The regular Council meeting reconvened at 11:08 a.m.

MOVED BY Councillor Garritsen that effective January 1, 2016, a fee in the amount of \$5.00 per billing cycling be added to the Fees & Charges Bylaw for property owners when a copy of a utility bill is mailed to the renter of the property.

Councillor Garritsen withdrew his motion.

Mayor Katchur called a recess at 11:41 a.m.

The regular Council meeting reconvened at 12:30 p.m.

Ian Gray, Director, Infrastructure Management highlighted the 2016 Utilities Budget.

Councillor Bossert vacated Council Chambers at 1:07 p.m.

Councillor Bossert re-entered Council Chambers at 1:09 p.m.

Councillor Hennig vacated Council Chambers at 1:11 p.m.

Councillor Hennig re-entered Council Chambers at 1:15 p.m.

Mayor Katchur called a short recess at 1:44 p.m.

The regular Council meeting reconvened at 1:52 p.m.

R224-15 MOVED BY Councillor Bossert that Council hereby agrees to the following:

1. A grants-to-organizations program be established for an initial period of two years subject to a review at the end of that period;
2. That within the 2016 Budget \$75,000.00 for grants and \$10,000.00 to administer the program be allocated from the Financial Stabilization Reserve; and
3. Administration develop a policy for Council's consideration, which will guide the implementation of the program.

In Favour: Sheldon Bossert, Stew Hennig, Arjun Randhawa, Ed Sperling

Against: Gale Katchur, Frank Garritsen, Birgit Blizzard

CARRIED

R225-15 MOVED BY Councillor Hennig that Council include \$250,000.00 from Municipal Sustainability Initiative (MSI) funding in the 2016 Budget for future renovations to the lower level in City Hall.

In Favour: Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig, Arjun Randhawa, Ed Sperling

Against: Gale Katchur

CARRIED

R226-15 MOVED BY Councillor Hennig that Council agree that the tax split between residential and non-residential property tax payers be distributed by 41% residential and 59% non-residential.

R227-15 MOVED BY Councillor Sperling that Resolution #226-15 be amended by replacing the residential property tax of 41% with 40.5% and replacing the non-residential property tax rate of 59% with 59.5%.

Mayor Katchur called a short recess at 2:44 p.m.

The regular Council meeting reconvened at 2:47 p.m.

Resolution #227-15 was brought forward, and

CARRIED

In Favour: Gale Katchur, Birgit Blizzard, Frank Garritsen, Ed Sperling

Against: Sheldon Bossert, Stew Hennig, Arjun Randhawa

Resolution #R226-15 was brought forward, as amended.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig, Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

3. Adjournment

R228-15 MOVED BY Councillor Hennig that the regular Council Meeting adjourn at 3:02 p.m.

In Favour: Gale Katchur, Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig,
Arjun Randhawa, Ed Sperling

CARRIED UNANIMOUSLY

Mayor

Director, Legislative Services



CITY OF FORT SASKATCHEWAN
MINUTES
REGULAR COUNCIL
Tuesday, November 24, 2015 - 6:00 PM
Council Chambers – City Hall

Present:

Members of Council:

Mayor Gale Katchur
Councillor Birgit Blizzard
Councillor Sheldon Bossert
Councillor Frank Garritsen
Councillor Stew Hennig
Councillor Arjun Randhawa
Councillor Ed Sperling

Administration:

Kelly Kloss, City Manager
Troy Fleming, General Manager, Infrastructure & Community Services
Brenda Rauckman, General Manager, Corporate & Protective Services
Brenda Molter, Director, Legislative Services
Wendy Kinsella, Director, Corporate Communications
Janel Smith-Duguid, Director, Planning & Development
Mike Erickson, Economic Development Officer
Matthew Siddons, Current Planner
Reade Beaudoin, Digital Media Coordinator
Barb Aitken, Legislative Officer
Sheryl Exley, Recording Secretary

1. Call to Order

Mayor Katchur called the regular Council Meeting to order at 6:00 p.m.

A moment of silence was held in remembrance for MLA Manmeet Bhullar, who was killed in a tragic car accident on Monday, November 23, 2015.

2. Approval of Minutes of November 10, 2015 Regular Council Meeting.

R229-15 MOVED BY Councillor Garritsen that the minutes of the November 10, 2015 regular Council Meeting be adopted as presented.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,
Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

3. Delegations

None.

4. Presentations

4.1 Shell Canada Update

Mr. Michael Frigge, General Manager, Scotford Upgrader was in attendance to provide an update to members of Council and Administration on Shell's activities.

Mayor Katchur thanked Mr. Frigge for his presentation.

5. Unfinished Business

None.

6. New Business

6.1 Sale of Old Hospital Lands

Presented by: Mike Erickson, Economic Development Officer

R230-15

MOVED BY Councillor Garritsen that Council authorize the City of Fort Saskatchewan to place 4.47 acres of City owned land, legally described as Plan 1523644, Block 22, Lot 17 up for sale at the recently appraised value for a minimum period of two weeks.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

6.2 Water Bill System External Assessment

Presented by: Troy Fleming, General Manager, Infrastructure & Community Services

R231-15

MOVED BY Councillor Sperling that Council authorize the City Manager to engage an independent external consultant to conduct an external assessment of the City of Fort Saskatchewan's water billing system subject to the following conditions:

1. The scope of work to include an analysis of the system including data, analytics, equipment, water consumption, software, and processes;
2. The consultant provide a report back to Council that includes findings, recommendations, and potential process improvements;
3. The cost not to exceed \$105,000.00 funded from the Utilities Infrastructure Reserve.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

6.3 Video Surveillance Policy

Presented by: Brenda Molter, Director, Legislative Services

R232-15

MOVED BY Councillor Hennig that Council adopt Video Surveillance Policy GOV-005-C.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

7. Bylaws

7.1 Bylaw C22-15 - Amend Land Use Bylaw C10-13 - Indoor and Outdoor Recreation Facilities in Commercial Districts - 1st reading

Presented by: Matthew Siddons, Current Planner

R233-15

MOVED BY Councillor Blizzard that Council give first reading to C22-15 to amend Land Use Bylaw C10-13 by making revisions to indoor and outdoor recreation facilities in commercial land use districts.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

8. Notice of Motion

8.1 Council Meeting Agendas

R234-15

MOVED BY Councillor Randhawa that Council direct Administration to provide Council agendas and corresponding information a minimum of five business days before a meeting, effective immediately.

R235-15

MOVED BY Councillor Hennig that Resolution #234-15 be amended by removing the word "business" from the original motion.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

Resolution #234-15 was brought forward, as amended.

In Favour: Stew Hennig, Arjun Randhawa, Sheldon Bossert, Ed Sperling

Against: Gale Katchur, Frank Garritsen, Birgit Blizzard

CARRIED

Councillor Randhawa gave notice that he will introduce the following motion at the December 8, 2015 regular Council meeting:

“That Council having considered the presentation from Ken French on November 10, 2015 regarding condominium waste removal charges, hereby directs Administration to provide a report outlining the cost, impact, and next steps should Council approve Mr. French’s request to refund a portion of condominium waste removal charges for the period July 1, 2012 to December 31, 2014, and further that this report is to be completed and presented to Council at the January 12, 2016 regular Council meeting.”

9. Adjournment

R236-15 MOVED BY Councillor Hennig that the regular Council Meeting of November 24, 2015 adjourn at 7:50 p.m.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,
Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

Mayor

Director, Legislative Services

City of Fort Saskatchewan

C22-15 to Amend Land Use Bylaw C10-13 for Indoor and Outdoor Recreation Facilities in Commercial Districts.

Motion:

1. That Council give second reading to C22-15 to amend Land Use Bylaw C10-13 by making revisions to indoor recreation facilities and outdoor recreation facilities in commercial land use districts.
2. That Council give third reading to C22-15 to amend Land Use Bylaw C10-13 by making revisions to indoor recreation facilities and outdoor recreation facilities in commercial land use districts.

Purpose:

This report is to present Council with information on Bylaw C22-15 for their consideration, and to request consideration of second and third reading.

Background:

Bylaw C22-15 was given first reading at the November 24, 2015 regular Council meeting.

A recent application brought to Administration's attention three items in the Land Use Bylaw regarding indoor recreation centres and outdoor recreation centers. Bylaw C22-15 corrects those items to ensure the regulations are effective and in line with municipal comparators.

The first item is indoor recreation facilities are currently not allowed in the C2, C3, and C4 commercial districts. In 2013, the adoption of Land Use Bylaw C10-13 introduced indoor recreational facilities as a new use. However, the new use was not added in several commercial districts. It was never the intent to exclude this use, and as such Administration is bring this item forward as a correction.

Bylaw C22-15 would make indoor recreation facilities as discretionary use in the C2, C3, and C4 commercial district.

Commercial District	Current	Proposed
C2 – Vehicle Oriented Retail & Service	Not allowed	Discretionary
C3 – Commercial Shopping Centre	Not allowed	Discretionary
C4 – Central Business	Not allowed	Discretionary

The second item is outdoor recreation facilities are listed as a permitted use in some commercial districts and discretionary in others. Permitted uses entitle a land owner to that use if the regulations are met. Discretionary uses allow the Development Authority to use their discretion and consider the surrounding community when rendering a decision. Discretionary uses warrant notifications to neighbouring properties, and anyone who may be effected by the development has the ability to appeal the decision.

Bylaw C22-15 would make outdoor recreation facilities a discretionary use in the C2, C3, and C4 commercial district.

Commercial District	Current	Proposed
C2 – Vehicle Oriented Retail & Service	Permitted	Discretionary
C3 – Commercial Shopping Centre	Permitted	Discretionary
C4 – Central Business	Discretionary	Discretionary

Administration gave careful consideration to the appropriate classification for the two uses. Discretionary was selected primarily because of the range of businesses that could be approved as indoor recreation facility and outdoor recreation facility. Indoor recreation facilities includes anything from a yoga studio to a large fitness facility, while outdoor recreation facilities includes anything from mini-golf to paintball. With the range of potential businesses comes a range in potential impacts including but not limited to traffic volumes, parking, noise, lighting, etc. To ensure the Development Authority has the ability to mitigate the impacts to neighbouring residents and businesses as much as possible, the uses were listed as discretionary.

The third item relates to the minimum parking requirements for indoor recreation facilities. As shown in Appendix E, among neighbouring municipalities the average parking requirement for 10m² of gross floor area is 1 stall. Currently, Fort Saskatchewan's parking requirement is 0.1 stalls. Therefore, currently Fort Saskatchewan requires 90% less parking stalls than our municipal comparators.

The parking requirement was decreased with the 2013 Land Use Bylaw Update. When applying the regulation, Administration realized the discrepancy and after researching municipal comparators, determined the parking requirement of 0.1 stall was an error. Fortunately, the 2013 update also introduced a clause that allowed the Development Authority to use their discretion when applying the regulation. As such, the parking requirement for any indoor recreation facilities that has been approved since 2013 has been much closer to the municipal average.

Plans/Standards/Legislation

Advertisements were published in a local newspaper for two consecutive weeks, as per the *Municipal Government Act*. Business owners who recently inquired about making an application for an indoor recreation facility or outdoor recreation facility were notified by mail.

Financial Implications:

None.

Recommendation:

That Council give second and third reading to C22-15 to amend Land Use Bylaw C10-13 by making revisions to indoor recreation facilities and outdoor recreation facilities in commercial land use districts.

Attachments:

1. C22-15
2. Appendix "A" - C2 (Vehicle Oriented Retail and Service District) Land Use Bylaw C10-13
3. Appendix "B" - C3 (Commercial Shopping Centre District) Land Use Bylaw C10-13
4. Appendix "C" - C4 (Central Business District) Land Use Bylaw C10-13
5. Appendix "D" - Table 11b. Minimum Parking Requirements for Commercial Uses
6. Appendix "E" - Municipal Comparators Parking Requirements

File No.: C22-15

Prepared by:	Matthew Siddons Current Planner, Planning & Development	Date: November 26, 2015
Approved by:	Troy Fleming General Manager, Infrastructure & Community Services	Date: December 2, 2015
Reviewed by:	Kelly Kloss City Manager	Date: December 2, 2015
Submitted to:	City Council	Date: December 8, 2015



CITY OF FORT SASKATCHEWAN

A BYLAW OF THE CITY OF FORT SASKATCHEWAN IN THE PROVINCE OF ALBERTA TO AMEND BYLAW C10-13, LAND USE BYLAW

BYLAW C22-15

WHEREAS the *Municipal Government Act, R.S.A. 2000, c.M-26* as amended or repealed and replaced from time to time, provides that a municipality has the power to amend the Land Use Bylaw;

NOW THEREFORE, the Council of the City of Fort Saskatchewan, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw is cited as the Amendment to Bylaw C10-13 Land Use Bylaw as amended or repealed and replaced from time to time.
2. That Schedule “A” of Bylaw C10-13 be amended as follows:
 - A) Delete the following under Part 6 – Commercial Land Use Districts:
 - 6.10 C2 – Vehicle Oriented Retail and Service District
 - Table 6.10.2 (a) Outdoor Recreation Facility
 - B) Add the following under Part 6 – Commercial Land Use Districts:
 - 6.10 C2 – Vehicle Oriented Retail and Service District
 - Table 6.10.2 (b) Indoor Recreation Facility
 - Table 6.10.2 (b) Outdoor Recreation Facility
 - C) Delete the following under Part 6 – Commercial Land Use Districts:
 - 6.11 C3 – Commercial Shopping Centre District
 - Table 6.11.2 (a) Outdoor Recreation Facility

D) Add the following under Part 6 – Commercial Land Use Districts:

6.11 C3 – Commercial Shopping Centre District

Table 6.11.2 (b) Indoor Recreation Facility

Table 6.11.2 (b) Outdoor Recreation Facility

E) Add the following under Part 6 – Commercial Land Use Districts:

6.12 C4 – Central Business District

Table 6.12.2 (b) Indoor Recreation Facility

F) Delete the following under Part 11 – Parking and Loading:

11.2 Minimum Parking Requirements

11.2 Table 11b- Minimum Parking Requirements for Commercial Uses

Recreation facility, indoor	1 for every 5 seats for uses within fixed seating or 1 per 100m ² (1,076ft ²) of GFA for uses without fixed seating
	Notwithstanding the above, the Development Authority may require additional or different parking requirements based on the individual characteristics or components of the recreation facility

G) Add the following under Part 11 – Parking and Loading:

11.2 Minimum Parking Requirements

11.2 Table 11b- Minimum Parking Requirements for Commercial Uses

Recreation facility, indoor	1 for every 5 seats for uses within fixed seating or 1 per 10m ² (108ft ²) of GFA for uses without fixed seating
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Notwithstanding the above, the Development Authority may require additional or different parking requirements based on the individual characteristics or components of the recreation facility

3. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.
4. This Bylaw becomes effective upon third and final reading.

READ a first time this 24th day of November A.D., 2015

READ a second time this day of A.D., 2015

READ a third time and passed this day of A.D., 2015

MAYOR

DIRECTOR, LEGISLATIVE SERVICES

DATE SIGNED: _____

6.10 C2 –Vehicle Oriented Retail and Service District**¹6.10.1 Purpose**

This District is intended to provide for vehicular orientated commercial development adjacent to arterial roadways and highways in order to promote convenient access and orderly flow of vehicular traffic.

6.10.2 C2 Permitted and Discretionary Uses:

(a) C2 Permitted	
<ul style="list-style-type: none"> - ²(Deleted) - Business Support Service - Commercial School - Community Service Facility - Day Care Facility - Drive Through Service - Eating and Drinking Establishment - Eating and Drinking Establishment (limited) - Emergency Response Service - Facia Sign - Freestanding Sign - Government Service - Health Service - Hotel - Identification Sign - Indoor Entertainment Facility - Motel - Outdoor Entertainment Facility 	<ul style="list-style-type: none"> - Outdoor Recreation Facility - Parking Facility - Pawn Shop - Personal Service - Pet Care Service - Portable Sign - Professional, Financial, and Office Service - Projecting Sign - Recycling Drop-off - Retail Store (convenience) - Retail Store (general) - Retail Store (liquor) - Roof Sign - Seasonal Garden Centre - Service Station - Service Station (limited) - Vehicle Repair Facility (limited) - Vehicle Sales, leasing, and rental facility - Vehicle Wash - Veterinarian Clinic - ³Accessory development to any use listed in subsection 6.10.2(a)

¹ C19-15

² C19-15

³ C19-15

(b) C2 Discretionary Uses	
<ul style="list-style-type: none"> - Communication Tower - Communication Tower (limited) - Custom manufacturing establishment - Eating and Drinking Establishment (outdoor) - Electronic Message Sign - Funeral Home - Greenhouse - Inflatable Sign - Kennel - Late Night Club 	<ul style="list-style-type: none"> - Place of Worship - Vehicle Repair Facility - Vehicle Sales, Leasing and Rental Facility - Warehouse Sales - ¹(Deleted) - ²Accessory development to any use listed in subsection 6.10.2(b)

6.10.3 C2 Site Subdivision Regulations

	Interior or Corner Site
a) Site Area	2,023.5m ² (0.5ac) minimum
b) Site Width	At the discretion of the Subdivision or Development Authority
c) Site Depth	At the discretion of the Subdivision or Development Authority

¹ C19-15

² C19-15

6.10.4 C2 Site Development Regulations

	Interior or Corner Site
a) Front Yard Setback	7.5m (24.6ft) minimum
b) Rear Yard Setback	4.5m (14.8ft) minimum for sites abutting a non-Residential Land Use District 7.5m (24.6ft) minimum for sites abutting a Residential Land Use District.

6.10.4 C2 Site Development Regulations

	Interior or Corner Site
a) Side Yard Setback	4.5m (14.8ft) ¹ 7.5m (24.6ft) minimum for sites abutting a Residential Land Use District
b) Building Height	14.0m (45.9ft) maximum

6.10.5 Additional Development Regulations for C2:

- (a) All development and uses within this Land Use District are subject to the applicable provisions of Part 4 – General Regulations for all Land Use Districts, Sections 6.1 to 6.7 of Part 6 – Commercial Land Use Districts, Part 11 – Parking and Loading, and Part 12 – Signs;
- (b) The siting and appearance of all buildings or improvements, and the landscaping of the site shall be to the satisfaction of the Development Authority in order that there shall be general conformity with adjacent buildings, and that there may be adequate protection afforded to the amenities of adjacent buildings and sites. The form and character of buildings shall complement adjacent residential character of the neighbourhood;

¹ C19-14

- (c) Where at least 50% of the required parking for a C2 – Vehicle Oriented Retail and Service District use is allocated in a parking garage, an additional one storey or 4.0m (13.1ft) may be permitted in addition to the maximum building height;
- (d) Except for off-street parking, loading areas and approved patios, all business activities shall be carried out entirely within completely enclosed buildings or structures;
- (e) ¹The required side yard shall be increased by 1.0 m in depth for each storey above the first storey, when adjacent to residential; and
- (f) ²The required rear yard shall be increased by 1.0 m in depth for each storey above the first storey, when adjacent to residential.
- (g) ³Any business premises or multiple occupancy building having with a floor area of greater than 3000 m² or a single wall length greater than 25.0 m (82.0 ft) visible from a public road shall comply with the following:
 - i. The roof line and the building façade shall include design elements that reduce the perceived mass of the building; and
 - ii. Landscaping adjacent to exterior walls shall be used to reduce the perceived mass of the building and provide visual interest.

¹ C19-14

² C19-14

³ C19-15

6.11 C3 – Commercial Shopping Centre District**¹6.11.1 Purpose**

This District is intended to provide for shopping centre developments, where the main focus is retail and service uses, serving a community, district, or regional trade area. This District will normally be applied in areas served by Major Collector or Arterial public roadways. Adequate buffering and land use regulations will apply to protect all adjacent residential areas.

6.11.2 C3 Permitted and Discretionary Uses:

(a) C3 Permitted	
<ul style="list-style-type: none"> - ²(Deleted) - Business Support Service - Commercial School - Community Service Facility - Day Care Facility - ³(Deleted) - Eating and Drinking Establishment - Eating and Drinking Establishment (limited) - Emergency Response Service - Facia Sign - Freestanding Sign - Government Service - Health Service - ⁴(Deleted) - Identification Sign - Indoor Entertainment Facility - Inflatable Sign - ⁵(Deleted) - Outdoor Entertainment Facility 	<ul style="list-style-type: none"> - Outdoor Recreation Facility - Parking Facility - Pawn Shop - Personal Service - Pet Care Service - Portable Sign - Professional, Financial, and Office Service - Projecting Sign - Recycling Drop-off - Retail Store (convenience) - Retail Store (general) - ⁶(Deleted) - Roof Sign - Seasonal Garden Centre - ⁷(Deleted) - ⁸(Deleted) - ⁹(Deleted) - ¹⁰(Deleted) - ¹¹(Deleted) - Veterinarian Clinic - ¹²Accessory development to any use listed in subsection 6.11.2(a)

¹ C19-15² C19-15³ C19-15⁴ C19-15⁵ C19-15⁶ C19-15⁷ C19-15⁸ C19-15⁹ C19-15¹⁰ C19-15¹¹ C19-15¹² C19-15

(b) C3 Discretionary Uses	
<ul style="list-style-type: none"> - Casino - Communication Tower - Communication Tower (limited) - Custom manufacturing establishment - ¹Drive Through Service - Eating and Drinking Establishment (outdoor) - Electronic Message Sign - Funeral Home - Greenhouse - ²Hotel - Inflatable Sign - Kennel - Late Night Club 	<ul style="list-style-type: none"> - ³Motel - Place of Worship - ⁴Retail Store (liquor) - ⁵Service Station - ⁶Service Station (limited) - Vehicle Repair Facility - ⁷Vehicle Repair Facility (limited) - Vehicle Sales, Leasing and Rental Facility - ⁸Vehicle Wash - Warehouse Sales - ⁹(Deleted) - ¹⁰Accessory development to any use listed in subsection 6.11.2(b)

6.11.3 C3 Site Subdivision Regulations

	Interior or Corner Site
a) Site Area	4,000.0m ² (0.99ac, 43,040.0ft ²) minimum
b) Site Width	At the discretion of the Subdivision or Development Authority
c) Site Depth	At the discretion of the Subdivision or Development Authority

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⁸ C19-15

⁹ C19-15

¹⁰ C19-15

6.11.4 C3 Site Development Regulations

	Interior or Corner Site
a) Front Yard Setback	7.5m (24.6ft) minimum
b) Rear Yard Setback	Minimum of 3.0m (9.8ft) for site abutting a non-Residential Land Use District Minimum of 6.0m (19.7ft) for site abutting a Residential Land Use District

6.11.4 C3 Site Development Regulations

	Interior or Corner Site
a) Side Yard Setback	Minimum of 3.0m (9.8ft) for site abutting a non-Residential Land Use District Minimum of 6.0m (19.7ft) for sites abutting a Residential Land Use District
b) Building Height	14.0m (45.9ft) maximum

6.11.5 Additional Development Regulations for C3:

- (a) ¹All development and uses within this Land Use District are subject to the applicable provisions of Part 4 – General Regulations for all Land Use Districts, Sections 6.1 to 6.7 of Part 6 – Commercial Land Use Districts, Part 11 – Parking and Loading, and Part 12 – Signs;
- (b) Where at least 50% of the required parking for a C3 – Commercial Shopping Centre District use is allocated in a parking garage, an additional one storey or 4.0m (13.1ft) may be permitted in addition to the maximum building height;
- (c) The siting and appearance of all buildings or improvements, and the landscaping of the site shall be to the satisfaction of the Development Authority in order that there shall be general conformity with adjacent buildings, and that there may be adequate protection afforded to the amenities of adjacent buildings and sites. The form and

¹ C19-14

character of buildings shall complement adjacent residential character of the neighbourhood;

- (d) Except for off-street parking, loading areas and approved patios, all business activities shall be carried out entirely within completely enclosed buildings or structures;
- (e) ¹The required side yard shall be increased by 1.0 m in depth for each storey above the first storey, when adjacent to residential; and
- (f) ²The required rear yard shall be increased by 1.0 m in depth for each storey above the first storey, when adjacent to residential.

¹ C19-14

² C19-14

6.12 C4 – Central Business District**6.12.1 Purpose**

This District is generally intended to provide for the development of a wide variety of retail, service and mixed use developments in the Central Business District of the City.

6.12.2 C4 Permitted and Discretionary Uses:

(a) C4 Permitted	
<ul style="list-style-type: none"> - ¹(Deleted) - Apartment Dwelling* - Business Support Service - Commercial School - Community Service Facility - Day Care Facility - Dwelling Unit** - Eating and Drinking Establishment - Eating and Drinking Establishment (limited) - Eating and Drinking Establishment (outdoor) - Facia Sign - Freestanding Sign - Government Service - Health Service - Hotel - Identification Sign 	<ul style="list-style-type: none"> - Motel - Live Work Unit - Indoor Entertainment Facility - Parking Facility - Pawn Shop - Personal Service - Pet Care Service - Place of Worship - Portable Sign - Professional, Financial, and Office Service - Recycling Drop-off - Retail Store (convenience) - Retail Store (general) - Retail Store (liquor) - Seasona Garden Centre - ²Accessory development to any use listed in subsection 6.12.2(a)

¹ C19-15

² C19-15

(b) C4 Discretionary Uses	
<ul style="list-style-type: none"> - Casino - Community Garden - Custom manufacturing establishment - Drive Through Service - Emergency Response Service - Funeral Home - Greenhouse - Indoor Entertainment Facility 	<ul style="list-style-type: none"> - Roof Sign - Outdoor Recreation Facility - Service Station (limited) - Vehicle Repair Facility (limited) - Vehicle Wash - Veterinarian Clinic - ¹(Deleted) - ²Accessory development to any use listed in subsection 6.12.2(b)

6.12.3 C4 Site Subdivision Regulations

	Interior or Corner Site
a) Site Area	150.0m ² (1,614.6ft ²) minimum
b) Site Width	5.0m (16.4ft) minimum
c) Site Depth	30.0m (98.4ft) minimum

6.12.4 C4 Site Development Regulations

	Interior or Corner Site
a) Front Yard Setback	No minimum unless required by Downtown Area Redevelopment Plan
b) Rear Yard Setback	<p>At the discretion of the Development Authority for sites not abutting a Residential Land Use District</p> <p>Minimum 4.5m (14.8ft) or one-half (1/2) the height of the building, whichever is greater, for sites abutting a Residential Land Use District</p>

¹ C19-15

² C19-15

c) Side Yard Setback	<p>At the discretion of the Development Authority for sites not abutting a Residential Land Use District</p> <p>Minimum 3.0m (9.8ft) or one-half (1/2) the height of the building, whichever is greater, for site abutting a Residential Land Use District</p>
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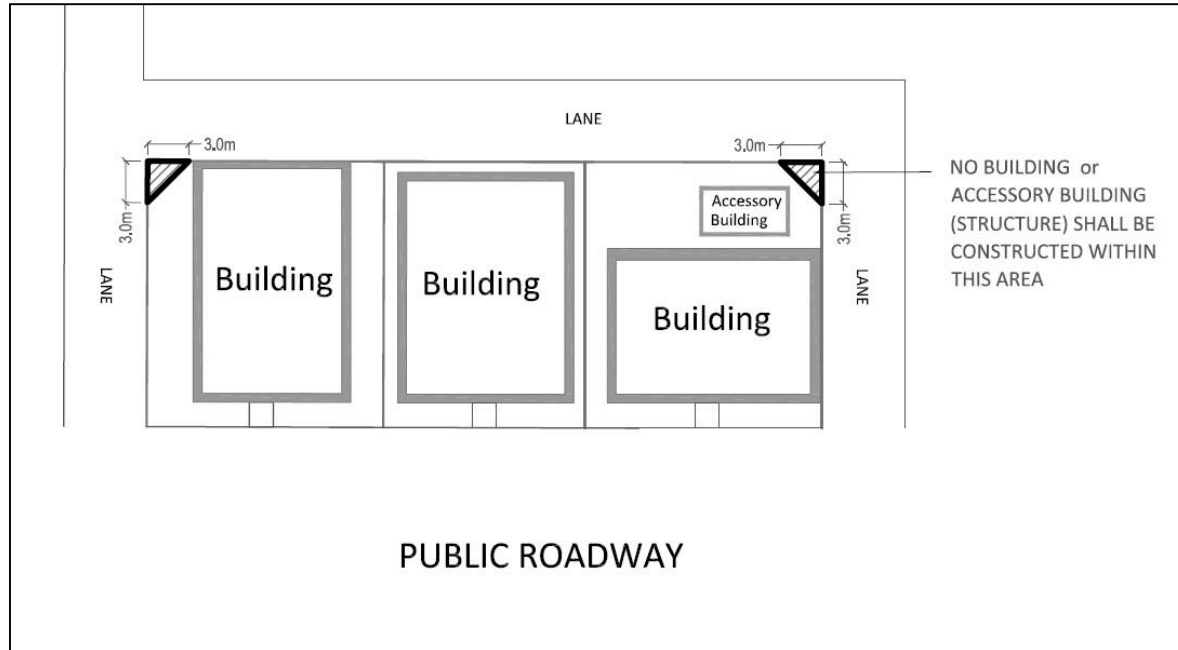
6.12.4 C4 Site Development Regulations

	Interior or Corner Site
a) Building Height	<p>10.0m (32.8ft) maximum for a principal building, or where unobstructed vehicle access is available from at least two sides of the building, the maximum height may be increase to 14.0m (45.9ft)</p> <p>14.0m (45.9ft), or as specified under subsection 6.11.5(d) of this District for apartment dwellings</p>
b) Site Coverage	100% maximum

6.12.5 Additional Development Regulations for C4:

- (a) All development and uses within this Land Use District are subject to the applicable provisions of Part 4 – General Regulations for all Land Use Districts, Sections 6.1 to 6.7 of Part 6 – Commercial Land Use Districts, Part 11 – Parking and Loading, and Part 12 – Signs, and are subject to all provisions from the Downtown Area Redevelopment Plan (DARP) or other Statutory Plan adopted by Council;
- (b) Access:
 - i. Each parcel shall have access to a lane at one side, or the rear; and
 - ii. In the case of those parcels which have intersecting lanes abutting on two sides or the parcel, no buildings shall be constructed within a triangular area formed by the intersecting rights-of-way and a straight line joining the points on a line 3.0m (9.8ft) from the intersection as per (**Figure 2**).

Figure 6.12: Corner Site Restrictions on Lanes in the C4 District



(c) Apartment dwellings:

- i. Apartment dwellings shall only be permitted above the first floor of a commercial use having a minimum commercial floor area of 200.0m² (2,152.8ft²);
- ii. The regulations of the RMM – Medium Density Multiple Residential District pertaining to height and density shall apply to apartment dwelling development, except that the maximum height may be increased to eight storeys not to exceed 25.0m (82.0ft) at the discretion of the Development Authority, having due regard for adequate fire protection, surrounding land uses and any other consideration deemed necessary; and
- iii. Day care facility (limited), home business and group home (limited) uses shall not occur within an apartment dwelling. Home office uses may occur within an apartment dwelling.

(d) Dwelling units:

- i. Dwelling units shall only be permitted above the first floor of a commercial use provided that the floor area of the Dwelling Unit is no greater than the floor area of the commercial use on the ground floor; and
- ii. Parking shall be provided as required by Part 11 – Parking and Loading.

- (e) Except for off-street parking, loading areas and approved patios, all business activities shall be carried out entirely within completely enclosed buildings or structures.

Table 11b: Minimum Parking Requirements for Commercial Uses

Land Use Class	Minimum Number of Parking Spaces
Commercial school	¹ 3 per 100m ² (1,076ft ²) of GFA for students plus 2.8 per 100m ² (1,076ft ²) of GFA of administrative area, to a minimum of 5, for staff
Day care facility	1 per 2 employees plus 10 for patrons
Eating and drinking establishment, eating and drinking establishment (limited) and eating and drinking establishment (outdoor)	² 1 for every 4 seats for customers plus 1 per 100m ² (1,076ft ²) of GFA for staff, providing a minimum of 5 for staff
Entertainment facility (indoor and outdoor)	³ 10 per 100m ² (1,076 ft ²) of GFA for customers and staff
⁴ Health Services	1 space per 45m ² (484 ft ²) of GFA
Hotel, motel	1 per room for occupants, plus 1 per 10 rooms to a minimum of 5, for staff
Kennel	⁵ 2 per 100m ² (1,076ft ²) of GFA for customers (does not include kennelling area), plus 2 for staff
Personal service	⁶ 2.2 per 100m ² (1,076ft ²) of GFA for customers and staff plus 7.5 per 100m ² (1,076ft ²) of GFA of reception area (where applicable) for customers
Pet care service	⁷ Where GFA is less than 2,000 m ² (21,528ft ²), 2.2 per 100m ² (1,076ft ²) of GFA
	⁸ Where GFA is between 2,000m ² (21,528ft ²) and 20,000m ² (215,278ft ²), 3.2 per 100m ² (1,076ft ²) of GFA

¹ C19-14² C19-14³ C19-14⁴ C19-14⁵ C19-14⁶ C19-14⁷ C19-14⁸ C19-14

	¹ Where GFA is greater than 20,000m ² (215,278ft ²), 4.3 per 100m ² (1,076ft ²) of GFA
Professional, financial and office service	² 2 per 100m ² (1,076 ft ²) of GFA for customers plus 1 per 100m ² (1,076ft ²) of GFA to a minimum of 5, for staff
Recreation facility, indoor	³ 1 for every 5 seats for uses with fixed seating or 1 per 100m ² (1,076ft ²) of GFA for uses without fixed seating Notwithstanding the above, the Development Authority may require additional or different parking requirements based on the individual characteristics or components of the recreation facility
Recreation facility, outdoor	At the discretion of the Development Authority
Retail store (convenience), (general), and (liquor)	⁴ Where GFA is less than 2,000 m ² (21,528ft ²), 2.2 per 100m ² (1,076ft ²) of GFA
Retail store (convenience), (general), and (liquor)	⁵ Where GFA is between 2,000m ² (21,528ft ²) and 20,000m ² (215,278ft ²), 3.2 per 100m ² (1,076ft ²) of GFA
Service station	
Service station (limited)	⁶ Where GFA is greater than 20,000m ² (215,278ft ²), 4.3 per 100m ² (1,076ft ²) of GFA
	⁷ (Deleted)
Vehicle oriented service	1 per employee on shift plus a minimum of 5 for customers
Vehicle repair facility	⁸ 1 per 2 employees plus 2 per 100m ² (1,076ft ²) of GFA
Vehicle repair facility (limited)	

¹ C19-14

² C19-14

³ C19-14

⁴ C19-14

⁵ C19-14

⁶ C19-14

⁷ C19-15

⁸ C19-14

Land Use Class	Minimum Number of Parking Spaces
Vehicle sales, leasing and rental facility, vehicle sales, leasing and rental Facility (limited)	¹ 2.2 per 100m ² (1,076ft ²) of GFA
Veterinary clinic	² 2.2 per 100m ² (1,076ft ²) of GFA
Warehouse sales	³ Where GFA is less than 2,000m ² (21,528ft ²), 2.2 per 100m ² (1,076ft ²) of GFA
	⁴ Where GFA is between 2,000m ² (21,528ft ²) and 20,000m ² (215,278ft ²), 3.2 per 100m ² (1,076ft ²) of GFA
	⁵ Where GFA is greater than 20,000m ² (215,278ft ²), 4.3 per 100m ² (1,076ft ²) of GFA

Table 11c: Minimum Parking Requirements for Industrial Uses

Land Use Class	Minimum Number of Parking Spaces
General industrial use	⁶ 0.6 per 100m ² (1,076ft ²) of GFA, with minimum not less than 10
Heavy industrial use	At the discretion of the Development Authority
Warehouse, distribution and storage	⁷ 1 for every 3 employees during the maximum working shift, plus 0.6 per 100m ² (1,076ft ²) of GFA

¹ C19-14

² C19-14

³ C19-14

⁴ C19-14

⁵ C19-14

⁶ C19-14

⁷ C19-14

Municipal Comparators

Parking Requirements for Indoor Recreation Facilities

Municipality	Parking Requirements for Indoor Recreation Facilities	Number of stalls per 10m ² (108ft10m ²)
Edmonton	1 stall per 10m ² of Floor Area	1
Strathcona County	1 stall per 10m ² of GFA	1
St. Albert	1 stall per 10m ² of GFA	1
Spruce Grove	1 stall per every 10m ² of GFA	1
Leduc	13 parking spaces per 100m ² of Public Floor Area	1.3
Stony Plain	1 stall per 10m ² of GFA	1
Morinville	1 stall per 10m ² of GFA	1
AVERAGE:		1.0
Fort Saskatchewan	1 stall per 100m ² of GFA	0.1

*GFA= Gross Floor Area

CITY OF FORT SASKATCHEWAN

2016 BUDGET ADOPTION

Motions:

1. That Council approve the 2016 Operating Budget dated December 8, 2015, establishing total operating revenues and expenditures at \$72,295,874.
2. That Council adopt the 2016 Capital Budget dated December 8, 2015 establishing total capital revenues and expenditures at \$13,253,500.
3. That Council adopt the Fort Saskatchewan Public Library's 2016 Operating and Capital Budget, establishing total revenues and expenditures at \$1,250,195.

Background:

The *Municipal Government Act* (MGA) directs that Council approve an operating and a capital budget for each calendar year. The budget is the tool used to allocate the City's financial resources and support the various services and programs provided to residents.

Based on the final calculation of the municipal property taxes, the result of the 2016 Operating Budget is a 0.72% increase for residential taxes and a 3.57% increase for non-residential taxes over 2015's property taxes. These figures are different from those reported during budget deliberations due to Administration discovering that an error was made in the original tax impact percentage calculations. The error did not extend to the 2016 Operating and Capital Budgets, which are correct as presented, and no changes to the actual revenue and expenditures are needed. Appendix 1 outlines the overall 2016 Operating Budget inclusive of the utility budget and the decisions made by Council at this year's budget meetings.

The utility rates have been updated in the Fees and Charges Bylaw. Based on an average monthly consumption of 14 cubic meters, the average monthly bill is proposed to increase by \$2.29.

The 2016 Capital Budget is presented incorporating the changes made during this year's budget meetings. Appendix 2 provides a summary of the 2016 capital projects.

The 2016 Fees and Charges Bylaw will be presented for Council's consideration under separate cover subsequent to adoption of the 2016 Budget.

The *Libraries Act* directs that the Library Board prepare an annual budget for Council consideration. The Fort Saskatchewan Public Library's 2016 Operating and Capital Budget is attached as Appendix 3 and incorporates the City's 2016 grant increase to the Library of \$61,229.

Projected Property Tax Changes

Preliminary assessment values, combined with the 2016 Approved Budget, results in an increase to residential municipal property taxes of 0.72%, or a \$14 increase for a residential household assessed at \$400,000. As well, this results in an increase to non-residential municipal property taxes of 3.57%, or a \$343 increase for a non-residential property assessed at \$1,000,000 and a \$8,228 increase for a non-residential property assessed at \$24,000,000.

The City also collects and remits a provincial education levy and the Heartland Seniors' Foundation levy. The levies will be provided to the City by the spring of 2016, at which time the Property Tax Rate Bylaw will be prepared and presented to Council for approval.

Recommendations:

That Council approve the 2016 Operating Budget, Capital Budget and Library Budget as presented.

Enclosures:

Appendix 1 - 2016 Operating Budget

Appendix 2 - 2016 Capital Projects

Appendix 3 - 2016 Fort Saskatchewan Public Library Operating and Capital Budget

File No.:

Prepared by:	Shannon Andruchow Senior Accountant	Date: December 1, 2015
Approved by:	Jeremy Emann Chief Financial Officer	Date: December 1, 2015
Reviewed by:	Kelly Kloss City Manager	Date: December 2, 2015
Submitted to:	City Council	Date: December 8, 2015

City of Fort Saskatchewan

2016 Operating Budget

	2016 Proposed Budget
Revenues	
Property Taxes	41,622,283
Sales, Rentals and User Charges	20,511,100
Penalties and Interest	302,600
Fines, Licenses and Permits	4,040,613
Investment Income	665,000
Government Transfers	1,388,940
Other Revenues	3,765,311
Total Revenues	72,295,847
Expenses	
Salaries, Wages and Benefits	25,514,923
Contracted and General Services	12,931,432
Purchased from Other Governments	13,854,398
Materials, Supplies and Utilities	5,637,797
Grants to Organizations	1,677,293
Debentures	4,346,433
Bank Charges	157,900
Transfer to Capital	1,173,700
Transfer to Reserves	6,387,246
Other Expenses	614,725
Total Expenses	72,295,847
Net (Surplus)/Deficit	-

City of Fort Saskatchewan

2016 Capital Projects - Asset Categories

	City Funded	Grant/Other Funding	Capital Budget	Operating Impact
Engineering Structure				
16001 Canada 150 Grant Fort Heritage Precinct Accessibility	-	415,200	415,200	26,000
16017 Local Road Rehabilitation	-	2,600,000	2,600,000	-
16019 Neighbourhood Rehabilitation	912,000	988,000	1,900,000	-
16025 Dr. Turner Lodge Street Parking	60,000	60,000	120,000	-
16026 New Dog Park at West River's Edge	600,000	-	600,000	25,000
16029 Skateboard/BMX Park	240,000	225,000	465,000	6,500
16030 Curling Rink Revitalization	-	2,500,000	2,500,000	-
16031 Access Road & Parking West River's Edge	100,000	-	100,000	5,000
Total Engineering Structure	1,912,000	6,788,200	8,700,200	62,500
Buildings				
15021 Fort Phase 4 - Small Amenities	60,000	-	60,000	9,500
16002 Fort Heritage Precinct Site Enhancements	750,000	-	750,000	82,600
16021 City Hall Space Development	-	250,000	250,000	-
16039 Transfer Station - Office Replacement	75,000	-	75,000	-
Total Buildings	885,000	250,000	1,135,000	92,100
Water/Wastewater/Storm Systems				
16020 Sewer Service Relines	1,200,000	-	1,200,000	-
16037 Water Meters - Radio Read Upgrades	390,000	-	390,000	-
16038 Water Reservoirs - Fiber Optics Network	65,000	-	65,000	-
Total Water/Wastewater/Storm Systems	1,655,000	-	1,655,000	-
Machinery & Equipment				
15026 High Profile Toro 5990 Mower	-	-	-	12,000
16006 Replace Brush Chipper	35,000	5,000	40,000	-
16007 Replace Bobcat Skidsteer	9,000	92,000	101,000	-
16009 JRC and DCC Zamboni Replacement	210,000	20,000	230,000	-
16010 Computer Equipment Replacement	116,300	-	116,300	-
16012 Parks - Compact Municipal Tractor	135,000	-	135,000	3,000
16013 Play Area Lifecycle Program - JD McLean Park	130,000	-	130,000	-
16014 Gear Washer Replacement	16,000	-	16,000	-
16016 Computer Network Infrastructure	330,000	-	330,000	-
16018 Computer Hardware/Software New Acquisitions	195,000	-	195,000	-
16033 Project Management Software	100,000	-	100,000	-
16036 New Intersection Safety Device Camera installation	222,500	-	222,500	(45,000)
16040 Snow Blower for Snow Hauling	117,500	-	117,500	20,500
Total Machinery & Equipment	1,616,300	117,000	1,733,300	(9,500)
Furnishings				
16027 Theatre Stage Risers	30,000	-	30,000	-
Total Furnishings	30,000	-	30,000	-
Vehicles				
15027 Animal Control Vehicle	-	-	-	4,500
Total Vehicles	-	-	-	4,500
Total Asset Classification	6,098,300	7,155,200	13,253,500	149,600

** Transit buses are not included in the 2016 Capital Budget as they are included in the approved Green Trip & MSI funding from 2014.



June 10, 2015

To: City of Fort Saskatchewan Mayor Gale Katchur, Councillors Birgit Blizzard, Sheldon Bossert, Frank Garritsen, Stew Hennig, Arjun Randhawa, Ed Sperling

We are pleased to submit our 2016 Operating and Capital grant request and 2016 budget for your review. Our budget has been reviewed by the Library Board's Finance, Development and Advocacy Committee and the Library Board. The 2016 budget was approved for submission to the City by the Library Board at its June 1, 2015 regular meeting.

The Library Board's 2016 grant request from the City of Fort Saskatchewan is as follows:

2016	
Operating Budget	\$1,069,395
Capital Budget	\$180,800
Total Budget	\$1,250,195
Grant Request	\$1,080,741

Highlights

Overall City of Fort Saskatchewan 2016 Grant Request

Our budget submission in 2014 for 2015-2018 stated a predicted City grant increase request of 5.3% from 2015 to 2016. We are now pleased to be able to bring this request down to a 4.98% increase.

Staffing for Technological Support:

As per our budget request for 2015, we are planning to increase our level of on-site technical support by an additional 7 hours per week for 2016. We currently have 2.5 days of onsite IT support in a library with over 40 staff and public computer stations, public and staff Wi-Fi, various servers, numerous software programs, and new technologies including digital creative stations and our new "Adaptive Technology Station" for the visually and physically challenged. Our need for additional on-site support continues to grow as does public demand for both on-site and online digital resources.

Provincial Funding and the Elimination of Library Card fees

In the spring of 2015, we received word from the Public Library Services Branch of Municipal Affairs that the provincial government was to begin using 2014 census data as opposed to 2010 census data and increase the per capita funding for public libraries. This has led to a potential increase of funding to our library of approximately \$24,000. We propose that with this increase we eliminate the fees we charge for library membership. Over the past 3 years, libraries in Alberta have begun moving away from charging for library cards. In fact, both Calgary Public Library and Edmonton Public Library no longer charge for library cards (as do

not a number of smaller libraries throughout the province). Currently, only 1/3 of Alberta's population is left paying for a library card. Not only does this now make us an exception within Alberta, but Alberta has been – and continues to be – only one of two Canadian provinces where public libraries may charge for a public library card, and one of the only jurisdictions in North America and around the world charging for library cards. Often, newcomers from the U.S., UK and elsewhere are shocked when asked to pay for a library card. We are very excited by this initiative to provide true barrier-free access to all.

It is important to note, however, that the increased provincial funding is tentative. It was informally introduced by the previous Alberta government. It is hoped that the current government shall pass a budget that implements this promise. Our initiative to eliminate library card fees shall depend upon the formal approval of the Province's budget.

Enrich the Experience Fundraising Campaign

Our fundraising campaign included a number of donations to be spread out over 5 years. The anticipated amount pledged for 2016 is approximately \$5000. This is to be spent almost entirely on capital items to enrich collections, technologies and other library resources.

VOIP Telephone System

With renovations in 2013 the City had implemented a new telephone system. We were not aware of the costs associated with such until informed by City Administration in March of 2015 that we shall be responsible for approximately \$3300 for Library phones beginning 2016.

Capital Expenses

If/when compared to the budget submission in 2014 for 2015-2018, our spreadsheet for 2016 will show a number of changes in how items are grouped. Having met with City Finance personnel in early 2015, it has been determined that our collections (books, DVDs, etc.) are capitalized and should be grouped as such as it is more appropriate. Therefore, as primarily housekeeping - yet important from an accounting perspective - we have moved our collections from operating to Capital for 2016 (and ongoing).

Collections

Within our collections budgets for 2016 we have re-aligned planned expenditures between fiction, non-fiction, and various formats (Blu-rays, DVDs, etc.). As a result, you shall notice a decrease in some areas and increases in others to address a number of areas within our collection that are currently weighted too heavily vs. others (e.g. fiction to non-fiction).

Identified Efficiencies

We have monitored expenses closely throughout 2014 and 2015 and identified a number of opportunities to modify workflow and reduce costs. One area is in cataloguing of materials whereby we have brought the processing of CDs and DVDs in-house and no-longer outsource such (a savings of \$2000.)

We also monitored our annual audit expense and were pleased to see our audit of 2014 came in under budget. We have thus reduced the predicted increase in cost of such for 2016.

We welcome you to review our budget documents and ask any questions you may have. We look forward to our opportunity to address Council in regard to our grant request.

Yours sincerely;

A handwritten signature in blue ink, appearing to read "David Larsen".

David Larsen
Library Director

Encl: 1

Cc: Richard Gagnon, Shannon Andruchow

CITY OF FORT SASKATCHEWAN

Public-at-Large Appointments – City Boards and Committees

Motion:

That Council approve the Public-at-Large appointments to the City's municipal Boards and Committees as outlined below, and as recommended by the Application Review Committee for terms commencing on January 1, 2016.

BOARD/COMMITTEE	NAME	TERM EXPIRING
<i>Family & Community Support Services Board</i>	Shyann Bachelet Natasha Dunbar Elaine Elmer Clayton Northey Ian Osbaldeston	December 31, 2016 December 31, 2017 December 31, 2017 December 31, 2017 December 31, 2017
<i>Fort Sask. Policing Committee</i>	Ian McDonell Terry Noble Bill Santo	December 31, 2018 December 31, 2018 December 31, 2018
<i>Fort Sask. Public Library Board</i>	Lisa Berry Renette Peddle Judy Raaschou Don Segberg	December 31, 2018 December 31, 2018 December 31, 2018 December 31, 2018
<i>River Valley Alliance Advisory Committee</i>	James Cockburn Gordon Harris	December 31, 2017 December 31, 2016
<i>Subdivision & Development Appeal Board</i>	Dennis Dembicki John Kash	December 31, 2017 December 31, 2017

Purpose:

To provide Council with recommended public-at-large appointments to the City's municipal boards and committees for terms commencing January 1, 2016.

Background:

In accordance with Council Policy GOV-007-C, advertising was completed, indicating the number of vacancies available for the various boards and committees. Interested applicants were asked to submit applications prior to October 26, 2016.

The Application Review Committee, consisting of Councillor Sheldon Bossert, the Chair, and administrative liaison from the applicable Board or Committee conducted interviews on November 12, November 30, and December 3, 2015. The Application Review Committee has included recommendations for the Board and Committee appointments.

Recommendation:

That Council approve the Board and Committee appointments, as noted.

File No.: 1315-01

Prepared by: Sheryl Exley
Legislative Officer Date: December 4, 2015

Approved by: Brenda Molter
Director, Legislative Services Date: December 4, 2015

Approved by: Brenda Rauckman
General Manager, Corporate & Protective
Services Date: December 4, 2015

Reviewed by: Kelly Kloss
City Manager Date: December 4, 2015

Submitted to: City Council Date: December 8, 2015

CITY OF FORT SASKATCHEWAN

BYLAW C23-15 TO ESTABLISH FEES, RATES AND CHARGES FOR SERVICES

Motions:

1. That Council give first reading to Bylaw C23-15, which establishes fees, rates, and charges for services provided by the City of Fort Saskatchewan.
2. That Council give second reading to Bylaw C23-15, which establishes fees, rates, and charges for services provided by the City of Fort Saskatchewan.
3. That Council provide unanimous consent to proceed with third and final reading to Bylaw C23-15, which establishes fees, rates, and charges for services provided by the City of Fort Saskatchewan.
4. That Council give third reading to Bylaw C23-15, which establishes fees, rates, and charges for services provided by the City of Fort Saskatchewan.

Purpose:

To present Council with information on Bylaw C23-15, which establishes 2016 fees, rates, and charges for services by the City of Fort Saskatchewan.

Background:

The *Municipal Government Act*, R.S.A. 2000, c. M-26 provides that municipal councils may by bylaw establish fees for services provided by the municipality.

Annually, Administration reviews fees and charges established the previous year and recommends changes to Council during the budget process. Fees and charges established through the review and 2016 budget process are reflected in Bylaw C23-15.

In order to collect the revenue outlined during the budget deliberations, it is necessary to approve this Bylaw. The fees will come into effect on January 1, 2016.

Recommendation:

That Council give three readings to Bylaw C23-15, which establishes fees, rates, and charges for services provided by the City of Fort Saskatchewan.

Attachments:

1. Fees and Charges Bylaw C23-15
 2. Schedule "A" to Bylaw C23-15
-

Prepared by:	Sheryl Exley Legislative Officer	Date:	November 24, 2015
Approved by:	Brenda Molter Director, Legislative Services	Date:	December 2, 2015
Approved by:	Brenda Rauckman General Manager, Corporate Services	Date:	December 2, 2015
Reviewed by:	Kelly Kloss City Manager	Date:	December 2, 2015
Submitted to:	City Council	Date:	December 8, 2015



CITY OF FORT SASKATCHEWAN

FEES AND CHARGES BYLAW

BYLAW C23-15

NOW THEREFORE, the Council of the City of Fort Saskatchewan, in the Province of Alberta, duly assembled enacts as follows:

1. This Bylaw is cited as the Fees and Charges Bylaw.
2. That the Fees and Charges Manual attached as Schedule “A” to this Bylaw represents the fees, rates and charges established by Council and are applicable to the municipal services provided by the City of Fort Saskatchewan as outlined therein.
3. That if there are any inconsistencies between the fees, rates and charges imposed pursuant to this Bylaw and those imposed by any other bylaw of the City of Fort Saskatchewan, this Bylaw shall take precedence.
4. This Bylaw repeals Bylaw C26-14 and amendments thereto.
5. This Bylaw comes into force and effect on January 1, 2016.

READ a first time this _____ day of _____, 2015.

READ a second time this _____ day of _____, 2015.

READ a third time and passed this _____ day of _____, 2015.

Mayor

Director, Legislative Services

Date Signed: _____

City of Fort Saskatchewan

Fees and Charges

Schedule A
Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale. Taxable = T Exempt = E			
Division: Office of the City Manager			
Department: Financial Services			
Property Tax Penalties			
<i>Property Tax Penalties shall form part of the total outstanding balance due and will be applied to the total outstanding balance on the dates as specified below.</i>			
On All Current Balances Due and Outstanding:			
- July 1st	E	on current levy balance only	3.00%
- August 1st	E	on current levy balance only	6.00%
- September 1st	E	on current levy balance only	9.00%
On All Supplementary Balances Due and Outstanding:			
- December 1st	E	on supplementary balance only	3.00%
On All Arrears Balance Due and Outstanding After December 31st in Any Year:			
- January 1st	E	on total outstanding balance	9.00%
- February 1st	E	on total outstanding balance	9.00%
Other Fees			
Property Tax Certificates - manual	E	per certificate	\$ 35.00
Property Tax Certificates - on-line	E	per certificate	\$ 30.00
Accounts Receivable Penalty	E	on invoices outstanding over 30 days	1.50%
Returned Items *	E	per item	\$ 40.00
<i>* Includes stop payments, non-sufficient funds, closed / frozen bank accounts and Fort Electronic Payment Plan payments</i>			
Reprint Prior Year Assessment and Property Tax Notices	T	per item	\$ 10.00
Statement of Tax account	T	per statement per tax roll	\$ 25.00

City of Fort Saskatchewan

Fees and Charges

Schedule A
Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			
Taxable = T Exempt = E			
Division: Corporate & Protective Services			
Department: Fire Services			
Emergency Response Fees			
<i>Excludes ambulance calls</i>			
<i>Replacement cost of equipment and/or materials used, lost or damaged as a result of the response may be applied</i>			
<i>This fee (or a portion thereof) may be applied where the Fire Services Department responds to a fire, a rescue, a dangerous goods or other incident on any property.</i>			
<i>This fee is exclusive of command cars and may be applied within the following guidelines:</i>			
<i>- An unregulated release of dangerous goods</i>			
<i>- A fire for which a person is convicted of arson under the Criminal Code of Canada</i>			
<i>- An open air fire which is intentionally set, with or without permit, and becomes out of control or some other emergency results thereof</i>			
<i>- Any request for emergency response service made willfully, in any manner, with reasonable cause</i>			
<i>- A response to a motor vehicle accident, and/or a similar incident within, or outside the City's municipal boundaries</i>			
<i>- Replacement cost of equipment and/or materials used, lost or damaged as a result of the response may be applied</i>			
Within the Municipal Boundary Responses	E	per hour / per unit	\$ 600.00
Outside of the Municipal Boundary Responses	E	per hour / per unit	\$ 600.00
Insulation Removal / Disposal, Hazardous Materials Clean Up etc	E	minimum cost is equal to % of cost incurred PLUS	100%
False Alarm Responses * (See Below)	E	administration fee % of cost incurred	15%
* No fee will be applied where owners have demonstrated responsible investigation or have initiated repairs of the malfunctioning safety installation			
<i>- 1st Offence Within a Twelve Month Timeframe - Warning Issues Only</i>			
<i>- 2nd Offence Within Twelve Months of a Previous Warning Issued</i>	E	per offence	\$ 250.00
<i>- 3rd Offence Within Twelve Months of a Previous Warning Issued</i>	E	per offence	\$ 500.00
<i>- 4th and Subsequent Offence Within Twelve Months of a Previous Warning Issued</i>	E	per offence	\$ 1,000.00
Permit Fees			
Construction Fire Safety Plan Permit	E	per permit / % of Building Permit fee (see Planning and Development section)	8%
Occupancy Load Permit:			
- For All Except Non-Profit Organizations	E	per permit	\$ 105.00
- Copy of Original Permit Issued	E	per permit	\$ 42.00
Sale of Fireworks Permit - Low Level or Shop Goods (Fireworks Accessories)	E	per permit / per year	\$ 110.00
Discharge Fireworks Permit - High Level:			
- For All Except Non-Profit Organizations	E	per permit	\$ 110.00
Transportation of Dangerous Goods Route Permit	E	per permit / per year	\$ 160.00
Investigations			

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale. Taxable = T Exempt = E			
Fire Investigation by Fire Department Staff	E	per hour	\$ 85.00
Fire Investigation by Contracted Service	E	minimum cost is equal to % of cost incurred PLUS	100%
	E	administration fee - % of cost incurred PLUS	15%
Investigation Report	E	per report	\$ 210.00
Inspections			
Regulated Occupancies:			
- Licensed Dayhomes or Foster Homes	E	per inspection	\$ 55.00
- Daycare, Healthcare Centres	E	per inspection	\$ 105.00
- Liquor Licence Inspections	E	per inspection	\$ 125.00
Non-Regulated Occupancies:			
- 3rd and Each Subsequent Re-Inspection (to Confirm Deficiencies Have Been Corrected)	E	per inspection permit	\$ 105.00
Other Fees			
Copy of File Search / Report	T	flat fee per address	\$ 105.00
Copy of Photograph:			
- 4" x 6"	T	per photograph	\$ 3.25
- 5" x 7"	T	per photograph	\$ 6.25
- 8" x 10"	T	per photograph	\$ 11.00
- 11" x 14"	T	per photograph	\$ 21.00
- 16" x 20"	T	per photograph	\$ 31.00
Public Education and / or Safety Programs	E	minimum cost is equal to % of cost incurred PLUS	100%
	E	administration fee - % of cost incurred minimum cost is equal to % of cost incurred PLUS	15%
Lock Box Purchases	E	minimum cost is equal to % of cost incurred PLUS	100%
	E	administration fee - % of cost incurred	15%

Department: Protective Services

Criminal Record Check Fees			
Individual Person Rate	E	per check	\$ 30.00
Family Rate	E	per check	\$ 50.00
Livescan Rate:			
- With Fingerprints	E	per check	\$ 25.00
Security Guard Clearance			
Individual Person Rate	E	per check	\$ 30.00
<i>- No Charge for Student (identification required) or Volunteer Purposes</i>			
Motor Vehicle Accident Report and Statement Fees			
Reports:			
- Copy of Subsequent Report to Driver	E	per report	\$ 20.00
- Copy of Report to Lawyers or Insurance Companies *	E	per report	\$ 20.00
Statements: *			
- Papercopy	E	per statement	\$ 25.00
- Each additional five pages	E	per set	\$ 20.00
- Digital Camera Disk	E	per CD Disk	\$ 20.00
- Pardon Application	E	per statement	\$ 30.00
<i>* Copy of Driver Consent Required</i>			
Animal Licenses			
Animal License - Tag Replacement	E	per animal	\$ 5.00
Animal Licence - New:			
- Neutered or Spayed Cat or Dog	E	per animal	\$ 20.00
- Unaltered Cat or Dog	E	per animal	\$ 30.00
Vicious Dog License	E	per animal	\$ 150.00
Animal License - New (Senior 65+ Rates):			
- Neutered or Spayed Cat or Dog	E	per animal	\$ 10.00
- Unaltered Cat or Dog	E	per animal	\$ 20.00
Vicious Dog License	E	per animal	\$ 75.00
Kennel Fees:			
Kennel Impound Fee	T	per day or any part thereof	\$ 20.00

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale. Taxable = T Exempt = E			
For any required veterinary treatment, including drugs and medications	T		Actual cost of treatment
Department: Legislative Services			
Assessment Appeal Fees			
<i>Fees are Refundable to Successful Complainant</i>			
Residential and Farmland - All Values	E	per property under appeal	\$ 25.00
Non-Residential - Includes Machinery and Equipment and Multi-Family Developments that are more than 3 Dwelling Units:			
- Under \$500,000	E	per property under appeal	\$ 100.00
- \$500,000 to \$1,000,000	E	per property under appeal	\$ 250.00
- \$1,000,001 to \$5,000,000	E	per property under appeal	\$ 450.00
- Over \$5,000,000	E	per property under appeal	\$ 650.00
Freedom of Information and Protection of Privacy (FOIP) Act Fees			
<i>Fees are determined by Provincial Legislation If the total cost of processing a FOIP request is more than \$150, a 50% deposit is required</i>			
FOIP Request	E	per request	\$ 25.00
Photocopy of a Record *	T	per sheet	\$ 0.25
* 8.5" x 11" Single Sided, Black and White			
Photocopy of Plans and Blueprints	T	per page	\$ 0.50
Producing a Copy of a Record on Memory Stick	T	per stick	\$ 5.00
Producing a Copy of a Record (color or black and white) Printed from a Negative, Slide or Digital Image:			
- 4" x 6"	T	per copy	\$ 3.00
- 5" x 7 "	T	per copy	\$ 6.00
- 8" x 10"	T	per copy	\$ 10.00
- 11" x 14"	T	per copy	\$ 20.00
- 16" x 20"	T	per copy	\$ 30.00
Preparing and Handling a Record for Disclosure	E	per 15 minutes	\$ 6.75
Searching, Locating, Retrieving and Copying a Record	E	per 15 minutes	\$ 6.75
Supervising the Examination of a Record	E	per 15 minutes	\$ 6.75
Subdivision and Development Appeal Board Fees			
Commercial/Industrial	E	per appeal	\$ 400.00
Subdivision	E	per appeal	\$ 600.00
Residential	E	per appeal	\$ 100.00

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale. Taxable = T Exempt = E			

Division: Infrastructure and Community Services

Department: Project Management

Permit Fees

Residential Lot Grading Program	E	per permit	\$ 260.00
Excavation Permit	E	each	\$ 365.00
Development Agreement Engineering Review:			
Includes: One inspection at CCC & FAC for each of the following: underground, surface (excluding walks), sidewalks, and landscaping	E	each	\$2000.00/ha
Development Agreement Re-inspection/Additional Inspection	E	each	\$ 500.00

Department: Planning and Development

Maps, Reports, Plans, Labels and Studies Fees			
Address Map:			
- Small	T	per map	\$ 10.00
- Large	T	per map	\$ 20.00
Land Use Bylaw Map	T	per map	\$ 20.00
Land Use Bylaw	T	per book	\$ 60.00
Archived Building Permit Report	T	per monthly report	\$ 10.00
Planning Document (printed)	T	per sheet double sided	\$ 0.24
Planning Document (digital)	T	per sheet double sided	\$ 10.00
Custom Mapping Fees *			
* These fees are a combination of Drafting Technician			
	T	minimum fee PLUS	\$ 20.00
Drafting Technician - Labour	T	per hour	\$ 50.00
Drafting Technician - Computer	T	per hour	\$ 5.00
Printing - Regular (36" x 48")	T	per map	\$ 20.00
Printing - Glossy (36" x 48")	T	per map	\$ 30.00
Line Drawing - Premium Bond: *			
Photocopying Charges			
- 8.5" x 11" Single Sided	T	per sheet	\$ 0.14
- 8.5" x 11" Double Sided	T	per sheet	\$ 0.24
- 8.5" x 14" Single Sided	T	per sheet	\$ 0.19
- 8.5" x 14" Double Sided	T	per sheet	\$ 0.33
- 11" x 17" Single Sided	T	per sheet	\$ 0.24
- 11" x 17" Double Sided	T	per sheet	\$ 0.38
- 24" x 36" Single Sided	T	per sheet	\$ 7.62
Residential Development Permit Fees			
Single Family Dwelling / Semi-Detached/Duplex	E	per unit	\$ 175.00
Multi-Family Dwelling - 3 units or more	E	minimum permit fee PLUS	\$ 300.00
	E	per unit	\$ 75.00
Show Home	E	per permit	\$ 150.00
Secondary Suite	E	per permit	\$ 150.00
Variance for New Development:			
- Less than 10% variance	E	per permit	\$ 100.00
- 10% variance or greater	E	per permit	\$ 125.00
Variance for Existing Development:			
- Less than 6% (other than side yard setback)	E	per permit	\$ 100.00
- Between 6% to 10% (other than side yard setback)	E	base fee	\$ 50.00
	E	per percent	\$ 10.00
- 10% variance or greater (other than side yard setback)	E	base fee	\$ 50.00
	E	per percent	\$ 20.00
	E	maximum	\$ 350.00

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			
Taxable = T Exempt = E			
- Variance for side yard setback of the principal building	E	base fee	\$ 100.00
	E	per percent	\$ 50.00
Re-Submission of Plans - After Approval	E	per permit	\$ 100.00
Request for Development Permit Time Extension	E	per permit	\$ 50.00
Accessory Building:			
- Area between 10m ² to 33.5m ² (107.6ft ² to 360ft ²)	E	per permit	\$ 40.00
- Area greater than 33.5m ² (360ft ²)	E	per permit	\$ 70.00
Raised Deck	E	per permit	\$ 40.00
In Ground Swimming Pool	E	per permit	\$ 100.00
Addition	E	per permit	\$ 100.00
Demolition	E	per permit	\$ 100.00
Home Occupation	E	per permit	\$ 100.00
Second Access	E	per permit	\$ 125.00
Stripping and Grading	E	per permit	\$ 250.00
Commercial, Light Industrial & Institutional Development Permit Fees			
New Building, Addition, Renovation or Development			
- This Fee is the Greater of A or B:			
A)	E	minimum permit fee PLUS	\$ 300.00
	E	per square foot	\$ 0.10
OR			
B)	E	minimum fee per permit PLUS	\$ 300.00
	E	per \$1,000 of project value	\$ 0.15
Variance for New Development:			
- Less than 10% variance	E	per permit	\$ 150.00
- 10% variance or greater	E	per permit	\$ 200.00
Re-Submission of Plans - After Approval			
- This Fee is the Greater of A or B:			
A)	E	minimum fee	\$ 400.00
OR			
B)	E	% of original permit fee	50%
Request for Development Permit Time Extension	E	per permit	\$ 150.00
Sign	E	per sign	\$ 125.00
Stripping and Grading	E	per permit	\$ 250.00
Demolition	E	per permit	\$ 250.00
Change of Use	E	per permit	\$ 200.00
New Occupancy	E	per permit	\$ 150.00
Accessory Building	E	minimum fee per permit PLUS	\$ 150.00
	E	per square foot fee	\$ 0.25
Sidewalk Café Development Permit Application	E	per permit	\$ 100.00
Annual Seasonal Developments (no modifications):			
- First year	E	per permit	\$ 200.00
- Renewal	E	per permit	\$ 100.00
Medium & Heavy Industrial Development Permit Fees			
New Building, Addition, Renovation or Development not Involving Building - Based on Gross Floor Area of Building:			
- This Fee is the Greater of A or B:			
A)	E	minimum fee per permit PLUS	\$ 400.00
	E	per square foot fee	\$ 0.10
OR			
B)	E	minimum fee per permit PLUS	\$ 400.00
	E	per \$1,000 of project value	\$ 2.00
Development with less than 10% Variance	E	per permit	\$ 300.00
Development in excess of 10% Variance to and measurable standard of the Land Use Bylaw	E	per permit	\$ 400.00
Re-Submission of Plans - After Approval			
- This Fee is the Greater of A or B:			
A)	E	minimum fee	\$ 400.00
OR			
B)	E	% of original permit fee	50%

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
<i>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</i>			
<i>Taxable = T Exempt = E</i>			
Request for Development Permit Time Extension	E	per permit	\$ 150.00
Stripping and Grading	E	per permit	\$ 250.00
Demolition	E	per permit	\$ 300.00
Change of Use	E	per permit	\$ 200.00
New Occupancy	E	per permit	\$ 150.00
Accessory Building	E	minimum fee per permit PLUS	\$ 150.00
	E	per square foot fee	\$ 25.00
Other Planning & Development Fees			
Compliance Certificate - Residential *	E	per letter / regular service	\$ 125.00
	E	per letter / rush service	\$ 400.00
Compliance Certificate - Commercial / Industrial *	E	per letter / regular service	\$ 200.00
	E	per letter / rush service	\$ 500.00
<i>* No additional charge if Compliance Certificate is updated within 60 days of original issuance</i>			
Encroachment Agreement - on City Property or Easement:			
- Up to 5m ² (50ft ²)	E	per agreement	\$ 200.00
- Between 5m ² to 9m ² (50ft ² to 100ft ²)	E	per agreement	\$ 400.00
- Over 9m ² (100ft ²)	E	per agreement	\$ 600.00
Re-submission for Revisions Prior to Registration at Land Titles	E	per re-submission	\$ 100.00
Caveat and Other Legal Instrument - Review/Update	E	per legal instrument	\$ 100.00
File Search - Residential:	E	minimum per unit PLUS	\$ 50.00
	E	per copy	Photocopy Charges as per "Other" Section
	E	maximum	\$ 350.00
Request to Defer Levy Payment to Council	E	per request	\$ 750.00
File Search - Industrial, Commercial, Institutional	E	per request	\$ 350.00
		per copy	Photocopy Charges as per "Other" Section
	E	minimum per request PLUS	\$ 100.00
Request for Archived Plans			Photocopy Charges as per "Other" Section
	E	per copy	
Re-notification:			
- Land owner notifications	E	per notification	\$ 1.50
- Quarter page ad	E	per ad	\$ 200.00
- Half page ad	E	per ad	\$ 400.00
Illegal Signs Impounded:			
- Sign face area up to 1m ² (10ft ²)	E	per sign	\$ 50.00
- Sign face area over 1m ² (10ft ²)	E	per sign	\$ 100.00
Development Agreement - Minor	E	per agreement	\$ 1,000.00
Development Agreement - Addendum to Existing Agreement	E	per agreement	\$ 1,750.00
Development Agreement - Major	E	per agreement	\$ 2,500.00
Re-inspection Fee for Securities Release for Development Permit	E	per request	\$ 100.00
Outline Plan Review	E	per review	\$ 2,000.00
Bylaw and Statutory Plan Amendment Fees			
Land Use Bylaw or Statutory Plan Amendment	E	per amendment	\$ 2,500.00
Road Closure	E	per amendment	\$ 2,500.00
Subdivision Fees			
Application (Including Bareland)	E	minimum fee PLUS	\$ 1,000.00
	E	per lot fee	\$ 200.00
Endorsement of Plan of Subdivision - Including Bareland *	E	minimum fee PLUS	\$ 300.00
	E	per lot fee	\$ 150.00
<i>* Excluding reserve parcels or public utility lots</i>			

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Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
<i>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</i>			
Endorsement of Conventional Condominium Plan - Excluding Bareland	E	per condominium unit	\$ 40.00
Condominium Conversion	E	per condominium unit	\$ 40.00
Subdivision Approval Time Extension	E	per request	\$ 500.00
Contravention of Land Use Bylaw Penalties			
Development Commencing Prior to Issuance of a Development Permit	E	per offence	Twice the original permit fee
	E	maximum penalty	\$ 10,000.00
Violation ticket to an Individual	E	per offence	\$ 100.00
	E	maximum penalty	\$ 500.00
Violation ticket to a Corporation	E	per offence	\$ 500.00
	E	maximum penalty	\$ 10,000.00
Illegal Signs Impounded - First Violation:			
- Sign face area up to 1m ² (10ft ²)	E	per sign	\$ 50.00
- Sign face area over 1m ² (10ft ²)	E	per sign	\$ 100.00
Illegal Signs Impounded - After First Violation:			
- Sign face area up to 1m ² (10ft ²)	E	per sign / per no. of violations for that company	\$ 50.00
- Sign face area over 1m ² (10ft ²)	E	per sign / per no. of violations for that company	\$ 100.00
Building Permit Fees - Residential Dwelling Units			
New Construction	E	per permit / per square foot	\$ 0.55
Additions / Renovations *	E	per permit / per square foot	\$ 0.55
	E	minimum per permit fee *	\$ 100.00
<i>*Calculated to a maximum of the same rate as new construction building permit fee</i>			
Modular Home Building	E	per permit	\$ 800.00
Basement Development:			
- Up to 93m ² (1,000ft ²)	E	per permit	\$ 130.00
- Over 93m ² (1,000ft ²)	E	per permit	\$ 175.00
Garage - Attached	E	flat fee per permit	\$ 100.00
Accessory Building:			
- Area between 10m ² to 33.4m ² (107.6ft ² to 360ft ²)	E	per permit	\$ 65.00
- Area between 33.5m ² to 54.9m ² (361ft ² to 591ft ²)	E	per permit	\$ 115.00
- Area greater than 55m ² (592ft ²)	E	per permit	\$ 165.00
Temporary Tent	E	per tent	\$ 50.00
Raised Deck	E	per permit	\$ 100.00
Hot Tub/In Ground Swimming Pool	E	per permit	\$ 100.00
Relocations and Mobile Homes	E	flat set up fee per permit	\$ 150.00
Fireplace and Other Woodstove Installations (If not Included in New Construction)	E	flat fee per permit	\$ 100.00
Demolition	E	flat fee per permit	\$ 100.00
Re-Submission and Re-Examination of Plans	E	per permit	\$ 300.00
Re-Inspection Fee	E	per inspection	\$ 85.00
Constructing a Structure Without a Permit	E	per occurrence	Twice the original permit fee
Safety Codes Council Fee		each	As established by the Alberta Safety Codes Council
Cancelling Permit After Processing - Retained Amount:*			
- This Fee is the Greater of A or B:			
A)	E	per permit amount retained - flat fee	\$ 50.00
OR			
B)	E	per permit amount retained - % of original fee	50%
<i>* No refund if an inspection(s) has been completed by the Building Inspector</i>			

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable <small>Taxable = T Exempt = E</small>	Unit of Measure	2016 *
<small>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</small>			
Building Permit Fees - Commercial / Industrial / Institutional			
Up to \$15,000 Construction Value	E		\$ 300.00
Over \$15,000 construction value	E	minimum fee per permit PLUS	\$ 300.00
	E	per \$1,000 of project value	\$ 7.00
Shipping Container as Accessory Building	E	per permit	\$ 100.00
Accessory Building:			
- Area between 10m ² to 33.4m ² (107.6ft ² to 360ft ²)	E	per permit	\$ 100.00
- Area between 33.5m ² to 54.9m ² (361ft ² to 591ft ²)	E	per permit	\$ 150.00
- Area greater than 55m ² (592ft ²)	E	per permit	\$ 300.00
Demolition	E	flat fee per permit	\$ 200.00
Re-Submission and Re-Examination of Plans	E	per permit	\$ 400.00
Constructing a Structure Without a Permit	E	per occurrence	Twice the original permit fee
Safety Codes Council Fee		each	As established by the Alberta Safety Codes Council
Cancelling Permit After Processing - Retained Amount: *			
- This Fee is the Greater of A or B:			
A)	E	per permit amount retained - flat fee	\$ 50.00
OR			
B)	E	per permit amount retained - % of original fee	50%
<i>* No refund if an inspection(s) has been completed by the Safety Codes Inspector</i>			
Gas Permits - Residential Installations			
1 Outlet	E	per permit	\$ 95.00
Each additional outlet	E	per outlet	\$ 10.00
Re-Inspection	E	per inspection	\$ 85.00
Installation Without a Permit	E	per installation	Twice the original permit fee
<i>* No refund if an inspection(s) has been completed by the Safety Codes Inspector</i>			
Gas Permits - Non-Residential Installations *			
<i>* BTU fees include one meter</i>			
Additional Gas Meters	E	per meter	\$ 20.00
Up to 100,000 BTU Input	E	per permit	\$ 95.00
Each additional 10,000 BTU Input	E	per permit	\$ 10.00
Re-Inspection	E	per inspection	\$ 85.00
Installation Without a Permit	E	per installation	Twice the original permit fee
Safety Codes Council Fee		each	As established by the Alberta Safety Codes Council
Cancelling Permit After Processing - Retained Amount: *			
- This Fee is the Greater of A or B:			
A)	E	per permit amount retained - flat fee	\$ 50.00
OR			
B)	E	per permit amount retained - % of original fee	50%

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

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* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale. Taxable = T Exempt = E			
<i>* No refund if an inspection(s) has been completed by the Building Inspector</i>			
Gas Permits - Propane and Small Installations			
Propane Tank Sets - New or Replacements	E	per permit	\$ 100.00
Temporary Propane/Natural Gas Heating - Includes Tank Set	E	per permit / per set	\$ 100.00
Gas/Propane Cylinder Refill Centers	E	per permit / per refill	\$ 275.00
Replacement of Commercial or Industrial Appliances:			
- Up to 400,000 BTU Input	E	per permit / per unit	\$ 140.00
- 400,000 to 5,000,000 BTU Input	E	per permit / per unit	\$ 150.00
- Over 5,000,000 BTU Input	E	per permit / per unit	\$ 250.00
Re-Inspection Fee	E	per inspection	\$ 85.00
Installation Without a Permit	E	per installation	Twice the original permit fee
Safety Codes Council Fee		each	As established by the Alberta Safety Codes Council
Cancelling Permit After Processing - Retained Amount: *			
- This Fee is the Greater of A or B:			
A)	E	per permit amount retained - flat fee	\$ 50.00
OR			
B)	E	per permit amount retained - % of original fee	50%
<i>* No refund if an inspection(s) has been completed by the Safety Codes Inspector</i>			
Plumbing Permits			
1 Fixture	E	per permit	\$ 95.00
Each additional fixture	E	per fixture	\$ 7.00
Re-Inspection	E	per inspection	\$ 85.00
Installation Without a Permit	E	per installation	Twice the original permit fee
Safety Codes Council Fee		each	As established by the Alberta Safety Codes Council
Cancelling Permit After Processing - Retained Amount: *			
- This Fee is the Greater of A or B:			
A)	E	per permit amount retained - flat fee	\$ 50.00
OR			
B)	E	per permit amount retained - % of original fee	50%
<i>* No refund if an inspection(s) has been completed by the Safety Codes Inspector</i>			
Private Sewage Disposal Systems Permits			
Permit Fee	E	per permit	\$ 265.00
Re-Inspection	E	per inspection	\$ 85.00
Installation Without a Permit	E	per installation	Twice the original permit fee

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Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			
			As established by the Alberta Safety Codes Council
Safety Codes Council Fee		each	
Cancelling Permit After Processing - Retained Amount: *			
- This Fee is the Greater of A or B:			
A)	E	per permit amount retained - flat fee	\$ 50.00
OR			
B)	E	per permit amount retained - % of original fee	50%
* No refund if an inspection(s) has been completed by the Safety Codes Inspector			
Underground Water & Sewer Services			
Commercial, Industrial, Institution and High Density Residential	E	per service	\$ 125.00
Underground Storm Sewer Services			
Commercial, Industrial, Institution and High Density Residential	E	per service	\$ 125.00
Electrical Permit Fee - Low Density Residential			
Up to 112m ² (1,200ft ²)	E	per permit	\$ 150.00
112m ² to 139m ² (1,201ft ² to 1,500ft ²)	E	per permit	\$ 175.00
140m ² to 185m ² (1,501ft ² to 2,000ft ²)			\$ 200.00
186m ² to 232m ² (2,001ft ² to 2,500ft ²)	E	per permit	\$ 225.00
Over 232m ² (2,500ft ²)	E	per permit	\$ 250.00
Detached Garages Electrical for New Homes	E	per permit	\$ 95.00
Attached Garage permit included with square footage of new dwelling			
Modular Home - New Construction	E	per permit	\$ 100.00
Re-Inspection Fee	E	per inspection	\$ 85.00
Installation Without a Permit	E	per installation	Twice the original permit fee
			As established by the Alberta Safety Codes Council
Safety Codes Council Fee		each	
Cancelling Permit After Processing - Retained Amount: *			
- This Fee is the Greater of A or B:			
A)	E	per permit amount retained - flat fee	\$ 50.00
OR			
B)	E	per permit amount retained - % of original fee	50%
* No refund if an inspection(s) has been completed by the Building Inspector			
Annual Electrical Permit Fee - Industrial, Commercial, and Institutional			
* Annual electric permit fee			
Up to \$2,000	E	per permit	\$ 265.00
\$2,001 to \$5,000	E	minimum fee PLUS	\$ 265.00
	E	per \$100 value	\$ 3.00
	E	maximum fee	\$ 355.00
\$5,001 to \$50,000	E	minimum fee PLUS	\$ 355.00
	E	per \$100 value	\$ 1.50
	E	maximum fee	\$ 1,030.00
\$50,001 to \$1,000,000	E	minimum fee PLUS	\$ 1,030.00
	E	per \$100 value	\$ 1.00
	E	maximum fee	\$ 10,530.00

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Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
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Taxable = T Exempt = E			
\$1,000,001 to \$3,000,000	E	minimum fee PLUS	\$ 10,530.00
	E	per \$100 value	\$ 0.75
	E	maximum fee	\$ 25,530.00
\$3,000,001 and Over	E	minimum fee PLUS	\$ 25,530.00
	E	per \$100 value	\$ 0.25
Re-Inspection Fee	E	per inspection	\$ 85.00
Installation Without a Permit	E	per installation	Twice the original permit fee
Safety Codes Council Fee		each	As established by the Alberta Safety Codes Council
Cancelling Permit After Processing - Retained Amount: *			
- This Fee is the Greater of A or B:			
A)	E	per permit amount retained - flat fee	\$ 50.00
OR			
B)	E	per permit amount retained - % of original fee	50%
* No refund if an inspection(s) has been completed by the Safety Codes Inspector			
Electrical Permit Fee - Multi-family (more than 4 units) Commercial, Industrial, Institutional, and alterations for all.			
Installation cost between \$1.00 to \$500.00	E	per permit	\$ 95.00
1,000.01 to 1,500	E	per permit	\$ 110.00
1,500.01 to 2,000	E	per permit	\$ 120.00
2,000.01 to 2,500	E	per permit	\$ 130.00
2,500.01 to 3,000	E	per permit	\$ 140.00
3,000.01 to 3,500	E	per permit	\$ 150.00
3,500.01 to 4,000	E	per permit	\$ 160.00
4,000.01 to 4,500	E	per permit	\$ 170.00
4,500.01 to 5,000	E	per permit	\$ 180.00
5,000.01 to 5,500	E	per permit	\$ 190.00
5,500.01 to 6,000	E	per permit	\$ 200.00
6,000.01 to 6,500	E	per permit	\$ 210.00
6,500.01 to 7,000	E	per permit	\$ 220.00
7,000.01 to 7,500	E	per permit	\$ 230.00
7,500.01 to 8,000	E	per permit	\$ 240.00
8,000.01 to 8,500	E	per permit	\$ 250.00
8,500.01 to 9,000	E	per permit	\$ 260.00
9,000.01 to 9,500	E	per permit	\$ 270.00
9,500.01 to 10,000	E	per permit	\$ 280.00
10,000.01 to 11,000	E	per permit	\$ 300.00
11,000.01 to 12,000	E	per permit	\$ 305.00
12,000.01 to 13,000	E	per permit	\$ 310.00
13,000.01 to 14,000	E	per permit	\$ 315.00
14,000.01 to 15,000	E	per permit	\$ 320.00
15,000.01 to 16,000	E	per permit	\$ 325.00
16,000.01 to 17,000	E	per permit	\$ 330.00
17,000.01 to 18,000	E	per permit	\$ 335.00
18,000.01 to 19,000	E	per permit	\$ 340.00
19,000.01 to 20,000	E	per permit	\$ 345.00
20,000.01 to 21,000	E	per permit	\$ 350.00
21,000.01 to 22,000	E	per permit	\$ 355.00
22,000.01 to 23,000	E	per permit	\$ 360.00
23,000.01 to 24,000	E	per permit	\$ 365.00
24,000.01 to 25,000	E	per permit	\$ 370.00

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Description	GST Applicable	Unit of Measure	2016 *
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25,000.01 to 26,000	E	per permit	\$ 375.00
26,000.01 to 27,000	E	per permit	\$ 380.00
27,000.01 to 28,000	E	per permit	\$ 385.00
28,000.01 to 29,000	E	per permit	\$ 390.00
29,000.01 to 30,000	E	per permit	\$ 395.00
30,000.01 to 31,000	E	per permit	\$ 400.00
31,000.01 to 32,000	E	per permit	\$ 405.00
32,000.01 to 33,000	E	per permit	\$ 410.00
33,000.01 to 34,000	E	per permit	\$ 415.00
34,000.01 to 35,000	E	per permit	\$ 420.00
35,000.01 to 36,000	E	per permit	\$ 425.00
36,000.01 to 37,000	E	per permit	\$ 430.00
37,000.01 to 38,000	E	per permit	\$ 435.00
38,000.01 to 39,000	E	per permit	\$ 440.00
39,000.01 to 40,000	E	per permit	\$ 445.00
40,000.01 to 41,000	E	per permit	\$ 450.00
41,000.01 to 42,000	E	per permit	\$ 455.00
42,000.01 to 43,000	E	per permit	\$ 460.00
43,000.01 to 44,000	E	per permit	\$ 465.00
44,000.01 to 45,000	E	per permit	\$ 470.00
45,000.01 to 46,000	E	per permit	\$ 475.00
46,000.01 to 47,000	E	per permit	\$ 480.00
47,000.01 to 48,000	E	per permit	\$ 485.00
48,000.01 to 49,000	E	per permit	\$ 490.00
49,000.01 to 50,000	E	per permit	\$ 495.00
50,000.01 to 60,000	E	per permit	\$ 500.00
60,000.01 to 70,000	E	per permit	\$ 550.00
70,000.01 to 80,000	E	per permit	\$ 600.00
80,000.01 to 90,000	E	per permit	\$ 650.00
90,000.01 to 100,000	E	per permit	\$ 700.00
100,000.01 to 110,000	E	per permit	\$ 750.00
110,000.01 to 120,000	E	per permit	\$ 800.00
120,000.01 to 130,000	E	per permit	\$ 850.00
130,000.01 to 140,000	E	per permit	\$ 900.00
140,000.01 to 150,000	E	per permit	\$ 950.00
150,000.01 to 160,000	E	per permit	\$ 1,000.00
160,000.01 to 170,000	E	per permit	\$ 1,050.00
170,000.01 to 180,000	E	per permit	\$ 1,100.00
180,000.01 to 190,000	E	per permit	\$ 1,150.00
190,000.01 to 200,000	E	per permit	\$ 1,200.00
200,000.01 to 210,000	E	per permit	\$ 1,250.00
210,000.01 to 220,000	E	per permit	\$ 1,300.00
220,000.01 to 230,000	E	per permit	\$ 1,350.00
230,000.01 to 240,000	E	per permit	\$ 1,450.00
240,000.01 to 250,000	E	per permit	\$ 1,550.00
250,000.01 to 300,000	E	per permit	\$ 1,700.00
300,000.01 to 350,000	E	per permit	\$ 1,800.00
350,000.01 to 400,000	E	per permit	\$ 1,900.00
400,000.01 to 450,000	E	per permit	\$ 2,000.00
450,000.01 to 500,000	E	per permit	\$ 2,100.00
500,000.01 to 550,000	E	per permit	\$ 2,200.00
550,000.01 to 600,000	E	per permit	\$ 2,300.00
600,000.01 to 650,000	E	per permit	\$ 2,400.00
650,000.01 to 700,000	E	per permit	\$ 2,500.00
700,000.01 to 750,000	E	per permit	\$ 2,600.00
750,000.01 to 800,000	E	per permit	\$ 2,700.00
800,000.01 to 850,000	E	per permit	\$ 2,800.00
850,000.01 to 900,000	E	per permit	\$ 2,900.00
900,000.01 to 950,000	E	per permit	\$ 3,000.00
950,000.01 to 1,000,000	E	per permit	\$ 3,100.00
Re-Inspection Fee	E	per inspection	\$ 85.00

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
<i>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</i>			
Installation Without a Permit	E	per installation	Twice the original permit fee
Safety Codes Council Fee		each	As established by the Alberta Safety Codes Council
Cancelling Permit After Processing - Retained Amount: *			
- This Fee is the Greater of A or B:			
A)	E	per permit amount retained - flat fee	\$ 50.00
OR			
B)	E	per permit amount retained - % of original fee	50%
<i>* No refund if an inspection(s) has been completed by the Safety Codes Inspector</i>			
Installation Costs	E	% of cost incurred for electrical materials, fixture, supplies and labour (in case of a homeowner - double the value of materials, fixtures and supplies to get installation cost)	100%
Electrical Permit Fee - Temporary and Underground Electrical Services			
Residential	E	per service	\$ 95.00
Commercial, Industrial, Institutional, High Density Multiple Residential	E	per service	\$ 125.00
Installation Without a Permit	E	per installation	Twice the original permit fee
Safety Codes Council Fee		each	As established by the Alberta Safety Codes Council
Cancelling Permit After Processing - Retained Amount: *			
- This Fee is the Greater of A or B:			
A)	E	per permit amount retained - flat fee	\$ 50.00
OR			
B)	E	per permit amount retained - % of original fee	50%
<i>* No refund if an inspection(s) has been completed by the Safety Codes Inspector</i>			

Department: Culture Services

Museum - Admission *			
<i>* Museum is open to the public during regular hours of operations.</i>			
Child - 2 to 12 Years Old	T	each	\$ 3.81
Youth - 13 to 17 / Senior - 65+	T	each	\$ 4.76
Adult - 18 to 64 Years Old	T	each	\$ 7.62
Family	T	each	\$ 19.05
School Programs	T	per student	\$ 4.76
History Centre Fee	T	per session	\$ 309.52
Museum Outreach Fee	T	per 1.5 hour session	\$ 95.24
Facility Rental Fees - Museum *			

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			
Taxable = T Exempt = E			
* <i>Museum is open to the public during regular hours of operations.</i>			
- Village Grounds and Buildings / All	T	per hour / 2 hour minimum	\$ 104.76
- One Building Only	T	per hour / 2 hour minimum	\$ 76.19
- Museum Grounds Only	T	per hour / 2 hour minimum	\$ 76.19
Rotary Amphitheatre	T	per hour / 2 hour minimum	\$ 76.19
Photo Reproductions	T	per photo	\$ 19.05
Research Fee	T	per hour	\$ 47.62
Damage Deposit - Village, Refundable if No Damage	N	per rental	\$ 500.00
Facility Rental Fees - CN Station			
Annual Block Booking: *			
* <i>More than 10 bookings per year. Self clean up / setup</i>			
- Kinsmen Room	T	per hour	\$ 14.29
	T	per day	\$ 114.29
- Bougher Room	T	per hour	\$ 9.52
	T	per day	\$ 76.19
- Proctor Room	T	per hour	\$ 11.43
	T	per day	\$ 91.43
Casual Booking: *			
* <i>Self clean up / setup</i>			
- Kinsmen Room	T	per hour	\$ 23.81
	T	per day	\$ 190.48
- Bougher Room	T	per hour	\$ 17.14
	T	per day	\$ 137.14
- Proctor Room	T	per hour	\$ 19.05
	T	per day	\$ 152.38
Facility Rental Fees - City Centre Square			
- <i>Use of the Square - Free</i>			
Special and Additional Services Required with Use of Square	T	% of cost incurred	100%
Facility Rental Fees - 1875 to 1885 North West Mounted Police (NWMP) Fort			
Program Space: *			
* <i>Two hour minimum for meetings.</i>			
- Local Youth / Non-Profit Group	T	per hour	\$ 23.81
	T	per day	\$ 190.48
- Local Adult Group	T	per hour	\$ 28.57
	T	per day	\$ 228.57
- Private Function, Commercial or Non-Local	T	per hour	\$ 38.10
	T	per day	\$ 304.76
- Fort Grounds and Program Space Special Events	T	per hour / 2 hour minimum	\$ 104.76
Canon Firing	T	per firing	\$ 238.10
Facility Rental Fees - DCC Shell Theatre *			
* <i>All performance rental rates include one technician.</i>			
* <i>A day rental is equivalent to 10 hours. Any additional rental / technician hours will be charged at the applicable hourly rate.</i>			
<i>The fee applicable to major functions and/or events for which admissions are charged will be the greater of 10% of the gross ticket sales/proceeds (net of GST) or the rate as stated. Admission includes ticket sales, silver collection, suggested donation or similar charges.</i>			
Cancellation Fee: *			
* <i>Cancellation policy for shows via Ticketpro is regulated under Ticketed Event License Agreement</i>			
Shows sold via Ticketpro	T	each	As per ticket Event License Agreement

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale. Taxable = T Exempt = E			
Performances:			
- Local Youth / Non-Profit Group	T	minimum book - 5 hours	\$ 383.19
	T	each additional hour over 5 hours	\$ 76.63
	T	per day	\$ 613.13
- Local Adult Group	T	minimum book - 5 hours	\$ 596.29
	T	each additional hour over 5 hours	\$ 124.00
	T	per day	\$ 991.85
- Private Function, Commercial or Non-Local	T	minimum book - 5 hours	\$ 826.90
	T	each additional hour over 5 hours	\$ 170.20
	T	per day	\$ 1,349.17
Rehearsals:			
- Local Youth / Non-Profit Group	T	minimum book - 5 hours	\$ 295.05
	T	each additional hour over 5 hours	\$ 70.80
	T	per day	\$ 509.87
- Local Adult Group	T	minimum book - 5 hours	\$ 507.34
	T	each additional hour over 5 hours	\$ 120.63
	T	per day	\$ 811.72
- Private Function, Commercial or Non-Local	T	minimum book - 5 hours	\$ 679.27
	T	each additional hour over 5 hours	\$ 156.24
	T	per day	\$ 1,097.68
Front of Curtain Assemblies / Ceremonies:			
- Local Youth / Non-Profit Group	T	minimum book - 5 hours	\$ 303.65
	T	each additional hour over 5 hours	\$ 60.72
	T	per day	\$ 485.86
- Local Adult Group	T	minimum book - 5 hours	\$ 395.72
	T	each additional hour over 5 hours	\$ 79.17
	T	per day	\$ 633.15
- Private Function, Commercial or Non-Local	T	minimum book - 5 hours	\$ 517.31
	T	each additional hour over 5 hours	\$ 103.44
	T	per day	\$ 827.68
Conference Monitor	T	per day	\$ 125.00
Grand Piano:			
- Per Use Fee	T	minimum fee	\$ 87.43
- Tuning Fee	T	per each / % of cost incurred	100%
Upright Piano:			
- Per Use Fee	T	minimum fee	\$ 43.71
- Tuning Fee	T	per each / % of cost incurred	100%
Ticketing Facility Fees:			
- Local Youth / Non-Profit Group	T	per ticket valued at under \$10.00	\$ 0.72
	T	per ticket valued at \$10.00 and over	\$ 0.95
- Local Adult Group	T	per ticket valued at under \$10.00	\$ 0.95
	T	per ticket valued at \$10.00 and over	\$ 1.43
- Private Function, Commercial or Non-Local	T	per ticket	\$ 1.67
Services Fees:			
- Technician / Stagehand Labour	T	per hour / per person / 4 hour minimum	\$ 41.48
- Technician / Stagehand Labour Overtime	T	per hour / per person	\$ 62.24
- Specialized Labour	T	% of cost incurred / 4 hours minimum	100%
Front of House Staff	T	per hour / person	\$ 20.00
Front of House Staff Overtime	T	per hour / person	\$ 40.00
- Security / Parking Personnel	T	% of cost incurred	100%
- Heavy Equipment	T	% of cost incurred	100%
- Special Request Lighting and Audio Equipment	T	% of cost incurred	100%
- Royalty on Merchandizing - Performing Arts	T	% of cost incurred	15%
- Royalty on Merchandizing - Visual Arts	T	% of cost incurred	20%
- Royalty - Dance and Music Festivals / Competitions	T	per merchant	\$ 214.29
Box Office Services (Ticketpro):			
- Event Setup Fee	T	minimum fee PLUS	\$ 47.62
- Box Office Sales / Ticket Fee	T	per each sale / ticket	\$ 0.19

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			
			As per ticket Event License Agreement
- Credit Card / Debit Ticket Sale Charge	T	each	
Performances - Fort Saskatchewan 50 / 50: *			
<i>* Volunteers contributing a minimum 50 volunteer hours to the DCC Shell Theatre are eligible to receive discounted rates as per below</i>			
	T	minimum book - 5 hours	\$ 191.60
- Local Youth / Non-Profit Group	T	each additional hour over 5 hours	\$ 38.31
	T	per day	\$ 306.57
	T	minimum book - 5 hours	\$ 298.14
- Local Adult Group	T	each additional hour over 5 hours	\$ 62.00
	T	per day	\$ 495.92
	T	minimum book - 5 hours	\$ 507.26
- Private Function, Commercial or Non-Local	T	each additional hour over 5 hours	\$ 103.44
	T	per day	\$ 811.61
Facility Rental - Additional Services			
Damage Deposit - Theatre Spaces, Refundable if No Damage	N	per rental	\$ 350.00
Additional Cleaning Charge	T	each	At Cost

Department: Family and Community Support Services (FCSS)

FCSS Counselling Service Fees			
Gross Family Monthly Income - 1 to 3 Family Members:			
- Up to \$799	E	per hour	\$ 5.00
- \$800 to \$999	E	per hour	\$ 7.00
- \$1,000 to \$1,299	E	per hour	\$ 10.00
- \$1,300 to \$1,699	E	per hour	\$ 15.00
- \$1,700 to \$1,999	E	per hour	\$ 18.00
- \$2,000 to \$2,399	E	per hour	\$ 22.00
- \$2,400 to \$2,599	E	per hour	\$ 26.00
- \$2,600 to \$2,799	E	per hour	\$ 32.00
- \$2,800 to \$3,099	E	per hour	\$ 38.00
- \$3,100 to \$3,499	E	per hour	\$ 43.00
- \$3,500 to \$3,999	E	per hour	\$ 50.00
- \$4,000 to \$4,299	E	per hour	\$ 55.00
- Over \$4,300	E	per hour	\$ 60.00
Employee Assistance Programs that are Direct Billed	E	per hour	\$ 75.00
Gross Family Monthly Income - 4 or more Family Members:			
- Up to \$799	E	per hour	\$ 5.00
- \$800 to \$999	E	per hour	\$ 6.00
- \$1,000 to \$1,299	E	per hour	\$ 8.00
- \$1,300 to \$1,699	E	per hour	\$ 12.00
- \$1,700 to \$1,999	E	per hour	\$ 16.00
- \$2,000 to \$2,399	E	per hour	\$ 18.00
- \$2,400 to \$2,599	E	per hour	\$ 22.00
- \$2,600 to \$2,799	E	per hour	\$ 30.00
- \$2,800 to \$3,099	E	per hour	\$ 36.00
- \$3,100 to \$3,499	E	per hour	\$ 40.00
- \$3,500 to \$3,999	E	per hour	\$ 47.00
- \$4,000 to \$4,299	E	per hour	\$ 50.00
- Over \$4,300	E	per hour	\$ 60.00
Employee Assistance Programs that are Direct Billed	E	per hour	\$ 75.00
FCSS Home Support Service Fees			
Net Family Monthly Income:			

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
<i>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</i>			
- Up to \$1,500	E	per hour	\$ 8.00
- \$1,501 to \$1,750	E	per hour	\$ 9.50
- \$1,751 to \$2,000	E	per hour	\$ 10.50
- \$2,001 to \$2,250	E	per hour	\$ 11.50
- \$2,251 to \$2,500	E	per hour	\$ 12.50
- \$2,501 to \$2,750	E	per hour	\$ 13.50
- \$2,751 to \$3,000	E	per hour	\$ 14.50
- \$3,001 to \$3,250	E	per hour	\$ 15.50
- \$3,251 to \$3,500	E	per hour	\$ 16.50
- \$3,501 to \$3,750	E	per hour	\$ 17.50
- \$3,751 to \$4,000	E	per hour	\$ 20.50
- Over \$4,000	E	per hour	\$ 25.00
Veteran Affairs	E	per hour	\$ 20.50
Workers Compensation Board	E	per hour	\$ 25.00

Department: Recreation

Multi Facility Admission Card - Dow Centennial Centre (DCC) and Harbour Pool - 1 Month Pass			
Child - 2 to 12 Years Old	T	each	\$ 21.52
Youth - 13 to 17 / Senior - 65+ Years Old	T	each	\$ 36.90
Adult - 18 to 64 Years Old	T	each	\$ 44.00
Family: *			
- Child	T	each	\$ 15.71
- Youth	T	each	\$ 18.29
- First Adult	T	each	\$ 44.00
- Second Adult	T	each	\$ 37.67
- First Senior	T	each	\$ 36.90
- Second Senior	T	each	\$ 31.52
Aquasize:			
- Youth - 13 to 17 / Senior - 65+ Years Old	T	each	\$ 45.00
- Adult - 18 to 64 Years Old	T	each	\$ 53.86
<i>* Child and Youth rates on family passes only applicable if purchased in conjunction with at least one adult card.</i>			
Multi Facility Admission Card - Dow Centennial Centre (DCC) and Harbour Pool - Annual Pass			
Child - 2 to 12 Years Old	T	each	\$ 236.76
Youth - 13 to 17 / Senior - 65+ Years Old	T	each	\$ 405.95
Adult - 18 to 64 Years Old	T	each	\$ 484.00
Family: *			
- Child	T	each	\$ 172.86
- Youth	T	each	\$ 201.14
- First Adult	T	each	\$ 484.00
- Second Adult	T	each	\$ 414.33
- First Senior	T	each	\$ 405.95
- Second Senior	T	each	\$ 346.76
Aquasize:			
- Youth - 13 to 17 / Senior - 65+ Years Old	T	each	\$ 495.00
- Adult - 18 to 64 Years Old	T	each	\$ 592.38

** Child and Youth rates on family passes only applicable if purchased in conjunction with at least one adult card.*

Harbour Pool - Single Admission

- Children under 2 are Free

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			
Child - 2 to 12 Years Old	T	each	\$ 3.33
Youth - 13 to 17 / Senior - 65+	T	each	\$ 4.52
Adult - 18 to 64 Years Old	T	each	\$ 6.19
Family	T	each	\$ 12.86
Aquasize:			
- Youth - 13 to 17 / Senior - 65+ years Old	T	each	\$ 5.48
- Adult - 18 to 64 Years Old	T	each	\$ 7.14
- Surcharge - Applies to Monthly and Annual Pass Holders Only	T	each	\$ 0.95
Harbour Pool - Punch Pass (10 Visits)			
Child - 2 to 12 Years Old	T	each	\$ 29.52
Youth - 13 to 17 / Senior - 65+	T	each	\$ 40.48
Adult - 18 to 64 Years Old	T	each	\$ 55.71
Family	T	each	\$ 115.71
Aquasize:			
- Youth - 13 to 17 / Senior - 65+ Years Old	T	each	\$ 49.52
- Adult - 18 to 64 Years Old	T	each	\$ 64.29
Harbour Pool - 1 Month Pass			
Child - 2 to 12 Years Old	T	each	\$ 16.62
Youth - 13 to 17 / Senior - 65+ Years Old	T	each	\$ 31.24
Adult - 18 to 64 Years Old	T	each	\$ 40.24
Family:			
- Child	T	each	\$ 12.00
- Youth	T	each	\$ 13.81
- First Adult	T	each	\$ 40.24
- Second Adult	T	each	\$ 32.24
- First Senior	T	each	\$ 31.24
- Second Senior	T	each	\$ 26.48
Aquasize:			
- Youth - 13 to 17 / Senior - 65+ Years Old	T	each	\$ 39.67
- Adult - 18 to 64 Years Old	T	each	\$ 50.00
Harbour Pool - Annual Pass			
Child - 2 to 12 Years Old	T	each	\$ 166.19
Youth - 13 to 17 / Senior - 65+	T	each	\$ 312.38
Adult - 18 to 64 Years Old	T	each	\$ 402.38
Family:			
- Child	T	each	\$ 120.00
- Youth	T	each	\$ 138.14
- First Adult	T	each	\$ 402.38
- Second Adult	T	each	\$ 322.38
- First Senior	T	each	\$ 312.38
- Second Senior	T	each	\$ 264.76
Aquasize:			
- Youth - 13 to 17 / Senior - 65+ Years Old	T	each	\$ 396.67
- Adult - 18 to 64 Years Old	T	each	\$ 500.00
Harbour Pool - Group Lessons			
Red Cross:			
- Level Pre-RC 4	E	per lesson	\$ 7.00
- Level 5 to 10	E	per lesson	\$ 7.50
Adult	T	per lesson	\$ 8.00
Bronze Star - 8 to 13 Years Old	E	each	\$ 80.00
Bronze Cross:			
- Under 16 Years Old	E	each	\$ 150.00
- Over 16 Years Old	T	each	\$ 150.00
Schools	E	per lesson / per student	\$ 6.00
Preschool Plunge and Play	E	per lesson	\$ 16.00
Baby Size	T	per lesson	\$ 7.14
Adaptive Aquatics	E	per lesson	\$ 7.50
Home School Lessons	E	per lesson	\$ 8.00
Aquatic Emergency Care with O2	T	each	\$ 204.76
National Lifeguard Service *	T	each	\$ 240.00

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
<small>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</small>			
Water Safety Instructor *	T	each	\$ 425.00
<i>* Includes Books</i>			
Harbour Pool - Private Lessons			
Youth:			
- Under 16 Years Old - Half Hour	E	per lesson	\$ 25.75
- Under 16 Years Old - Full Hour	E	per lesson	\$ 51.50
- Additional Youth Under 16 Years Old - Half Hour	E	per lesson	\$ 7.75
- Additional Youth Under 16 Years Old - Full Hour	E	per lesson	\$ 15.50
Adult:			
- Half Hour	T	per lesson	\$ 25.95
- Full Hour	T	per lesson	\$ 51.90
- Additional Adult - Half Hour	T	per lesson	\$ 7.71
- Additional Adult - Full Hour	T	per lesson	\$ 15.43
Dow Centennial Centre (DCC) - Single Admission			
<i>- Children under 2 are Free</i>			
Child - 2 to 12 Years Old	T	each	\$ 4.00
Youth - 13 to 17 / Senior - 65+ Years Old	T	each	\$ 6.57
Adult - 18 to 64 Years Old	T	each	\$ 7.90
Family	T	each	\$ 18.38
DCC - Punch Pass (10 Visits)			
Child - 2 to 12 Years Old	T	each	\$ 36.00
Youth - 13 to 17 / Senior - 65+ Years Old	T	each	\$ 59.14
Adult - 18 to 64 Years Old	T	each	\$ 71.15
Family	T	each	\$ 165.43
DCC - 1 Month Pass			
Child - 2 to 12 Years Old	T	each	\$ 18.33
Youth - 13 to 17 / Senior - 65+ Years Old	T	each	\$ 32.86
Adult - 18 to 64 Years Old	T	each	\$ 39.52
Family:			
- First Adult	T	each	\$ 39.52
- Second Adult	T	each	\$ 33.57
- Child	T	each	\$ 13.10
- Youth	T	each	\$ 15.24
- First Senior	T	each	\$ 32.86
- Second Senior	T	each	\$ 27.86
DCC - Annual Pass			
Child - 2 to 12 Years Old	T	each	\$ 201.67
Youth - 13 to 17 / Senior - 65+ Years Old	T	each	\$ 361.43
Adult - 18 to 64 Years Old	T	each	\$ 434.76
Family:			
- First Adult	T	each	\$ 434.76
- Second Adult	T	each	\$ 369.29
- Child	T	each	\$ 144.05
- Youth	T	each	\$ 167.62
- First Senior	T	each	\$ 361.43
- Second Senior	T	each	\$ 306.43
Corporate Rates *	T	each / % of monthly pass fee	15%
<i>* Offered to companies with 5 or more employees.</i>			
<i>* Company must sign an agreement.</i>			
DCC - Childminding Services			
Individual Child	T	per half hour	\$ 2.62
	T	20 passes (half hour per pass)	\$ 41.90
Family *	T	per half hour	\$ 3.81
	T	20 passes (half hour per pass)	\$ 60.95
<i>*No limit on no. of children in 1 family under 8 yrs of age</i>			
DCC - Specialized Fitness Services			
Personal Training Service:			
- Personal Program - 1.5 Hour	T	per 1.5 hour session	\$ 78.62
- Personal Fitness Assessment - 1.5 Hour	T	per 1.5 hour session	\$ 78.62

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
<i>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</i>			
- Personal Program and Fitness Assessment Package	T	per 2.5 to 3 hour session	\$ 130.86
Personal Training Packages:			
- Package One, 1 Hour Package	T	per package	\$ 52.48
- Package Two, 5 Hour Package	T	per package	\$ 236.33
- Package Three, 10 Hour Package	T	per package	\$ 472.62
- Package Four, Group Training - 2 people, 1 Hour Package	T	per package	\$ 62.95
Body Composition Test	T	per half hour test	\$ 26.14
Cancellation Fee:			
	T	each / % of fitness services fee	100%
- Less than 24 hours Notice Provided			Pro-rated per Personal Training Sessions Remaining
	T	flat rate	
Facility Rental Fees			
<i>A day rental is equivalent to 10 hours. Any additional hours will be charged at the applicable hourly rate.</i>			
<i>Non-Profit - Must be a registered charity or society. May be asked to provide a registration number.</i>			
<i>Local Youth - Whether individual or group, must be under 18 and have a City of Fort Saskatchewan mailing address.</i>			
<i>Non-Local/Private - Non-Resident or Corporate individuals or groups.</i>			
<i>Local Adult - Whether individual or group, 18+ and have a City of Fort Saskatchewan address.</i>			
Damage Deposit - Refundable if No Damage *	E		\$ 350.00
<i>* Refers to either damages or extra cleaning - more cleaning than normally required</i>			
Cancellation Fee *			
- Museum, Weddings, Banquets, Christmas Parties, Larger Functions, Special Events such as Trade Shows, Antique Shows, Sports Camps, etc			
- More than 90 days Notice Provided	T	flat rate	\$ 30.00
- Less than 90 Days Notice Provided	T	% of rental cost	50%
- Less than 30 Days Notice Provided	T	% of rental cost	100%
- Meetings, Hockey, Birthday Parties, All Other Rentals			
- More than 72 hours Notice Provided	T	flat rate	
- Less than 72 hours Notice Provided	T	% of rental cost	100%
Facility Rental Fees - SOCAN *			
<i>* Society of Composers, Authors and Music Publishers of Canada</i>			
<i>This fee is applicable where music is part of a function</i>			
Function Without Dance:			
- 1 - 100 People Attending Function	T	per function	\$ 20.57
- 101 - 300 People Attending Function	T	per function	\$ 29.57
- 301 - 500 People Attending Function	T	per function	\$ 61.67
- 501 and Over People Attending Function	T	per function	\$ 87.38
Function With Dance:			
- 1 - 100 People Attending Function	T	per function	\$ 41.14
- 101 - 300 People Attending Function	T	per function	\$ 59.19
- 301 - 500 People Attending Function	T	per function	\$ 123.38
- 501 and Over People Attending Function	T	per function	\$ 174.81
Facility Rental Fees - ReSound*			
<i>This fee is applicable where music is part of a function</i>			
Function Without Dance:			
- 1 - 100 People Attending Function	T	per function	\$ 9.24
- 101 - 300 People Attending Function	T	per function	\$ 13.29
- 301 - 500 People Attending Function	T	per function	\$ 27.76

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale. Taxable = T Exempt = E			
- 501 and Over People Attending Function	T	per function	\$ 39.33
Function With Dance:			
- 1 - 100 People Attending Function	T	per function	\$ 18.52
- 101 - 300 People Attending Function	T	per function	\$ 26.62
- 301 - 500 People Attending Function	T	per function	\$ 55.52
- 501 and Over People Attending Function	T	per function	\$ 78.67
Facility Rental Fees - Legacy Park Bandshell			
Adult	T	per hour	\$ 30.33
Youth / Non-Profit	T	per hour	\$ 12.24
Facility Rental Fees - Library			
Youth / Non-Profit:			
- Rooms 1 and 2, Supervised	T	per hour	\$ 22.48
	T	per day	\$ 179.86
- Room 9, Supervised	T	per hour	\$ 11.29
	T	per day	\$ 90.14
Adult:			
- Rooms 1 and 2, Supervised	T	per hour	\$ 39.29
	T	per day	\$ 314.05
- Room 9, Supervised	T	per hour	\$ 16.76
	T	per day	\$ 133.81
Facility Rental Fees - Legion Building			
Normandy Room:			
- Local Youth / Non-Profit Group	T	per hour	\$ 58.24
	T	per day	\$ 465.62
- Local Adult Group	T	per hour	\$ 69.71
	T	per day	\$ 557.81
- Private Function, Commercial or Non-Local	T	per hour	\$ 83.86
	T	per day	\$ 670.90
- Self Clean-Up / Setup - Any User	T	per hour	\$ 37.38
	T	per day	\$ 299.14
Ortona Room:			
- When rented with the Normandy Room - All Users	T	per hour	\$ 19.95
	T	per hour	\$ 24.29
- Local Youth / Non-Profit Group	T	per day	\$ 194.00
	T	per hour	\$ 35.71
- Local Adult Group	T	per day	\$ 285.76
	T	per hour	\$ 47.76
- Private Function, Commercial or Non-Local	T	per day	\$ 381.95
	T	per hour	\$ 8.33
- Self Clean-Up / Setup - Any User	T	per day	\$ 66.67
Facility Rental Fees - West River's Edge Building			
Main Floor Multipurpose Room:			
- Local Youth / Non-Profit Group	T	per hour	\$ 31.24
	T	per day	\$ 249.81
- Local Adult Group	T	per hour	\$ 41.67
	T	per day	\$ 333.05
- Private Function, Commercial or Non-Local	T	per hour	\$ 46.86
	T	per day	\$ 374.67
Basement Multipurpose Room:			
- Local Youth / Non-Profit Group	T	per hour	\$ 20.81
	T	per day	\$ 166.52
- Local Adult Group	T	per hour	\$ 27.14
	T	per day	\$ 216.71
- Private Function, Commercial or Non-Local	T	per hour	\$ 30.24
	T	per day	\$ 241.67
Main Floor Dressing Room:			
- Local Youth / Non-Profit Group	T	per hour	\$ 10.43
	T	per day	\$ 83.29
- Local Adult Group	T	per hour	\$ 13.57
	T	per day	\$ 108.33

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			
- Private Function, Commercial or Non-Local	T	per hour	\$ 15.62
	T	per day	\$ 124.90
Main Floor - Includes Multipurpose Room and Dressing Room:			
- Local Youth / Non-Profit Group	T	per hour	\$ 36.43
	T	per day	\$ 291.43
- Local Adult Group	T	per hour	\$ 46.90
	T	per day	\$ 375.33
- Private Function, Commercial or Non-Local	T	per hour	\$ 53.14
	T	per day	\$ 425.19
Main Floor and Basement Multipurpose Room:			
- Local Youth / Non-Profit Group	T	per hour	\$ 46.90
	T	per day	\$ 375.33
- Local Adult Group	T	per hour	\$ 56.24
	T	per day	\$ 450.14
- Private Function, Commercial or Non-Local	T	per hour	\$ 61.62
	T	per day	\$ 499.86
Entire Building:			
- Local Youth / Non-Profit Group	T	per hour	\$ 52.05
	T	per day	\$ 416.29
- Local Adult Group	T	per hour	\$ 62.48
	T	per day	\$ 499.86
- Private Function, Commercial or Non-Local	T	per hour	\$ 68.71
	T	per day	\$ 549.67
Facility Rental Fees - Harbour Pool			
General Public - Main Pool:			
- 1 to 74 People	T	per hour	\$ 121.90
- 75 to 124 People	T	per hour	\$ 146.90
- 125 to 199 People	T	per hour	\$ 189.52
- 200 to 300 People	T	per hour	\$ 226.67
Pool Party Package	T	1 hour private pool rental and use of the multipurpose room for 2 hours	\$ 190.48
Multi-Purpose Room:			
- Adult, Youth / Non-Profit and Business	T	per hour	\$ 23.33
Swim Club - Pool:			
- Local Main Pool Only	T	per hour	\$ 75.24
- Local Swim Meet	T	per hour	\$ 120.00
- Non-Local Main Pool Only	T	per hour	\$ 125.00
Local School Main Pool:			
- 20 to 74 People	T	per hour	\$ 23.29
- 75 to 124 People	T	per hour	\$ 46.38
- 125 to 199 People	T	per hour	\$ 69.52
- 200 to 300 People	T	per hour	\$ 92.62
Non-Local Schools Main Pool:			
- 20 to 74 People	T	per hour	\$ 121.90
- 75 to 124 People	T	per hour	\$ 146.90
- 125 to 199 People	T	per hour	\$ 189.52
- 200 to 300 People	T	per hour	\$ 226.67
Facility Rental Fees - Dow Centennial Centre (DCC) Banquet and Meeting Rooms			
DCC Lions Mane and Pride:			
- Local Youth / Non-Profit Group	T	per day	\$ 542.81
	T	per hour	\$ 67.86
	T	per day	\$ 672.52
- Local Adult Group	T	minimum banquet clean up / setup fee (2 hours)	\$ 168.14
	T	per hour	\$ 84.14
	T	per day	\$ 806.38
- Private Function, Commercial or Non-Local	T	minimum banquet clean up / setup fee (2 hours)	\$ 201.62
	T	per hour	\$ 100.81
DCC Lions Mane Only:			

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			
- Local Youth / Non-Profit Group	T	per day	\$ 377.09
	T	per hour	\$ 47.14
- Local Adult Group	T	per day	\$ 490.24
	T	minimum banquet clean up / setup fee (2 hours)	\$ 122.62
	T	per hour	\$ 61.33
	T	per day	\$ 584.81
- Private Function, Commercial or Non-Local	T	minimum banquet clean up / setup fee (2 hours)	\$ 146.24
	T	per hour	\$ 73.14
DCC Lions Pride Only:			
- Local Youth / Non-Profit Group	T	per day	\$ 182.67
	T	per hour	\$ 22.81
- Local Adult Group	T	per day	\$ 245.33
	T	minimum banquet clean up / setup fee (2 hours)	\$ 61.33
	T	per hour	\$ 30.67
	T	per day	\$ 294.24
- Private Function, Commercial or Non-Local	T	minimum banquet clean up / setup fee (2 hours)	\$ 73.62
	T	per hour	\$ 36.81
DCC Shell Theatre Foyer Only:			
- Local Youth / Non-Profit Group	T	per day	\$ 411.86
	T	per hour	\$ 51.48
- Local Adult Group	T	per day	\$ 491.86
	T	minimum banquet clean up / setup fee (2 hours)	\$ 123.00
	T	per hour	\$ 61.52
	T	per day	\$ 602.38
- Private Function, Commercial or Non-Local	T	minimum banquet clean up / setup fee (2 hours)	\$ 146.19
	T	per hour	\$ 73.14
DCC Green Room Only:			
- Local Youth / Non-Profit Group	T	per day	\$ 169.76
	T	per hour	\$ 21.24
- Local Adult Group	T	per day	\$ 224.67
	T	per hour	\$ 28.14
- Private Function, Commercial or Non-Local	T	per day	\$ 280.52
	T	per hour	\$ 35.14
DCC Scotiabank Studio Only:			
- Local Youth / Non-Profit Group	T	per day	\$ 151.95
	T	per hour	\$ 19.00
- Local Adult Group	T	per day	\$ 210.19
	T	per hour	\$ 26.29
- Private Function, Commercial or Non-Local	T	per day	\$ 254.62
	T	per hour	\$ 31.86
DCC Children's Party Room Only:			
- Local Youth / Non-Profit Group	T	per day	\$ 109.14
	T	per hour	\$ 13.67
- Local Adult Group	T	per day	\$ 139.86
	T	per hour	\$ 17.48
- Private Function, Commercial or Non-Local	T	per day	\$ 182.67
	T	per hour	\$ 22.81
DCC Theatre Dressing Room Only:			
- Local Youth / Non-Profit Group	T	per day	\$ 118.76
	T	per hour	\$ 14.81
- Local Adult Group	T	per day	\$ 168.95
	T	per hour	\$ 21.14
- Private Function, Commercial or Non-Local	T	per day	\$ 198.86
	T	per hour	\$ 24.86
DCC Leisure Zone Only:			
- Local Youth / Non-Profit Group	T	per day	\$ 141.48

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			
	T	per hour	\$ 17.71
- Local Adult Group	T	per day	\$ 192.38
	T	per hour	\$ 24.05
- Private Function, Commercial or Non-Local	T	per day	\$ 239.29
	T	per hour	\$ 29.95
DCC Pacesetter Homes Multipurpose Room Only:			
- Local Youth / Non-Profit Group	T	per day	\$ 182.67
	T	per hour	\$ 22.81
- Local Adult Group	T	per day	\$ 242.90
	T	per hour	\$ 30.36
- Private Function, Commercial or Non-Local	T	per day	\$ 30.38
	T	per hour	\$ 37.00
Facility Rental Fees - DCC Gymnasium *			
* Inclusive of supervision shared with other components of the DCC, therefore no unsupervised rates are offered.			
The fee applicable to major functions and/or events for which admissions are charged will be the greater of 10% of the gross ticket sales/proceeds (net of GST) or the rate as stated.			
Full Gymnasium			
- Local Youth / Non-Profit Group	T	per day	\$ 225.48
	T	per hour	\$ 28.19
- Local Adult Group	T	per day	\$ 425.24
	T	per hour	\$ 53.14
- Private Function, Commercial or Non-Local	T	per day	\$ 503.86
	T	per hour	\$ 63.00
Half Gymnasium			
- Local Youth / Non-Profit Group	T	per day	\$ 112.90
	T	per hour	\$ 14.14
- Local Adult Group	T	per day	\$ 213.38
	T	per hour	\$ 26.71
- Private Function, Commercial or Non-Local	T	per day	\$ 252.14
	T	per hour	\$ 31.57
Facility Rental Fees - DCC Flex Hall *			
* Inclusive of supervision shared with other components of the DCC, therefore no unsupervised rates are offered.			
The fee applicable to major functions and/or events for which admissions are charged will be the greater of 10% of the gross ticket sales/proceeds (net of GST) or the rate as stated.			
Due to the specialized equipment and flooring located within, the Flex Hall rental is reserved for gymnastics, judo and City supervised activities only.			
- Local Youth / Non-Profit Group	T	per day	\$ 115.62
	T	per hour	\$ 14.48
- Local Adult Group	T	per day	\$ 211.95
	T	per hour	\$ 26.57
- Private Function, Commercial or Non-Local	T	per day	\$ 249.00
	T	per hour	\$ 31.14
Facility Rental Fees - Soccer Field *			
* Soccer Season = September 1st to March 15th			
* Off Season = March 16th to August 31st			
* Half Field rental rates are 50% of full field rental rates			
Practice:			
- Local Youth	T	per hour / Monday to Friday 8am to 5pm	\$ 63.67
	T	per hour / Monday to Friday 5pm to 10pm, Saturday and Sunday all day	\$ 98.95

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
<i>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</i>			
- Local Adult Group	T	per hour / Monday to Friday 8am to 5pm	\$ 74.29
	T	per hour / Monday to Friday 5pm to 10pm, Saturday and Sunday all day	\$ 105.05
- Private Function, Commercial or Non-Local	T	per hour / Monday to Friday 8am to 5pm	\$ 84.90
	T	per hour / Monday to Friday 5pm to 10pm, Saturday and Sunday all day	\$ 114.67
Games:			
- Local Youth and Adult	T	per hour / Monday to Friday 5pm to 10pm, Saturday and Sunday all day	\$ 143.19
- Private Function, Commercial or Non-Local	T	per hour / Monday to Friday 5pm to 10pm, Saturday and Sunday all day	\$ 153.95
Off Season Rental:			
- Local Youth	T	per hour / Monday to Sunday anytime	\$ 63.67
- Local Adult, Private Function, Commercial or Non-Local	T	per hour / Monday to Sunday anytime	\$ 74.29
Facility Rental - DCC, Jubilee Recreation Centre (JRC) and Sportsplex Arenas (January 1st to May 31st) *			
<i>* Annual Ice rates are adjusted June 1st each year to accommodate the ice season.</i>			
Ice Rental - Monday to Friday 3pm+, Saturday and Sunday All Day:			
- SPX Meeting Room	T	per hour	\$ 9.52
- JRC Skybox	T	per hour	\$ 9.52
- Youth - 17 and Under	T	per hour	\$ 114.75
- Adult	T	per hour	\$ 200.57
- Junior Team	T	per hour	\$ 114.75
- Chiefs/Non-Local Youth	T	per hour / 125% of youth rate	\$ 143.44
Ice Rental - Monday to Friday 6am to 3pm, Saturday and Sunday 6am to 7:45am:			
- SPX Meeting Room	T	per hour	\$ 9.52
- JRC Skybox	T	per hour	\$ 9.52
- Youth - 17 and Under	T	per hour	\$ 68.90
- Adult	T	per hour	\$ 118.05
Summer Non-Ice, With Supervision			
- Youth - 17 and Under	T	per hour	\$ 60.19
- Adult	T	per hour	\$ 87.48
Facility Rental - DCC, JRC and Sportsplex Arenas (June 1st to August 31st) *			
<i>* Annual Ice rates are adjusted June 1st each year to accommodate the ice season.</i>			
- SPX Meeting Room	T	per hour	\$ 9.52
- JRC Skybox	T	per hour	\$ 9.52
Summer Ice - Adult Rate	T	per hour	\$ 232.67
Summer Ice - Youth Rate			\$ 133.33
Summer Non-Ice			
- Youth - 17 and under	T	per hour	\$ 62.00
- Adult	T	per hour	\$ 90.14
Facility Rental - DCC, JRC and Sportsplex Arenas (September 1st to December 31st) *			
<i>* Annual Ice rates are adjusted June 1st each year to accommodate the ice season.</i>			
Ice Rental - Monday to Friday 3pm+, Saturday and Sunday All Day:			
- SPX Meeting Room	T	per hour	\$ 9.52
- JRC Skybox	T	per hour	\$ 9.52
- Youth - 17 and under	T	per hour	\$ 120.48
- Adult	T	per hour	\$ 206.62
- Junior Team	T	per hour	\$ 120.48
- Chiefs/Non-Local Youth	T	per hour / 125% of youth rate	\$ 150.62
Ice Rental - Monday to Friday 6am to 3pm, Saturday and Sunday 6am to 7:45am:			
- SPX Meeting Room	T	per hour	\$ 9.52

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			
- JRC Skybox	T	per hour	\$ 9.52
- Youth - 17 and under	T	per hour	\$ 72.38
- Adult	T	per hour	\$ 123.95
Special Event Fees - Year Round			
<i>* Special Events are defined as any booking not sponsored by the City of Fort Saskatchewan, eg. music festivals, memorial services, tradeshow, private bookings that include local artists. Special events do not include sports tournaments.</i>			
Arenas - Non-Ice	T	per day	\$ 1,500.00
Soccer Pitch	T	per day	\$ 1,500.00
Soccer Pitch Conversion	T	one time booking fee	\$ 1,500.00

Department: Economic Development

Business License Fees - New:			
Business License Issued Between: *			
<i>* Applies to Residential, Non-Residential, Transient Traders / Hawkers and Peddlers</i>			
- January 1st and March 31st	E	per license / % of business license renewal fee	100%
- April 1st and June 30th	E	per license / % of business license renewal fee	75%
- July 1st and September 30th	E	per license / % of business license renewal fee	50%
- October 1st and December 31st	E	per license / % of business license renewal fee	25%
Business License Fees - Renewal:			
Resident	E	per license / per calendar year	\$ 90.00
Non-Resident	E	per license / per calendar year	\$ 300.00
Accessory Home Occupation	E	per license / per calendar year	\$ 90.00
Transient Trader/Hawker, Peddler	E	per license / per day	\$ 100.00
	E	maximum fee	\$ 300.00
Transient Trader/Hawker, Peddler	E	per license / per calendar year	\$ 300.00
Transfer of License	E	per transfer	\$ 25.00
Revoked or Surrendered License Refund	E	per refund	\$ 1.00

Department: Infrastructure Management

Damage Deposits			
Barricade	E	each	\$ 50.00
Cones / Pylons	E	each	\$ 50.00
Hard Hats	E	each	\$ 50.00
Sandwich Boards	E	each	\$ 50.00
Tripods	E	each	\$ 50.00
Vests	E	each	\$ 50.00
Picnic Tables Benches	E	each	\$ 50.00
Parks Gate Key Deposit (Refundable upon return of key)	E	each	\$ 500.00
Road Crossing Agreement	T	each	\$ 350.00
Rental Fees			
Picnic Tables / Park Benches Rental:	T	per day	\$ 6.86
- Delivery - Within Municipal Boundaries *	T	per truckload	\$ 95.24
<i>* 6 picnic tables or 20 benches</i>			
Turner Park Picnic Shelter Rental	T	per hour	\$ 9.81
Permit Fees			
Traffic Light Turn Permit	T	per traffic light	\$ 165.00
Curb Cut Permit	E	each	\$ 350.00

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			
Taxable = T Exempt = E			
Cemetery Fees			
<i>All open / close fees may be pre-paid. If the open / close occurs outside of regular hours, overtime surcharges will be applied.</i>			
Plot Purchase: *			
* Includes 25% contribution to Perpetual Care Reserve			
- Full Size Lot - 120 cm x 275 cm	T	each	\$ 532.00
- Infant Lot - 120 cm x 120 cm	T	each	\$ 200.00
- Legion and RCMP Member / Spouse Only -120 cm x 120 cm		each	\$ -
- Legion and RCMP Member / Spouse Only -120 cm x 275 cm		each	\$ -
- Cremation Lot - 120 cm x 120 cm	T	each	\$ 352.48
Full Interment / Disinterment - Regular Hours:	T	each	
- Open / Close 6'	T	each	\$ 791.67
- Open / Close 9'	T	each	\$ 981.67
- Open/Close - Infant Section	T	each	\$ 480.00
Columbarium Niche - Regular Hours:			
- Level 1 and 2 *	T	each	\$ 1,416.48
- Level 3 and 4 *	T	each	\$ 1,682.43
* Includes \$65.00 contribution to Perpetual Care Reserve			
- Cremation Remains - Open / Close	T	each	\$ 102.85
Cremation Remains - Open / Close - Augered Excavation	T	each	\$ 369.86
Overtime Surcharge	T	each	\$ 279.29
Monument Foundation	T	each	\$ 209.00
Monument Permit: *	E	each	\$ 47.00
* Included monument compliance authorization, new site locating and marking, and follow up inspection. Fee is date and time specific and is non-refundable			
Register a Transfer of Deed	E	each	\$ 30.00
Re-Purchase of Plot Administrative Fee	E	each	\$ 30.00
Campground Fees			
Overflow Camping - no services	T	per lot	\$ 9.81
* Harbour Pool and Jubilee Recreation Centre parking lot			
Transportation			
Snow Dump Fees	T	each key issued for the snow dump	\$ 476.19
Public Transit Fees *			
* Provides service to Edmonton - Clareview Station			
Monthly Pass: *			
* The monthly pass is part of an integrated pass to be used in conjunction with an Edmonton Transit Pass			
- Adult	E	each	\$ 96.00
- Post Secondary Student	E	each	\$ 90.00
10 Ticket Book	E	each	\$ 33.50
Cash - One Way	E	each	\$ 3.50
Within Fort Saskatchewan	E	each	\$ 1.00
Other			
Photocopying Charges:			
- 8.5" x 11" Single Sided	T	per sheet	\$ 0.14
- 8.5" x 11" Double Sided	T	per sheet	\$ 0.24
- 8.5" x 14" Single Sided	T	per sheet	\$ 0.19
- 8.5" x 14" Double Sided	T	per sheet	\$ 0.33
- 11" x 17" Single Sided	T	per sheet	\$ 0.24
- 11" x 17" Double Sided	T	per sheet	\$ 0.38
- 24" x 36" Single Sided	T	per sheet	\$ 7.62
Engineering Standards Manual	T	per book	\$ 53.00
Department: Utilities			
Wood Chips:			

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
<i>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</i>			
- 1/2 Ton Load	T	each	\$ 9.52
- Tandem Load	T	each	\$ 51.43
Screened Organic Soil:	T	per cubic meter	\$ 14.29
Wood Chip and Soil Delivery:			
- Delivery - Within Municipal Boundaries	T	each	\$ 71.43
- Delivery - Outside Municipal Boundaries	T	one way - up to 25 km	\$ 142.86
	T	per km over 25 km	\$ 2.05
Utility Fees - Water and Sewer Service Fees			
Connection to Main:			
- Water / Sewer Connection Permit	E	each	\$ 360.00
- Permit Deposit	E	per permit	\$ 2,500.00
- Development Inspection (Construction Completion/Final Acceptance)	E	per inspection	\$ 500.00
Account:			
- Utility Account Application Fee	E	each	\$ 25.00
- Service Deposit:			
- Metered	E	per account	\$ 75.00
- Construction Water Account	E	deposit per account	\$ 200.00
- Hydrant Water Account	E	deposit per account	\$ 200.00
- Utility Bill Reprint	E	per bill	\$ 10.00
- Statement of Utility Account	E	per statement per Utility Account	\$ 25.00
- Bulk Water Account - After Hours Top Up *	E	per call	\$ 400.00
<i>* 4:30pm to 10:00pm Monday to Friday, 8:00am to 10:00pm Saturday and Sunday</i>			
Water - Meter and Curb Stop:			
- Meter Installation Fee:			
- 5/8" Meter	E	per meter	\$ 50.00
- 3/4" to 1" Meter	E	per meter	\$ 150.00
- Greater 1" Meter	E	per meter	\$ 250.00
- Damaged Meter	E	minimum charge	\$ 300.00
- Meter Bench Test Deposit	E	per test	\$ 295.00
- Damaged Curb Stop	E	minimum charge	\$ 500.00
Sewer - Sewer Back Ups and Preventative Maintenance:			
- Basic Service	E	each	\$ 200.00
- Video	E	per appointment	\$ 105.00
- Auger	E	per appointment	\$ 130.00
- Chemical Treatment	E	per appointment	\$ 130.00
- Line Locating, Sonde, Lateral Only	E	per appointment	\$ 93.00
- Emergency Service, Sewer Back Up	E	each	\$ 570.00
Surcharge Fees: *			
<i>* Applied in addition to any other Fees and Charges</i>			
- Same Day Reconnect due to Late Payment	E	per appointment	\$ 90.00
- After Hours Water Disconnect / Reconnect *	E	per appointment	\$ 180.00
- After Hours Meter Installation *	E	per appointment	\$ 360.00
<i>* 4:00pm 10:00pm Monday to Friday, 8:00am to 10:00pm Saturday and Sunday; reconnect must be within 3 hours of disconnect</i>			
- Missed Appointment/ Site Not Ready for Meter *	E	per appointment	\$ 200.00
<i>* Missed appointments may result in immediate disconnection of water</i>			
Utility Fees - Water Rates			
Fixed Rate:			
- Multi-Unit Residential - Common Meter	E	per unit, per month	\$ 3.50
- 62 series (5/8") Meter	E	per month	\$ 3.50
- 75 series (3/4") Meter	E	per month	\$ 4.75
- 100 series (1") Meter	E	per month	\$ 9.25
- 200 series (2") Meter	E	per month	\$ 36.50
- 300 series (3") Meter	E	per month	\$ 80.00
- 400 series (4") Meter	E	per month	\$ 145.00
- 600 series (6") Meter	E	per month	\$ 325.00
Consumption Rate:			

City of Fort Saskatchewan

Fees and Charges

Schedule A Bylaw C23-15

Description	GST Applicable	Unit of Measure	2016 *
<i>* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.</i>			
	<i>Taxable = T Exempt = E</i>		
- Water - Metered Account	E	cubic metre	\$ 2.43
- Bulk Water - Residential	E	cubic metre	\$ 3.05
- Bulk Water - Commercial	E	cubic metre	\$ 3.30
- Bulk Water - Hydrant	E	cubic metre	\$ 3.43
- Construction Water - Residential	E	per unit, per month	\$ 75.00
- Construction Water - Multi-Unit / Commercial / Industrial	E	per month	\$ 250.00
- Subdivision Development Water	E	per hectare	\$ 500.00
Utility Fees - Sewer Rates			
Fixed Rate	E	per month	\$ 2.70
Consumption Charge	E	per cubic metre of 100% water consumption	\$ 1.88
Utility Fees - Solid Waste Rates			
Solid Waste, Co-Mingled Recycle and Organics Collection			
- Residential Account - curbside	E	per month	\$ 25.00
- Multi-Unit Residential (Common Account), front-load bins	E	per unit, per month	\$ 15.00
Utility Penalties and Outstanding Balance Fees			
Late Payment Penalty	E	on balance outstanding after due date specified on utility bill	2.50%
Disconnection Notice Issued	E	per notice	\$ 30.00
Administration Fee for Disconnection due to Late Payment *	E	per disconnection	\$ 75.00
Service Reconnection due to Disconnect for Late Payment or Bylaw Contravention*	E	per reconnection	\$ 75.00
Transaction Fee to Transfer Outstanding Balance from Utility Account to Property Tax Account *	E	per transfer	\$ 20.00
<i>* Outstanding balance must be paid in full</i>			
Transfer Station - Waste Disposal Charges			
Residential Household Waste: *			
- Minimum Charge for Solid Waste Disposal	E	minimum	\$ 5.00
- Loose Bags	E	per bag, up to 6 bags	\$ 2.50
- General Household Waste	E	per cubic metre	\$ 20.00
- General Construction Debris	E	per cubic metre	\$ 35.00
<i>* Accepted only in limited quantity as space permits</i>			
Furniture:			
- Small Furniture	E	per piece	\$ 10.00
- Medium Furniture	E	per piece	\$ 15.00
- Large Furniture, Includes Mattress and Box Spring Sets	E	per piece	\$ 20.00
Tree Branches and Christmas Trees:			
Propane, Butane, and Camp-Stove Gas:			
- Tanks in Excess of 20lbs	E	per tank	\$ 5.00

CITY OF FORT SASKATCHEWAN

Bylaw C24-15 Debenture Sewer Service Reline Construction

Motion:

That Council give first reading to Bylaw C24-15 to incur indebtedness by the issuance of Debentures to the Alberta Capital Finance Authority for the purpose of sewer service reline construction, in an amount not to exceed \$1,200,000.

Purpose:

This report is to present Council with information on Debenture Borrowing Bylaw C24-15 for the purpose of sewer service reline construction, and recommend that first reading of the bylaw be given.

Background:

As a result of Council approving the 2016 Capital Budget, and the requirements of the *Municipal Government Act*, a borrowing bylaw must be passed before construction of the sewer service reline project can begin. Once Council gives Bylaw C24-15 first reading, advertisements will be published in a local newspaper for two consecutive weeks. The Bylaw will be presented for second and third reading once the required advertising has occurred.

Plans/Standards/Legislation:

Sections 251, 253, 254, and 258 of the *Municipal Government Act* outlines municipal legislation for debenture borrowing.

Financial Implications:

The borrowing bylaw is in an amount not to exceed \$1,200,000, as per approved Capital Project #16020. The anticipated annual cost of debt servicing at today's interest rate is approximately \$134,300 for 10 years. The term and interest rate of the borrowing will be determined upon application to the Alberta Capital Finance Authority.

The City's principal amount of the outstanding debt at December 31, 2014 was \$43,739,110. The 2014 debt limit for the City was \$102,962,026.

Recommendation:

That Council give first reading to Bylaw C24-15 to incur indebtedness by the issuance of Debentures to the Alberta Capital Finance Authority for the purpose of sewer service reline construction, in an amount not to exceed \$1,200,000.

Attachment:

Bylaw C24-15

Prepared by:	Marshall Wight Finance Intern	Date: December 1, 2015
Approved by:	Jeremy Emann Chief Financial Officer	Date: December 1, 2015
Reviewed by:	Kelly Kloss City Manager	Date: December 2, 2015
Submitted to:	City Council	Date: December 8, 2015



CITY OF FORT SASKATCHEWAN

BYLAW C24-15

A BYLAW OF THE CITY OF FORT SASKATCHEWAN, IN THE PROVINCE OF ALBERTA, AUTHORIZING THE COUNCIL OF THE CITY OF FORT SASKATCHEWAN TO INCUR AN INDEBTEDNESS BY THE ISSUANCE OF DEBENTURES TO THE ALBERTA CAPITAL FINANCE AUTHORITY FOR THE PURPOSE OF SEWER SERVICE RELINE CONSTRUCTION

WHEREAS:

The Council of the City of Fort Saskatchewan has decided to issue a Bylaw pursuant to Section 258 of the *Municipal Government Act* to authorize the financing, undertaking and completion of sewer service reline construction.

Plans and specifications have been prepared and the total cost of the sewer service reline is estimated to be \$1,200,000 and the City of Fort Saskatchewan estimates that grants and contributions will not be applied to the project.

In order to complete the sewer service reline it will be necessary for the City of Fort Saskatchewan to borrow up to the sum of \$1,200,000 for a period not to exceed 20 years, from the Alberta Capital Finance Authority on the terms and conditions referred to in this Bylaw.

The estimated lifetime of the project financed under this Bylaw is equal to, or in excess of, 50 years.

The principal amount of the outstanding debt of the City of Fort Saskatchewan at December 31, 2014 was \$43,739,110 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

NOW THEREFORE, the Council of the City of Fort Saskatchewan in the Province of Alberta, in open meeting of Council, enacts as follows:

1. That for the purpose of sewer service reline, up to the sum of \$1,200,000 be borrowed from the Alberta Capital Finance Authority by way of debenture on the credit and security of the City of Fort Saskatchewan at large, of which amount the full sum of 1,200,000 is to be paid by the City of Fort Saskatchewan at large.

2. The proper officers of the City of Fort Saskatchewan are hereby authorized to issue a debenture on behalf of the City of Fort Saskatchewan for the amount and purpose as authorized by this Bylaw, namely sewer service reline.
3. The City of Fort Saskatchewan shall repay the indebtedness according to the repayment structure in effect, namely semi-annual or annual equal payments of combined principal and interest instalments not to exceed 20 years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority on the date of the borrowing, and not to exceed 10 percent, or the interest rate as fixed from time to time by the Alberta Capital Finance Authority.
4. The City of Fort Saskatchewan shall levy and raise in each year municipal utility rates sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the City of Fort Saskatchewan.
6. The net amount borrowed under this Bylaw shall be applied only to the project specified by this Bylaw.
7. This Bylaw shall take effect on the day of the final passing thereof.

READ a first time in Council this day of , 2015.

READ a second time in Council this day of , 2016.

READ a third time in Council and passed this day of , 2016.

Mayor

Director, Legislative Services

Date Signed: _____

CITY OF FORT SASKATCHEWAN

Notice of Motion – Condominium Waste Removal Charges

Motion:

That Council having considered the presentation from Ken French on November 10, 2015 regarding condominium waste removal charges, hereby directs Administration to provide a report outlining the cost, impact, and next steps should Council approve Mr. French's request to refund a portion of condominium waste removal charges for the period July 1, 2012 to December 31, 2014, and further that this report is to be completed and presented to Council at the January 12, 2016 regular Council meeting.

Purpose:

To determine if Council wishes to support Councillor Randhawa's motion.

Background:

At the November 24, 2015 regular Council meeting, Councillor Randhawa presented a notice of motion to direct Administration to provide Council a report regarding Ken French's request to refund a portion of condominium waste removal changes.

Alternatives:

1. That Council support Councillor Randhawa's motion.
2. That Council not support Councillor Randhawa's motion.

Recommendation:

That Council advise how they wish to proceed.

Prepared by:	Sheryl Exley Legislative Officer	Date: November 27, 2015
Approved by:	Brenda Molter Director, Legislative Services	Date: December 2, 2015
Approved by:	Brenda Rauckman General Manager, Corporate & Protective Services	Date: December 2, 2015
Reviewed by:	Kelly Kloss City Manager	Date: December 2, 2015
Submitted to:	City Council	Date: December 2, 2015