



CITY OF FORT SASKATCHEWAN AGENDA

Regular Council Meeting Tuesday, September 8, 2015 – 6:00 P.M. Council Chambers – City Hall

- 6:00 P.M.**
1. **Call to Order** Mayor Katchur
 2. **Approval of Minutes of August 25, 2015 Regular Council Meeting** (attachment)
 3. **Delegations**
Those individuals in attendance at the meeting will be provided with an opportunity to address Council regarding an item on the agenda, with the exception of those items for which a Public Hearing is required or has been held. Each individual will be allowed a maximum of five (5) minutes.
 4. **Review of Community Standards Bylaw Order to Comply** Josie Krokis (attachment)
 5. **Unfinished Business**
 - 5.1 Bylaw C18-15 – ATCO Gas Distribution System Franchise Agreement – 2nd & 3rd readings Brenda Rauckman (attachment)
 6. **New Business**
 - 6.1 Draft Growth Study Troy Fleming (attachment)
 7. **Bylaws**
 8. **Notice of Motion**
 - 8.1 Hospice Coun. Bossert (attachment)
 - 8.2 Municipal Election Campaign Donations Coun. Randhawa (attachment)
 9. **Adjournment**



**CITY OF FORT SASKATCHEWAN
MINUTES
REGULAR COUNCIL
Tuesday, August 25, 2015 - 6:00 PM
Council Chambers – City Hall**

Present:

Members of Council:

Mayor Gale Katchur
Councillor Birgit Blizzard
Councillor Sheldon Bossert
Councillor Frank Garritsen
Councillor Stew Hennig
Councillor Arjun Randhawa
Councillor Ed Sperling

Administration:

Kelly Kloss, City Manager
Troy Fleming, General Manager, Infrastructure & Community Services
Wendy Kinsella, Acting General Manager, Corporate & Protective Services
Brenda Molter, Director, Legislative Services
Craig Thomas, Senior Development Planner
Jen McEwen, Communications & Marketing Coordinator
Sheila Gagnon, Acting Community Recreation Coordinator – Special Project
Barb Aitken, Legislative Officer
Sheryl Exley, Recording Secretary

1. Call to Order

Mayor Katchur called the regular Council Meeting of August 25, 2015 to order at 6:00 p.m.

2. Approval of Minutes of July 14, 2015 Regular Council Meeting

R143-15 MOVED BY Councillor Blizzard that the minutes of the July 14, 2015 regular Council Meeting be adopted as presented.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,
 Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

3. Delegations

None.

4. Unfinished Business

None.

5. Public Hearing

5.1 Bylaw C19-15 - Land Use Bylaw Refresh

Presented by: Craig Thomas, Senior Development Planner

Mayor Katchur opened the Public Hearing at 6:03 p.m.

A Public Hearing was held to hear any submissions for or against Bylaw C19-15. Bylaw C19-15 received first reading at the July 14, 2015 regular Council Meeting.

Mayor Katchur asked if anyone wished to speak in favour or against Bylaw C19-15.

The following individuals were in attendance to speak against Bylaw C19-15:

- Susan Chase, resident
- Karen Welk, resident

Mayor Katchur closed the Public Hearing at 6:53 p.m.

6. Business Arising from Public Hearing

6.1 Bylaw C19-15 - Land Use Bylaw Refresh – 2nd & 3rd reading

Presented by: Craig Thomas, Senior Development Planner

R144-15

MOVED BY Councillor Garritsen that Council amend Bylaw C19-15, which amends Schedule "A" of Land Use Bylaw C10-13 by deleting the following subsection, under Section 4.32 – Home Business:

"4.32.1(b) Not to be a cause of inconvenience to adjacent landowners or tenants"

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

R145-15

MOVED BY Councillor Garritsen that Bylaw C19-15, which amends Schedule "A" of Land Use Bylaw C10-13 be amended by updating the following subsection, under Section 4.41 – Veterinary Clinic, Kennel and Pet Care Service Uses:

"4.41.1 Veterinary clinics, kennels and pet care services shall:"

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

R146-15

MOVED BY Councillor Garritsen that Bylaw C19-15, which amends Schedule "A" of Land Use Bylaw C10-13 be amended by adding the following subsection, under Section 4.41 – Veterinary Clinic, Kennel and Pet Care Service Uses:

"4.41.3 Outside enclosures, pens, runs or exercise areas shall:

- a) Not be located within a front or flanking front yard;
- b) Be visually and acoustically screened to the satisfaction of the Development Authority; and
- c) Not be allowed if, in the opinion of the Development Authority, the existence of outdoor pens, runs or exercise areas will materially interfere with or affect with the use, enjoyment, or value of adjacent parcels of land."

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

R147-15

MOVED BY Councillor Garritsen that Bylaw C19-15, which amends Schedule "A" of Land Use Bylaw C10-13 be amended by update the following definition, under Part 13 - Definitions:

"PET CARE SERVICE means a development where small animals normally considered as household pets are washed, groomed, trained and/or boarded, but the animals shall not be boarded overnight and the development shall not have any outside enclosures, pens, runs or exercise areas within commercial districts. This land use may also include the retail sales of associated products."

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

Mayor Katchur called a short recess at 7:36 p.m.

The regular Council Meeting reconvened at 7:43 p.m.

R148-15

MOVED BY Councillor Garritsen that Bylaw C19-15, which amends Schedule "A" of Land Use Bylaw C10-13 be amended by deleting the following sentence under Subsection 4.35.1 (j) – Secondary Suites:

"Tandem parking may be allowed provided that parking stalls on the driveway lead to a garage that accommodates two side-by-side legal stalls."

and further, that Bylaw C19-15, which amends Schedule "A" of Land Use Bylaw C10-13 be amended by adding the following under Section 11.2 (Table 3) Secondary Suite:

"No tandem parking will be permitted."

In Favour: Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

Against: Gale Katchur

CARRIED

Mayor Katchur called a short recess at 8:28 p.m.

The regular Council Meeting reconvened at 8:34 p.m.

R149-15

MOVED BY Councillor Blizzard that Bylaw C19-15, which amends Schedule "A" of Land Use Bylaw C10-13 be amended by adding the following under Section 11.2 (Table 3) Boarding Facilities:

"No tandem parking will be permitted."

In Favour: Gale Katchur, Frank Garritsen, Arjun Randhawa, Birgit Blizzard, Ed Sperling

Against: Stew Hennig, Sheldon Bossert

CARRIED

R150-15

MOVED BY Councillor Garritsen that Council give second reading to Bylaw C19-15, which amends Land Use Bylaw C10-13, as amended.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

R151-15

MOVED BY Councillor Garritsen that Council give third reading to Bylaw C19-15, which amends Land Use Bylaw C10-13.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

7. New Business

7.1 Cancel September 22, 2015 regular Council Meeting

Presented by: Brenda Molter, Director, Legislative Services

R152-15

MOVED BY Councillor Hennig that Council cancel the Tuesday, September 22, 2015 regular Council Meeting, due to scheduling conflicts with the Alberta Urban Municipalities Association's (AUMA) Convention.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,
Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

8. Bylaws

None.

9. Notice of Motion

9.1 Sell a Portion of Surplus City Land (Lot 2MR, Block 2, Plan 8821603)

R153-15

MOVED BY Councillor Randhawa that Council agrees to sell a portion of surplus City land, legally described as Lot 2MR, Block 2, Plan 8821603 which is located on the corner of 101 Street and Highway 21, in the vicinity of Southfort Chevrolet Ltd. and McDonald's, subject to:

1. The site being publically advertised for sale based on market value plus 20%, as determined by an independent appraisal taking into account any development restrictions and utility right of way or other encumbrances; and
2. Removal of the municipal reserve designation.

In Favour: Arjun Randhawa

Against: Gale Katchur, Frank Garritsen, Stew Hennig, Birgit Blizzard,
Sheldon Bossert, Ed Sperling

DEFEATED

9.2 Council Policy on Social Media Communication

Councillor Garritsen withdrew his Notice of Motion that was presented at the July 14, 2015 regular Council Meeting.

Upcoming Notice of Motions:

Councillor Bossert gave notice that he will make the following motion at the September 8, 2015 regular Council Meeting:

"That Administration explore the feasibility of utilizing the land or a portion of land at the old Health Care Centre site for a hospice, and further that the land not be put on the market until a feasibility review is complete."

Councillor Randhawa gave notice that he will make the following motion at the September 8, 2015 regular Council Meeting:

"That Council direct the Mayor to write a letter to the Minister of Municipal Affairs and Premier of Alberta that:

1. Fort Saskatchewan calls for amendments to the *Local Authorities Election Act* to eliminate corporate and union donations for all local election candidates;

2. Should the Legislature move to limit corporate and union contributions for all local elections, that the Province level the playing field by introducing tax credit eligibility for local elections;
3. Restrictions on contributions and related disclosure requirements be the same for third party advocacy groups/individuals as they are for municipal candidates; and
4. The letter be submitted on behalf of City of Fort Saskatchewan Council by October 1, 2015."

10. Adjournment

R154-15 MOVED BY Councillor Hennig that the regular Council Meeting of August 25, 2015 adjourn at 8:48 p.m.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,
Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

Mayor

Director, Legislative Services

CITY OF FORT SASKATCHEWAN

Community Standards Bylaw – Unsightly Premises Review of Order to Comply

Recommendation:

That Council confirm the July 28, 2015 Order to Comply for property located at 9605 – 101 Street, with a new compliance date of September 24, 2015.

Purpose:

To provide information to Council regarding the Community Standards Bylaw Order to Comply to remedy an unsightly premise located at 9605 – 101 Street, which upon request requires Council's review.

Background:

The *Municipal Government Act* gives a municipal Council the authority to pass bylaws for municipal purposes respecting a number of matters, including unsightly property. On September 11, 2012, Council passed Community Standards Bylaw C16-12. The Community Standards Bylaw, among other things, addresses such issues as yard maintenance, unsightly conditions and length of grass.

On July 27, 2015 Municipal Enforcement received a complaint that the grounds of the residence located at 9605 – 101 Street in Fort Saskatchewan were unsightly. An inspection of the property revealed that unsightly conditions existed contrary to our Bylaw. There was long grass and piles of debris on the boulevard and back yard. Photos were taken and are attached as Appendix "A". On July 28, 2015 an Order under Community Standards Bylaw C16-12, attached as Appendix "B", was prepared for this property. The order was hand delivered to the property owner on July 31, 2015.

Further information on each point of contest noted in the Appeal:

1. Inspection of the property was conducted from the street and back alley, and the Order includes only what was visible from those locations. This inspection does not require any notice to be served upon the owner/occupant as the property was not entered.
2. City Manager's Bylaw C29-95 allows the City Manager to delegate any of the powers, duties or functions given to the City Manager position by bylaw, the *Municipal Government Act* or any other enactment to any employee of the City. It is not required for each of these employees to note that their authority is granted by the City Manager when they are in the course of their duties.
3. Community Standards Bylaw C16-12 addresses such issues as yard maintenance, unsightly conditions, length of grass, etc. These are common issues addressed in similar bylaws in our province and are allowed under the *Municipal Government Act*. The common bylaw standard for grass in our region is 10 – 15 cm length.
4. Section 19 of the Community Standards Bylaw identifies the process for having the Order reviewed, and this is noted in the Appeal. Council is given the authority to review an Order. Excerpts of applicable legislation are included in Appendix "C".

The property owner was informed that should additional time be required to remedy the unsightly conditions, that the City would be happy to make that extension. No request has been made for additional time to complete the work required in the Order to Comply.

The City received an appeal of the Order on August 7, 2015 which is attached as Appendix “D”.

As of September 2, 2015 work completed consists of the cutting of grass in the front and back yards, including the boulevard, although a strip of long grass remains on the boulevard and along the front of the residence. The two trash piles at the rear of the property have yet to be removed. The property remains in an unsightly condition as the Order has not been fully complied with. Photos depicting this condition are attached as Appendix “E”.

Alternatives:

1. Confirm the Order to Comply with a new compliance date of September 24, 2015.
2. Vary or substitute the Order to Comply as directed by Council.
3. Cancel the Order to Comply and no further action will be taken.

Attachments:

Appendix “A” – Photos taken July 27, 2015

Appendix “B” – Order to Comply

Appendix “C” – Excerpts of Applicable Legislation

Appendix “D” – Request for Review under Community Standards Bylaw C16-12

Appendix “E” – Photos taken August 27, 2015

Prepared by:	Josie Krokis Protective Services Director	Date: August 19, 2015
Approved by:	Brenda Rauckman General Manager, Corporate & Protective Services	Date: September 2, 2015
Reviewed by:	Kelly Kloss City Manager	Date: September 3, 2015
Submitted to:	Council	Date: September 8, 2015

Appendix "A"
Review of Order to Comply
September 8, 2015 regular Council Meeting

Photos of 9605 – 101 Street taken July 27, 2015



Appendix "A"
Review of Order to Comply
September 8, 2015 regular Council Meeting





July 28th, 2015

File: CE2015-02072

EASTON, Richard S
9605-101 Street
Fort Saskatchewan AB
T8L 1T9

ORDER TO COMPLY – UNSIGHTLY PREMISES

Lot 7A Block A Plan 0820163
9605-101 Street
Roll #0724005
City of Fort Saskatchewan

On July 27th, 2015, Fort Saskatchewan Municipal Enforcement received information in regards to a violation existing at the above described property. A site inspection conducted on July 28th 2015 confirmed that a violation is present at the subject property.

Please be advised, *Fort Saskatchewan Community Standards Bylaw C16-12, Section 7 – Unsightly Premises*, states:

7 (g) (ii) "No Owner or Occupant of a Premises shall allow grass or other Herbaceous Plants on the Premises to exceed a height of fifteen (15) centimetres."

Please be advised, *Fort Saskatchewan Community Standards Bylaw C16-12, Section 7 – Unsightly Premises*, states:

7(a)(iii) "No Owner or Occupant of a Premises shall allow loose garbage, bottles, cans, boxes, packaging materials, household furniture or other household goods to accumulate on the Premises such that the accumulation is visible to a Person viewing from outside the Property."

In this regard, the grass and other Herbaceous Plants on the front/backyard of your premise and the Boulevard adjacent to your Premise must be mowed to a height no greater than fifteen (15) centimetres. The tree branches on the north side of your property need to be disposed of. All of the household scattered materials need to be removed or properly stored on your property. Please see pictures attached.

This Order to Comply requires you to remedy the non-compliance on or before **August 10th, 2015.**

Please be advised, failure to comply with an Order to Comply issued pursuant to the **Fort Saskatchewan Community Standards Bylaw C16-12 holds a fine of \$500 for a first offence, and \$1000 for second and subsequent offences.** Failure to comply will also result in the City remedying the violation at your expense.

Issued by:

R Bendera #15537
Community Peace Officer
Fort Saskatchewan Municipal Enforcement
(780) 992-6146

Excerpts of Applicable Legislation – Unsightly Premises, Orders and Review

The City of Fort Saskatchewan relies on the following legislation to govern unsightly premises within our City.

1. The Municipal Government Act Sections 9 & 10 gives Municipalities authority to pass Bylaws.

9. The power to pass bylaws under this Division is stated in general terms to

(a) give broad authority to councils and to respect their right to govern municipalities in whatever way the councils consider appropriate, within the jurisdiction given to them under this or any other enactment, and

(b) enhance the ability of councils to respond to present and future issues in their municipalities.

10. (1) In this section, "specific bylaw passing power" means a municipality's power or duty to pass a bylaw that is set out in an enactment other than this Division, but does not include a municipality's natural person powers.

2. Our Community Standards Bylaw Section 7 Unsightly Premises outlines:

(a) Accumulation of Materials

(i) No Owner or Occupant of a Premises shall allow on the Premises the accumulation of yard material, animal remains, parts of animal remains, animal feces, any material that creates unpleasant odors or is likely to attract Pests, or disassembled machinery, equipment and appliances and parts thereof;

(ii) No Owner or Occupant of a Premises shall allow the open or exposed storage on the premises of any industrial fluid;

(iii) No Owner or Occupant of a Premises shall allow loose garbage, bottles, cans, boxes, packaging materials, household furniture or other household goods to accumulate on the Premises such that the accumulation is visible to a person viewing from outside the property.

The process to Appeal and Order is defined as:

Section 19. Appeals

(a) A Person who receives a written Order to comply with a Section pursuant to this Bylaw may by written notice within fourteen (14) days after the date the Order is received, request Council to review the Order.

(b) After reviewing the Order, Council may confirm, vary substitute or cancel the Order.

**Am Appeal Under The
Bylaw C16-12 Community Standards**

**By
Richard Easton (appellant)**

Where As: Section 19 of the a fore mentioned Bylaw states:

(a) A Person who receives a written order to comply with a Section pursuant to this Bylaw may by written notice within fourteen (14) days after the date the Order is received, request Council to review the Order.

Where As: On the 31st of August 2015 an alleged order was delivered to the appellant

the said order is appealed on these grounds:

- The order was predicated on an unannounced and therefore improper inspection . As such, the order is in valid.
- The Bylaw requires that it be delivered by a designate of the City Manager. The officer serving the Order in question did not establish that he was such a designate
- The Bylaw violates several principles of justice and the Rule of Law. As such it and its products are invalid.
- The act fails to define the nature of the appeal process or insure such essential components as discovery, process, and open court.
- Whatever other grounds may surface.

Dick Easton

Fort Saskatchewan

August 7, 2015

Appendix "E"
Review of Order to Comply
September 8, 2015 regular Council Meeting

Photos of 9605 – 101 Street taken August 27, 2015
Condition of property unchanged as of September 2, 2015



Appendix "E"
Review of Order to Comply
September 8, 2015 regular Council Meeting

Photos of 9605 – 101 Street taken August 27, 2015
Condition of property unchanged as of September 2, 2015



CITY OF FORT SASKATCHEWAN

Bylaw C18-15 ATCO Natural Gas Distribution System Franchise Agreement

Motion:

1. That Council give second reading to Bylaw C18-15 authorizing the City of Fort Saskatchewan to enter into a natural gas distribution system franchise agreement with ATCO Gas and Pipelines Ltd.
2. That Council give third reading to Bylaw C18-15 authorizing the City of Fort Saskatchewan to enter into a natural gas distribution system franchise agreement with ATCO Gas and Pipelines Ltd.

Purpose:

The purpose of this report is to obtain second and third readings of Bylaw C18-15 authorizing the renewal of a natural gas distribution system franchise agreement with ATCO Gas and Pipelines Ltd. (ATCO).

Background:

At the June 23, 2015 regular Council Meeting Bylaw C18-15 received first reading. Subsequent to first reading, application was made by ATCO to the Alberta Utilities Commission (AUC) for renewal of the franchise agreement. As required by AUC, a notice of application was published in the July 23, 2015 issue of The Record. No objections were received by the City or ATCO with respect to the notice of application. Since there were no objections, a hearing was not required and AUC approved renewal of the franchise agreement on August 12, 2015.

The utility franchise agreement is an exclusive business arrangement to allow distribution companies access to municipal right-of-ways, to specify the rights and obligations of each party and to provide access to install necessary distribution infrastructure.

The City of Fort Saskatchewan entered into its first exclusive natural gas distribution system franchise agreement with ATCO in 1947. Bylaw C18-15 represents a renewal of the franchise agreement for a term of 20 years.

The current natural gas distribution franchise fee for the City remains at 0.00%. Annually, during budget deliberations, Council reviews and has the ability to change the franchise fee.

Financial Implications:

Financial implications would only occur should Council choose to impose a franchise fee.

Internal Impacts:

There are no internal impacts as a result of passing Bylaw C18-15.

Alternatives:

1. That Council give second and third readings to Bylaw C18-15 authorizing the City of Fort Saskatchewan to enter into a natural gas distribution system franchise agreement with ATCO Gas and Pipelines Ltd.
2. That Council not proceed with second and third readings of Bylaw C18-15, and advise how they wish to proceed.

Recommendation:

That Council give second and third readings to Bylaw C18-15.

Attachments:

Bylaw C18-15, Natural Gas Distribution System Franchise Agreement

Prepared by: Brenda Rauckman Date: August 31, 2015
General Manager, Corporate and Protective Services

Approved by: Kelly Kloss
City Manager

Date: September 3, 2015

Submitted to: City Council Date: September 8, 2015



CITY OF FORT SASKATCHEWAN

BYLAW C18-15

A BYLAW OF THE CITY OF FORT SASKATCHEWAN TO AUTHORIZE THE MAYOR AND DIRECTOR, LEGISLATIVE SERVICES TO EXECUTE AN AGREEMENT WITH ATCO GAS AND PIPELINES LTD. TO RENEW AN AGREEMENT WITH AND TO CONFER A FRANCHISE ON ATCO GAS AND PIPELINES LTD. TO DELIVER NATURAL GAS TO CUSTOMERS WITHIN THE CITY OF FORT SASKATCHEWAN

WHEREAS ATCO Gas and Pipelines Ltd. has requested a franchise be granted to provide natural gas services to customers within the City of Fort Saskatchewan;

AND WHEREAS it is deemed that such an agreement would be of benefit to customers within the City of Fort Saskatchewan;

NOW THEREFORE under the authority of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, Part 3, Division 3, Sections 45 – 47 be it enacted that the Mayor and Director, Legislative Services be authorized to sign the agreement which is attached to and forming part of this Bylaw and marked as Schedule “A” between the City of Fort Saskatchewan and ATCO Gas and Pipelines Ltd. to renew an agreement with and to confer a franchise on ATCO Gas and Pipelines Ltd. and to deliver natural gas services within the City of Fort Saskatchewan;

This Bylaw shall come into force upon the agreement being approved by the Alberta Utilities Commission for the Province of Alberta and upon being given third reading and finally passed.

READ a first time in Council this 23rd day of June, 2015.


MAYOR


DIRECTOR, LEGISLATIVE SERVICES

Date signed: June 24, 2015

READ a second time in Council this day of , 2015.

READ a third time in Council this day of , 2015.

MAYOR

DIRECTOR, LEGISLATIVE SERVICES

Date signed: _____

Schedule "A" to Bylaw C18-15

NATURAL GAS DISTRIBUTION SYSTEM FRANCHISE AGREEMENT

2015

BETWEEN:

CITY OF FORT SASKATCHEWAN

- AND -

ATCO GAS AND PIPELINES LTD.

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NATURAL GAS DISTRIBUTION SYSTEM FRANCHISE AGREEMENT

BETWEEN

CITY OF FORT SASKATCHEWAN, a
municipality located in the Province of Alberta (the
“**Municipality**”)

OF THE FIRST PART

– and –

ATCO GAS AND PIPELINES LTD., a
corporation having its head office at the City of
Edmonton, in the Province of Alberta (the
“**Company**”)

OF THE SECOND PART

WHEREAS by Agreement dated April 30, 1947 made between the Company and the Municipality a franchise was granted to the Company to supply natural gas to the Municipality and its inhabitants, for a period of twenty (20) years from December 31, 1948;

WHEREAS by Amending Agreement dated November 23, 1959 the Agreement was amended;

WHEREAS by Renewal Agreement dated December 9, 1968 the Agreement was renewed and extended for a period of ten (10) years from December 31, 1968;

WHEREAS by Amending Agreement dated January 18, 1977 the Agreement was amended;

WHEREAS by Renewal Agreement dated January 9, 1980 the Agreement was renewed and extended for a period of ten (10) years;

WHEREAS by Amending Agreement dated April 28, 1982 the Agreement was amended;

WHEREAS by Agreement dated December 15, 1999 the Franchise Agreement was assigned by Northwestern Utilities Limited to ATCO Gas and Pipelines Ltd.;

WHEREAS by Renewal Agreement dated September 29, 2004 the Agreement was renewed and extended for a period of ten (10) years;

WHEREAS the Municipality desires to grant and the Company, collectively the “Parties”, desires to obtain an exclusive franchise to provide Natural Gas

Distribution Service within the Municipal Service Area on the terms and conditions herein contained;

NOW THEREFORE in consideration of the mutual covenants and promises herein contained, the Parties hereby agree as follows:

1) Definitions and Interpretation

Unless otherwise expressly provided in this Agreement, the words, phrases and expressions in this Agreement will have the meanings attributed to them as follows:

- a) “Agreement” means this Natural Gas Distribution System Franchise Agreement;
- b) “Alternative Course of Action” shall have the meaning set out in paragraph 14 (c);
- c) “Commission” means the Alberta Utilities Commission (AUC) as established under the Alberta Utilities Commission Act (Alberta);
- d) “Company” means the Party of the second part to this Agreement and includes its successors and permitted assigns;
- e) “Construct” means constructing, reconstructing, upgrading, extending, relocating, or removing any part of the Natural Gas Distribution System;
- f) “Consumer” or “Consumers” as the text may require, means any individual, group of individuals, firm or body corporate, including the Municipality, with premises or facilities located within the Municipal Service Area from time to time that are provided with Natural Gas Distribution Service by the Company pursuant to the Company’s Delivery Tariff;
- g) “Core Services” means all those services set forth in Schedule “A” of this Agreement;
- h) “Delivery Tariff” means the rates and Terms and Conditions of service approved by the Commission from time to time on an interim or final basis, as the case may be, for the Company to deliver Natural Gas to the Consumer;
- i) “Electronic Format” means any document or other means of communication that is created, recorded, transmitted or stored in digital form or in any other intangible form by electronic, magnetic or optical means or by any other computer-related means that have similar capabilities for creation, recording, transmission or storage;
- j) “Extra Services” means those services set forth in Schedule “B” that are requested by the Municipality for itself or on behalf of its citizens and provided by the Company in accordance with paragraph 7 of this Agreement;

- k) "GUA" means the Gas Utilities Act (Alberta);
- l) "Intended Time Frame" shall have the meaning set out in paragraph 14 (c);
- m) "Maintain" means to maintain and keep in good repair any part of the Natural Gas Distribution System;
- n) "Major Work" means any Work to Construct or Maintain the Distribution System that costs more than Five Hundred Thousand (\$500,000.00) Dollars;
- o) "MGA" means the Municipal Government Act (Alberta);
- p) "Modified Plans" shall have the meaning set out in paragraph 14 (c)(ii);
- q) "Municipality" means the Party of the first part to this Agreement;
- r) "Municipal Compensation" shall have the meaning set out in paragraph 20;
- s) "Municipal Service Area" means the geographical area within the legal boundaries of the Municipality where the Company has been granted rights hereunder in connection with, among other matters, Natural Gas Distribution Service, as altered from time to time;
- t) "Municipal Property" means all property, including lands and buildings, owned, controlled or managed by the Municipality within the Municipal Service Area;
- u) "Natural Gas" means a combustible mixture of hydrocarbon gases;
- v) "Natural Gas Distribution Service" means the delivery of Natural Gas in accordance with the Company's Delivery Tariff;
- w) "Natural Gas Distribution System" means any facilities owned by the Company which are used to provide Natural Gas Distribution Service within the Municipal Service Area, and without limiting the generality of the foregoing, will include all mains, pipes, conduits, valves and all other installations used and required for the purpose of delivering Natural Gas to the Consumer within the Municipal Service Area and includes any Natural Gas transmission lines owned by the Company within the Municipal Service Area;
- x) "NOVA Gas Transmission Ltd. (NGTL)" means NGTL and its successors, as applicable, for purposes of paragraph 5 g) of this Agreement. For greater certainty, the provisions of paragraph 5 g) may only apply in relation to franchises held by ATCO;
- y) "Operate" means to operate the Natural Gas Distribution System, or to interrupt or restore service in any part of the Natural Gas Distribution System, in a safe and

- reliable manner;
- z) “Party” means any party to this Agreement and “Parties” means all of the parties to this Agreement;
 - aa) “Plans and Specifications” means the plans, drawings and specifications reasonably necessary to properly assess and review proposed Work prior to issuance of any approval that may be required under this Agreement;
 - bb) “Term” means the term of this Agreement set out in paragraph 2;
 - cc) “Terms and Conditions” means the terms and conditions contained within the Delivery Tariff in effect from time to time for the Company as approved by the Commission;
 - dd) “Work” means any work to Construct or Maintain the Natural Gas Distribution System; and
 - ee) “Work Around Procedures” shall have the meaning set out in paragraph 14 (c)(ii).

The words “hereof”, “herein”, “hereunder” and other words of similar import refer to this Agreement as a whole, including any attachments hereto, as the same may from time to time be amended or supplemented and not to any subdivision contained in this Agreement. Unless the context otherwise requires, words importing the singular include the plural and vice versa and words importing gender include all genders. References to provisions of statutes, rules or regulations will be deemed to include references to such provisions as amended, modified or re-enacted from time to time. The word “including” when used herein is not intended to be exclusive and in all cases means “including without limitation”. References herein to a section, paragraph, clause, Article or provision will refer to the appropriate section, paragraph, clause, article or provision of this Agreement. The descriptive headings of this Agreement are inserted for convenience of reference only and do not constitute a part of and will not be utilized in interpreting this Agreement.

2) Term

- a) Subject to sub-paragraph 2(b), this Agreement will be for a term of twenty years, commencing on the later of:
 - i. The first day of July, 2015; and
 - ii. The first (1st) business day after both of the following have occurred:
 - A. the Commission has approved and acknowledged this Agreement; and
 - B. Council of the Municipality has passed third reading of the applicable adopting bylaw.

- b) This Agreement will expire on the 30th day of June, 2035.
- c) It is agreed this Agreement supersedes and replaces any prior Natural Gas franchise agreements between the Municipality and the Company.

3) Expiry of Term of Agreement

- a) Provided the Company gives written notice to the Municipality not less than twelve (12) months prior to the expiration of the Term of its intention to negotiate a new franchise agreement, at any time following the expiration of the Term, and if the Municipality has not provided written notice to the Company to exercise its rights to purchase the Natural Gas Distribution System, either Party may submit any items in dispute pertaining to a new franchise agreement to binding arbitration by the Commission.
- b) Subject to subparagraph 3c) of this Agreement, upon expiry of the Term, this Agreement will continue in effect pursuant to the provisions of the MGA.
- c) Commencing one (1) year following the expiration of the Term of this Agreement, unless either Party has invoked the right to arbitration referred to in subparagraph 3a), or the Municipality has given written notice to purchase the Natural Gas Distribution System, this Agreement will be amended to provide the following:
 - i) Fifty percent (50%) of the franchise fee otherwise payable under this Agreement to the Municipality will be held back and deposited in trust in an interest bearing trust account by the Company, for the sole benefit of the Municipality. The trust money along with all accumulated interest will be paid to the Municipality immediately upon execution of another Natural Gas Franchise Agreement with the Company, or if the Municipality purchases the Natural Gas Distribution System, or if the Company transfers or sells the Natural Gas Distribution System, or upon further Order of the Commission.
- d) In the event a franchise agreement template is approved by the Commission during the Term of this Agreement and the provisions are materially different from the provisions of this Agreement, the Parties may, by agreement in writing, amend this Agreement to conform to such franchise agreement template.

4) Grant of Franchise

- a) Subject to the terms and conditions hereof, the Municipality hereby grants to the Company the exclusive right within the Municipal Service Area to:
 - i. provide Natural Gas Distribution Service;
 - ii. Construct, Operate, and Maintain the Natural Gas Distribution System; and

- iii. use portions of roads, rights-of-way, and other lands owned, controlled or managed by the Municipality which have been designated by the Municipality for such use and which are necessary to provide Natural Gas Distribution Service or to Construct, Operate and Maintain the Natural Gas Distribution System.
- b) Subject to subparagraph 4d), and to the terms and conditions hereof, the Municipality agrees it will not, during the Term, grant to any other person, firm or corporation, the right to Construct, Operate and Maintain any natural gas distribution system nor the exclusive right to use the portions of the roads, rights-of-way and other lands owned, controlled or managed by the Municipality which have been designated by the Municipality for such use and which are necessary to provide Natural Gas distribution service or to Construct, Operate and Maintain a Natural Gas distribution system, for the purpose of delivering Natural Gas in the Municipal Service Area for Consumers, so long as the Company delivers the Consumers' requirements of Natural Gas.
- c) The Company agrees to:
 - i. bear the full responsibility of an owner of a Natural Gas distribution system and to ensure all services provided pursuant to this Agreement are provided in accordance with the Delivery Tariff, insofar as applicable;
 - ii. Construct, Operate and Maintain the Natural Gas Distribution System;
 - iii. use designated portions of roads, rights-of-way, and other lands including other lands owned, controlled or managed by the Municipality necessary to Construct, Operate and Maintain the Natural Gas Distribution System, including the necessary removal, trimming of trees, shrubs or bushes or any parts thereof; and
 - iv. use the Municipality's roads, rights-of-way and other Municipal Property granted hereunder solely for the purpose of providing Natural Gas Distribution Service and any other service contemplated by this Agreement.
- d) The Company and the Municipality agree that the Special Franchise herein granted to the Company shall be exclusive; provided, that the Municipality may allow any other person, firm or corporation the right to lay pipes within the portion of the Municipal Area shown on Schedule "C" to this Agreement, subject to the following provisions:
 - i. the Municipality may only allow another person, firm or corporation to lay pipes in the Municipality, where the Municipality, acting reasonably, can clearly demonstrate that the proposed consumer will receive natural gas from the other person, firm or corporation at a cost lower than the cost which would result from the natural gas being supplied by or through the pipeline system of the Company;

- ii. for purposes of Article 4 d i), the Municipality shall include in the cost of natural gas proposed to be supplied by the other person, firm or corporation an amount equal to the franchise fee which would be paid by the consumer if the natural gas were supplied by the Company;
- iii. prior to the Municipality allowing another person, firm or corporation to lay pipes in the Municipality, the Municipality shall first give not less than thirty (30) days written notice to the Company in order to allow the Company an opportunity to discuss the supply of natural gas with the consumer;
- iv. prior to the Municipality allowing another person, firm or corporation to lay pipes in the Municipality, the Municipality shall require the person, firm or corporation to enter into a Franchise Agreement with the Municipality and obtain Board approval for the said Franchise Agreement;
- v. the said Franchise Agreement referred to in Article 4 d iv) shall provide for the payment of a franchise fee at a percentage rate not less than the percentage rate which would be applicable if the natural gas were supplied by or through the pipeline system of the Company

5) Franchise Fee

a) Calculation of Franchise Fee

In consideration of the rights granted pursuant to paragraph 4 and the mutual covenants herein and subject to Commission approval the Company agrees to collect from Consumers and pay to the Municipality a franchise fee. The Parties agree s. 360(4) of the *MGA*, as amended, does not apply to the calculation of the franchise fee in this Agreement. For each calendar year the franchise fee will be calculated as a percentage of the Company's actual total revenue derived from the Delivery Tariff, including without limitation the fixed charge, base energy charge, demand charge, but excluding the cost of Natural Gas (being the calculated revenues from the Natural Gas cost recovery rate rider or the deemed cost of Natural Gas and Natural Gas supply related riders) in that year for Natural Gas Distribution Service within the Municipal Service Area.

For the first (1st) calendar year or portion thereof of the Term of this Agreement, the franchise fee percentage will be Zero (0.00%) percent.

By no later than September 1st of each year, the Company will:

- i. advise the Municipality in writing of the total revenues that were derived from the Delivery Tariff within the Municipal Service Area for the prior calendar year; and

- ii. with the Municipality's assistance, provide in writing an estimate of total revenues to be derived from the Delivery Tariff within the Municipal Service Area for the next calendar year.

b) Adjustment to the Franchise Fee

At the option of the Municipality and subject to Commission approval, the franchise fee percentage may be changed annually by providing written notice to the Company.

If the Municipality wishes to amend the franchise fee percentage, then the Municipality will, no later than November 1st in any year of the Term, advise the Company in writing of the franchise fee percentage to be charged for the following calendar year. Upon receipt of notice, the Company will work with the Municipality to ensure all regulatory requirements are satisfied on a timely basis and agrees to use best efforts to obtain approval from the Commission for implementation of the proposed franchise fee percentage as and from January 1st of the following calendar year.

If the Municipality provides written notice at any other time with respect to a franchise fee change, the Company will implement the new franchise fee percentage as soon as reasonably possible.

c) Notice to Change Franchise Fee

Prior to implementing any change to the franchise fee, the Municipality will notify its intent to change the level of the franchise fee and the resulting effect such change will have on an average residential Consumer's annual Natural Gas bill through publication of a notice once in the newspaper with the widest circulation in the Municipal Service Area at least forty five (45) days prior to implementing the revised franchise fee. A copy of the published notice will be filed with the Commission.

d) Payment of Franchise Fee

The Company will pay the Municipality the franchise fee amount billed to Consumers on a monthly basis within forty-five (45) days after billing Consumers.

e) Franchise Fee Cap

The franchise fee percentage will not at any time exceed thirty five percent (35%) without prior Commission approval.

f) Reporting Considerations

Upon request, the Company will provide to the Municipality, along with payment of the franchise fee amount information on the total Delivery Tariff billed, the

franchise fee percentage applied, and the derived franchise fee amount used by the Company to verify the payment of the franchise fee amount as calculated under this paragraph 5.

g) **Franchise Fees Collected from NOVA Gas Transmission Ltd. Customers**

In the event certain customers in the Municipal Service Area connected to the Company's Natural Gas Distribution System are customers of the NOVA Gas Transmission Ltd. (NGTL), a franchise fee will be collected from such customers by NGTL in accordance with NGTL's applicable tariff and such franchise fee once remitted to the Company will be aggregated with the franchise fee as calculated in paragraph 5 a) to be dealt with in accordance with paragraph 5 d).

6) Core Services

The Company agrees to provide to the Municipality the Core Services set forth in Schedule "A". The Company and the Municipality may amend Schedule "A" from time to time upon mutual agreement.

7) Provision of Extra Services

Subject to an agreement being reached, the Company agrees to provide to the Municipality the Extra Services, if any, set forth in Schedule "B", as requested by the Municipality from time to time. The Company is entitled to receive from the Municipality a reasonable amount for full compensation for the provision of the Extra Services in accordance with Schedule "B". The Company and the Municipality may amend Schedule "B" from time to time upon mutual agreement.

Any breach by the Company in connection with the provision of any Extra Services contained in this Agreement will not constitute a breach of a material provision of this Agreement for the purposes of paragraph 9.

8) Municipal Taxes

Amounts payable to the Municipality pursuant to this Agreement will be (without duplication) in addition to the municipal taxes and other levies or charges made by the Municipality against the Company, its land and buildings, linear property, machinery and equipment.

9) Right to Terminate on Default

In the event either Party breaches any material provision of this Agreement, the other Party may, at its option, provide written notice to the Party in breach to remedy such breach. If the said breach is not remedied within two (2) weeks after receipt of the

written notice or such further time as may be reasonably required by the Party in breach using best efforts on a commercially reasonable basis, the Party not in breach may give six (6) months notice in writing to the other Party of its intent to terminate this Agreement, and unless such breach is remedied to the satisfaction of the Party not in breach acting reasonably this Agreement will terminate six (6) months from the date such written notice is given, subject to prior Commission approval.

10) Sale of Natural Gas Distribution System

Upon the expiration of the Term of this Agreement or the termination of this Agreement pursuant to the terms and conditions hereof or by operation of law or order of a governmental authority or court of law having jurisdiction the Municipality may, subject to the approval of the Commission under Section 47 of the MGA:

- i. exercise its right to require the Company to sell to it the Natural Gas Distribution System within the Municipal Service Area pursuant to the provisions of the MGA, where applicable; or
- ii. if such right to require the Company to sell the Natural Gas Distribution System is either not applicable or has been repealed, require the Company to sell to it the Natural Gas Distribution System. If, upon the expiration of the Agreement, the parties are unable to agree on the price or on any other terms and conditions of the purchase, the unresolved matters will be referred to the Commission for determination.

11) Provision of Detailed Plans and Equipment

a) Detailed Plans

The Company agrees to provide to the Municipality for the Municipality's purposes only, the most current set of detailed plan sheets including as-built drawings and specifications showing the locations (excluding depth) and alignments of the Natural Gas Distribution System, excepting service lines and installations on private property, according to the plan sheets in hard copy and in Electronic Format, where available, together with as many prints of the overall Natural Gas Distribution System as the Municipality may reasonably require. These plans and plan sheets will be updated by the Company on at least an annual basis.

The Municipality will, upon reasonable request, provide to the Company any subdivision development plans of the Municipality in hard copy and in Electronic Format, where available. The subdivision development plans are provided to the Company for the sole purpose of assisting the Company in delivering Natural Gas to the Consumer.

b) Provision of Equipment

The Company agrees to provide the Municipality's fire department with the equipment necessary for the operation of curb boxes and service valves. In case of fire, the service valves may be turned off by the fire department if they reach a fire before the Company's representative. The Municipality will notify one of the Company's representatives of fires which may affect the Natural Gas Distribution System and/or the operations thereof as quickly as reasonably possible or, in the event they cannot reach a Company representative, the Municipality will advise the Company's standby personnel of such fires. The Company will ensure its representatives reasonably cooperate with the Municipality in preventing, controlling and investigating fires involving or affecting the Natural Gas Distribution System.

12) Right of First Refusal to Purchase

- a) If during the Term of this Agreement, the Company receives a bona fide arm's length offer to operate, take control of, or purchase the Natural Gas Distribution System within the Municipal Service Area, which the Company is willing to accept, then the Company will promptly give written notice to the Municipality of the terms and conditions of such offer and the Municipality will during the next one hundred and twenty (120) days, have the right of first refusal to operate, take control of or purchase the Natural Gas Distribution System, as the case may be, for the same price and upon the terms and conditions contained in the said offer.

Notwithstanding the foregoing, in the event the Municipality fails or refuses to exercise its right of first refusal, the Municipality will retain the right to withhold its consent to an assignment of this Agreement in accordance with paragraph 20 below. For the purposes of this paragraph 12, "operate, take control" will not be construed as including the subcontracting by the Company of only some portions of its operations where the Company continues to be responsible for the performance of this entire Agreement;

- b) If the Municipality does not exercise its right of first refusal and the said bona fide offer the Company is willing to accept does not proceed to closure, the Municipality retains its right of first refusal on any other offer.
- c) This right of first refusal applies where the offer pertains only to the entire Natural Gas Distribution System. The right of first refusal does not apply to offers that include any other distribution systems or distribution facilities of the Company located outside of the Municipal Service Area. If such offer includes other distribution systems of the Company, the aforesaid right of first refusal will be of no force and effect and will not apply.
- d) Where the Municipality exercises its rights to purchase the Natural Gas Distribution System from the Company and thereby acquires the Natural Gas Distribution System, the Municipality agrees, should it no longer wish to own the Natural Gas Distribution System within five (5) years after it acquires the said system and the Municipality receives any bona fide offer from an arms-length third party to purchase the Natural Gas Distribution System, which it is willing to accept, then it will promptly give written

notice to the Company of the terms and conditions of such offer. The Company will during the next one hundred and twenty (120) days have the first right of refusal to purchase the Natural Gas Distribution System for the same price and upon the same terms and conditions as contained in the said offer.

- e) The Municipality's right of first refusal will not apply where the Company has agreed to transfer the Natural Gas Distribution System to a third party utility company in exchange for certain other assets provided all of the following conditions are met:
 - i. the third party utility can demonstrate to the reasonable satisfaction of the Municipality that it meets the necessary technical and financial requirements to own and operate the Natural Gas Distribution System;
 - ii. the only consideration that will be exchanged between the Company and the third party utility company is the transfer and exchange of assets and monetary consideration limited to a maximum of 49% of the net book value of the Natural Gas Distribution System;
 - iii. there is no adverse impact to the Municipality resulting from the transfer and exchange above referenced as determined by the Commission;
 - iv. the Company and the third party utility company obtain all the requisite regulatory requirements prior to completing the transfer and exchange; and
 - v. full compensation is paid to the Municipality for all reasonable costs including administrative and legal costs incurred by the Municipality in ensuring all of the conditions i) through iv) above are satisfied.

13) Construction and/or Maintenance of Natural Gas Distribution System

a) Municipal Approval

Before undertaking any Major Work, or in any case in which the Municipality specifically requests any Major Work, the Company will submit to and obtain the written approval from the Municipality, or its authorized officers, of the Plans and Specifications for the proposed Major Work and its location. Approval by the Municipality granted in accordance with this paragraph will be limited to an approval of the location and alignment of the Major Work only, and will not signify approval of the structural design or the ability of the work to perform the function for which it was intended.

Prior to commencing the Work, the Company will obtain such other applicable permits as are required by the Municipality. The Company will notify the Municipality of all Work done within the Municipal Service Area prior to commencing the Work where reasonably practicable. However, only Major Work is subject to a formal approval process.

The Company will obtain prior written approval from the Municipality for any traffic lane or sidewalk closures required to be made at least forty-eight (48) hours prior to the commencement of the proposed Work.

For the purposes of obtaining the approval of the Municipality for Major Work under this Agreement, the Company will provide the Municipality with the Plans and Specifications for the proposed Major Work in Electronic Format (or upon request, the Company will provide the Municipality with a hard copy of the materials). The Plans and Specifications will include a description of the project and drawings of a type and format generally used by the Company for obtaining approvals from municipalities and will illustrate the proposed changes to the Natural Gas Distribution System.

b) Restoration of Municipal Property

The Company agrees when it or any agent employed by it undertakes any Work on any Municipal Property, the Company will complete the said Work promptly and in a good and workmanlike manner and, where applicable, in accordance with the approved Plans and Specifications. Further, and unless otherwise agreed to by the Parties, the Company will forthwith restore the Municipal Property to the same state and condition, as nearly as reasonably possible, in which it existed prior to the commencement of such Work, subject to reasonable wear and tear and to the satisfaction of the Municipality acting reasonably.

The Company will, where reasonably practicable and prudent, locate its pipelines and related equipment in lanes and alleys rather than in the streets and main thoroughfares.

The Company further covenants it will not unduly interfere with the works of others or the works of the Municipality. Where reasonable and in the best interests of both the Municipality and the Consumer, the Company will cooperate with the Municipality and coordinate the installation of the Natural Gas Distribution System along the designated rights-of-way pursuant to the direction of the Municipality. During the performance of the Work, the Company will use commercially reasonable efforts to not interfere with existing Municipal Property and to cause as little damage as possible to the property of others (including the Municipality Property). If the Company causes damage to any existing Municipal Property during the performance of any Work, it will cause such damage to be repaired at its own cost.

Upon default by the Company or its agent to repair damage caused to Municipal Property as set out above, the Municipality may provide written notice to the Company to remedy the default. If the default is not remedied within two (2) weeks after receipt of the written notice or such further time as may be reasonably required and requested by the Company using best efforts on a commercially reasonable basis to remedy the default, the Municipality may undertake such repair work and the Company will be liable for the reasonable costs thereof.

c) Urgent Repairs and Notification to Municipality

If any repairs or maintenance required to be made to the Natural Gas Distribution System are of an urgent nature where the operation or reliability of the Natural Gas Distribution System is materially compromised or potentially materially compromised, the Company will be entitled to conduct such repairs or maintenance as are commercially reasonable without prior notice to the Municipality and, unless otherwise specified by the Municipality, the Company will provide notice to the Municipality as soon as practicable and, in any event, no later than seventy-two (72) hours after the repairs are commenced.

d) Company to Obtain Approvals from Other Utilities

The Company will be solely responsible for locating, or causing to be located, all existing utilities or utility mains, pipes, valves and related facilities in, on or adjacent to the Work site. The Company will notify all other utility operators and ensure utilities and utility mains, pipes, valves and related facilities are staked prior to commencement of construction. Unless the Municipality has staked the location for the utility property, staking will not be deemed to be a representation or warranty by the Municipality the utility or utility property are located as staked. The Municipality will not be responsible for any damage caused by the Company to any utility or any third party as a result of the Company's Work, unless the Municipality has improperly staked the utility property. Approval must be obtained by the Company from the owner of any third party utility prior to relocation of any facility owned by such third party utility.

e) Revised Plans and Specifications

Following completion of the Major Work, the Company will provide the Municipality with the revised Plans and Specifications, updated after construction, in Electronic Format, where available and upon request, the Company will provide the Municipality with a hard copy of the materials within three (3) months of the request. The Company will provide the Municipality with copies of any other revised Plans and Specifications as reasonably requested by the Municipality. For the purposes of this paragraph and paragraph 11, the Company may satisfy its obligations to provide revised Plans and Specifications in Electronic Format by:

- i. advising the Municipality the revised Plans and Specifications are posted to a web-based forum that contains such information; and
- ii. allowing the Municipality access to such web-based forum.

f) Approvals

Where any approvals are required to be obtained from either Party under this paragraph, such approvals will not be unreasonably withheld.

The Company will ensure all Work is performed in accordance with the requirements of all applicable legislation, rules and regulations. The Company will immediately notify the Municipality of any lien, claim of lien or other action of which it has or reasonably should have knowledge, and will cause the same to be removed within thirty (30) days (or such additional time as the Municipality may allow in writing), failing which the Municipality may take such action as it reasonably deems necessary to remove the same and the entire cost thereof will be immediately due and payable by the Company to the Municipality.

14) Responsibilities For Cost of Relocations

- a) Upon receipt of one (1) year's notice from the Municipality, the Company will, at its own expense, relocate to Municipal Property such part of the Natural Gas Distribution System that is located on Municipal Property as may be reasonably required by the Municipality due to planned municipal construction. In order to encourage the orderly development of Municipal facilities and the Natural Gas Distribution System, the Municipality and the Company agree they will meet regularly to:
 - i. review the long-term facility plans of the Municipality and the Company; and
 - ii. determine the time requirements and costs for final design specifications for each relocation. Providing the Municipality is not the developer requesting the relocation for commercial or residential resale to third parties, the Company will bear the expenses of the required relocation.
- b) Notwithstanding the foregoing, the Company will not be required to move any part of the Natural Gas Distribution System after receipt of notice from the Municipality in accordance with this paragraph where:
 - i. the Company has illustrated to the satisfaction of the Municipality, acting reasonably, an appropriate Alternative Course of Action is available;
 - ii. the Municipality has provided the Company with its written approval of the Alternative Course of Action (which approval may not be unreasonably withheld by the Municipality); and
 - iii. the Company has provided its written undertaking to carry out the Alternative Course of Action promptly and within a sufficiently short period of time so as to ensure the Municipality will be left with sufficient time to complete the said planned municipal construction within the Intended Time Frame (taking into account any delays which the Municipality may encounter as a result of the Company utilizing the Alternative Course of Action).
- c) For the purposes of this paragraph 14, the term "Alternative Course of Action" will mean any course of action that will enable the Municipality to complete the said Municipal construction and will result in a net cost savings to the Company (taking into

account all additional costs incurred by the Company in carrying out the Alternative Course of Action and any additional costs which the Municipality may incur and which the Company will be required to pay in accordance with this paragraph 14 and "Intended Time Frame" will mean the period of time within which the Municipality would have reasonably been able to complete the said Municipal construction if the Company would have relocated the Natural Gas Distribution System in accordance with this paragraph 14.

If the Municipality agrees to permit the Company to utilize an Alternative Course of Action, the Company will pay any and all costs incurred in carrying out the Alternative Course of Action and will pay on demand to the Municipality (on a full indemnity basis) any and all costs incurred by the Municipality:

- i. in conducting a review of the Alternative Course of Action to determine whether the Alternative Course of Action is acceptable to the Municipality;
- ii. in modifying any plans the Municipality may have prepared in respect of the said municipal construction ("Modified Plans") or in preparing or developing plans and procedures ("Work Around Procedures") to work around the Natural Gas Distribution System or any improvement, thing, or component utilized by the Company in effecting the Alternative Course of Action; and
- iii. in the course of conducting the said planned municipal construction where such costs would not have been incurred by the Municipality if the Company had relocated the Natural Gas Distribution System in accordance with this paragraph 14 (including any reasonable additional cost the Municipality may incur in completing the said municipal construction in accordance with the Modified Plans or in effecting any Work Around Procedures).

d) The following example illustrates the intended application of the foregoing provisions:

Where:

- i. The Municipality requires the Company to move a Natural Gas line so the Municipality can replace its own sewer lines. The cost of moving the Natural Gas line is \$10,000. The cost of carrying out the replacement of the sewer line after moving the Natural Gas line is \$40,000;
- ii. The Company proposes to simply brace the Natural Gas line (at a cost of \$2,000) and the Municipality, acting reasonably, approves of this as an Alternative Course of Action;
- iii. As a result of having to prepare Modified Plans and to prepare and implement Work Around Procedures to work around the braces, the actual cost incurred by the Municipality in replacing the sewer line is \$45,000 (being a net increase in cost of \$5,000); the Company is required to pay the \$2,000 cost of the bracing together and the

additional cost of \$5,000 incurred by the Municipality (resulting in a net savings of \$3,000 to the Company).

In cases of emergency, the Company will take all measures that are commercially reasonable and necessary to ensure public safety with respect to relocating any part of the Natural Gas Distribution System that may be required in the circumstances.

If the Company fails to complete the relocation of the Natural Gas Distribution System or fails to repair or do anything else required by the Company pursuant to this subparagraph without valid justification and in a timely and expeditious manner to the satisfaction of the Municipality's representative, acting reasonably, the Municipality may, but is not obligated to, complete such relocation or repair and the Company will pay the reasonable costs of such relocation or repair forthwith to the Municipality. If the Municipality chooses to complete such relocation or repair the Municipality will ensure such work is completed using the Company's design specifications and standards, as provided by the Company, including the use of good and safe operating practices.

The Municipality is not responsible, either directly or indirectly, for any damage to the equipment which forms part of the Natural Gas Distribution System which may occur during its installation, maintenance or removal by the Company, nor is the Municipality liable to the Company for any losses, claims, charges, damages and expenses whatsoever suffered by the Company including claims for loss of revenue or loss of profits, on account of the actions of the Municipality, its agents or employees, working in, under, over, along, upon and across its highways and rights-of- ways or other Municipal Property other than direct loss or damage to the Company caused by the negligence or willful misconduct of the Municipality, its agents or employees.

In the event the relocation or any part thereof requires the approval of a third party, the Municipality will use reasonable efforts to assist the Company in any negotiation with such third party to obtain the necessary approval(s).

In the event the relocation results from the demand or order of an authority having jurisdiction, other than the Municipality, the Municipality will not be responsible for any of the costs of such relocation.

15) Natural Gas Distribution System Expansion

Subject to the Terms and Conditions, and at no cost to the Municipality unless otherwise provided for under the Terms and Conditions, the Company will, on a timely basis, use its best efforts on a commercially reasonable basis to meet the Natural Gas Distribution System expansion requests of the Municipality or a Consumer and provide the requisite facilities for connections for new Consumers to the Natural Gas Distribution System.

16) Increase in Municipal Boundaries

Where the Municipality increases its geographical area, through annexation or amalgamation, as understood under the MGA, the Municipality will add the increased area to the Municipal Service Area already served by the Company so that the rights and obligations contained in this Agreement will apply in respect of the Municipal Service Area, including the increased area. However, Clause 4(d) will apply to increased areas meeting all of the following conditions:

- i) Being north of Hwy 15 and south of the North Saskatchewan River; and
- ii) Being east of the portion of the Municipal Area shown on Schedule "C" to this Agreement; and
- iii) Being zoned as IH, Heavy Industrial.

17) Joint Use of Municipal Rights-of-Way

a) Municipal Use

The Municipality will upon written notice to the Company have, for any reasonable municipal purpose, the right to make use of any municipal rights-of-way granted to the Company by the Municipality, provided such use complies with good and safe operating practices, as determined by the Company acting reasonably, applicable legislation, and does not unreasonably interfere with the Company's use thereof, at no charge to the Municipality. The Municipality is responsible for its own costs and any necessary and reasonable costs incurred by the Company including the costs of any alterations that may be required in using municipal rights-of-way.

b) Third Party Use and Notice

If any third party, including other utilities, desire to jointly use the municipal rights-of-way, the Company agrees it will not grant the third party joint use except in accordance with this paragraph, or unless otherwise directed by any governmental authority or court of law having jurisdiction.

The Company agrees the following procedure will be used in granting permission to third parties desiring joint use of the municipal rights-of-way:

- i. first, the third party will be directed to approach the Company to initially request conditional approval from the Company to use that part of the municipal rights-of-way it seeks to use;
- ii. second, upon receiving written conditional approval from the Company, the third party will be directed to approach the Municipality to obtain its written approval to jointly use that part of the municipal rights-of-way. As a condition of granting its consent, the Municipality may require such third party enter into an agreement with the Municipality, and such agreement may require such third party pay compensation to the Municipality; and

- iii. third, upon receiving written conditional approval from the Municipality, the third party will be directed to obtain final written approval from the Company to jointly use that part of the municipal rights-of-way. Once a joint use agreement has been entered into between the Company and the third party, it will not be subsequently amended without the written consent of the Municipality (which consent will not be unreasonably withheld).

c) Cooperation

The Company and the Municipality agree they will use reasonable efforts to cooperate with each other in encouraging the use of joint trenching and in any negotiations with third parties desiring joint use of any part of the municipal rights-of-way located on Municipal Property.

d) Payment

The compensation paid or to be paid by such third party to the Municipality for the use of the Municipal Property including its rights-of-way, will be determined between the Municipality and the third party.

The compensation paid or to be paid by such third party to the Company for the joint use of any portion of the municipal rights-of-way will be determined between the Company and the third party, subject to the jurisdiction of any governmental authority over the matter and the Municipality's right to intervene in any related regulatory proceeding.

e) Provision of Agreements

Upon reasonable request by the Municipality, copies of these agreements will be updated by the Company and provided to the Municipality at no cost to the Municipality.

18) Municipality as a Retailer

The provisions of this Agreement will not in any way restrict the right of the Municipality to become a retailer within the meaning of the GUA.

19) Reciprocal Indemnification and Liability

- a) The Company will indemnify and save the Municipality, its servants, agents, employees, licensees, contractors and invitees, harmless from and against any and all liability, actions, demands, claims, damages, losses and expenses (including all legal costs and disbursements), including indemnity from and against any claim, loss, cost, demand and legal or other expense, whether in respect of any lien, encumbrance or

otherwise, arising out of any Work performed by or for the Company, which may be brought against or suffered, sustained, paid or incurred by the Municipality, its servants, agents, employees, contractors, licensees and invitees, arising from, or otherwise caused by:

- i. any breach by the Company of any of the provisions of this Agreement; or
 - ii. the negligence or willful misconduct of the Company, or any of its servants, agents, employees, licensees, contractors or invitees in carrying on its business within the Municipal Service Area.
- b) The Municipality will indemnify and save the Company, its servants, agents, employees, licensees, contractors and invitees, harmless from and against any and all liability, actions, demands, claims, damages, losses and expenses (including all legal costs and disbursements) which may be brought against or suffered, sustained, paid or incurred by the Company, its servants, agents, employees, licenses, contractors and invitees, arising from, or otherwise caused by:
- i. any breach by the Municipality of any of the provisions of this Agreement; or
 - ii. the negligence or willful misconduct of the Municipality, or any of its servants, agents, employees, licensees, contractors or invitees, in carrying on the business of the Municipality.
- c) Notwithstanding anything to the contrary herein contained, in no event will the Municipality or the Company be liable under this Agreement, in any way, for any reason, for any indirect, special or consequential damages (including damages for pure economic loss, loss of profits, loss of earnings or loss of contract), howsoever caused or contributed to.

20) Assignment

In the event the Company agrees to sell the Natural Gas Distribution System to a third party purchaser, the Company will comply with paragraph 12 above. In addition, the Company will request the third party purchaser confirm in writing it will agree to all the terms and conditions of this Agreement between the Company and the Municipality. The Company agrees it will provide to the Municipality a copy of the third party purchaser's confirmation letter.

The Company agrees to provide the Municipality with reasonable prior written notice of a sale of the Natural Gas Distribution System to a third party purchaser. The Parties will thereafter meet to discuss the technical and financial capabilities of the third party purchaser to perform and satisfy all terms and conditions of the Agreement, and the compensation payable to the Municipality for all costs including administrative and legal costs relating to providing its written consent to the Assignment ("Municipal Compensation").

The Municipality has thirty (30) days from the meeting date with the Company to provide written notice to the Company of its intention to consent or withhold its consent to the assignment of the Agreement to the third party purchaser. The Company agrees the Municipality may provide notice of its intention to withhold its consent to the assignment of this Agreement to the third party purchaser if the Municipal Compensation is inadequate or if the third party purchaser fails to covenant, in favour of the Municipality, to perform and observe all of the covenants and obligations of the Company to be performed and observed under this Agreement and otherwise solely on the basis of reasonable and material concerns regarding the technical capability or financial wherewithal of the third party purchaser to perform and satisfy all terms and conditions of the Agreement. In this case, such notice to the Company must specify in detail the Municipality's concern.

Should the Municipality not reply within the thirty (30) day period, it is agreed the Municipality will be deemed to have consented to the assignment. The Company further agrees when it applies to the Commission for approval of the sale, it will include in the application any notice received from the Municipality, including the reasons given by the Municipality for withholding its consent. The Municipality will have the right to make its own submissions to the Commission.

Subject to the Company having fulfilled the obligations outlined in the preceding three paragraphs, the Company will be entitled to assign this Agreement to an arm's length third party purchaser of the Natural Gas Distribution System without the consent of the Municipality, subject to paying the Municipal Compensation for the assignment, and having obtained the Commission's approval for the sale of the Natural Gas Distribution System and, the third party purchaser's confirmation in writing that it agrees to all the terms and conditions of this Agreement.

Where the Commission approves such sale of the Natural Gas Distribution System to a third party and the third party provides written confirmation to assume all liabilities and obligations of the Company under this Agreement, then upon the assignment of this Agreement and the payment of the Municipal Compensation for its consent to the Assignment subject to Commission approval, the Company will be released from all its liabilities and obligations thereunder.

The Company will be entitled to assign this Agreement to a subsidiary or affiliate of the Company without the Municipality's written consent. Where the Company assigns this Agreement to a subsidiary or affiliate, the Company will remain jointly and severally liable.

Further, it is a condition of any assignment that the subsidiary, affiliate or third party purchaser, as the case may be, will provide written notice to the Municipality indicating it will assume all liabilities and obligations of the Company under this Agreement.

Any disputes arising under the operation of this paragraph will be submitted to the Commission for determination.

21) Notices

- a) All notices, demands, requests, consents, or approvals required or permitted to be given pursuant to the terms of this Agreement will be in writing and will be deemed to have been properly given if personally served, sent by registered mail or sent in Electronic Format to the Municipality or to the Company as the case may be, at the addresses set forth below:

To the Company:

ATCO GAS AND PIPELINES LTD.

Attention: Senior Manager, Edmonton Region Operations

240 Portage Close

Sherwood Park, Alberta T8H-2R6

Phone (780) 420-7734 Fax (780) 420-5565

To the Municipality:

CITY OF FORT SASKATCHEWAN

Attention: Chief Financial Officer

10005 – 102 Street

Fort Saskatchewan, Alberta T8L-2C5

Phone (780) 992-6200 Fax (780) 998-4774

- b) The date of receipt of any such notice as given above, will be deemed to be as follows:
- i. In the case of personal service, the date of service;
 - ii. In the case of registered mail, the seventh (7th) business day following the date of delivery to the Post Office, provided, however, in the event of an interruption of normal mail service, receipt will be deemed to be the seventh (7th) day following the date on which normal service is restored; or
 - iii. In the case of delivery in Electronic Format, the date the notice was actually received by the recipient or, if not a business day, then the next business day.

22) Interruptions or Discontinuance of Delivery Service

Subject to its Delivery Tariff, the Company will use its best efforts on a commercially reasonable basis to avoid and minimize any interruption, reduction or discontinuance of Natural Gas Distribution Service to any Consumer. However, the Company reserves the right to do so for any one of the following reasons:

- a) Where the Company is required to effect necessary repairs or changes to the

Natural Gas Distribution System;

- b) On account of or to prevent fraud or abuse of the Natural Gas Distribution System;
- c) On account of defective aspects of the Natural Gas Distribution Systems which in the opinion of the Company, acting reasonably, may become dangerous to life or property;
- d) Where required, under the Terms and Conditions, due to a Consumer's non-payment of Natural Gas bills.

To the extent the Company has any planned major interruptions, reductions or discontinuances in Natural Gas Distribution Service, it will notify the Municipality in writing as soon as practicable in the circumstances. For any other major interruption, reductions or discontinuances in Natural Gas Distribution Service, the Company will provide notice (in a format acceptable to the Municipality) as soon as is practicable in the circumstances.

23) Dispute Settlement

- a) If any dispute or controversy of any kind or nature arises relating to this Agreement or the Parties' rights or obligations hereunder, the Parties agree such dispute or controversy will be resolved by negotiation, and where such negotiation does not result in the settlement of the matter within thirty (30) days of notice of such dispute being provided by one Party to the other Party, and to the extent permitted by law, the Company and Municipality agree that unresolved disputes pertaining to this Agreement, other than those contemplated in paragraphs 3 and 20 and Section 3 of Schedule "A", or those related to the sale of the Natural Gas Distribution System as contemplated in paragraphs 10 and 12 hereof, or any other matter within the exclusive jurisdiction of a governmental authority having jurisdiction, will be submitted to arbitration for determination and may be commenced by either Party providing written notice to the other Party stating the dispute to be submitted to arbitration.

The Parties will attempt to appoint a mutually satisfactory arbitrator within ten (10) business days of the said notice. In the event the Parties cannot agree on a single arbitrator within the ten (10) business days, the dispute will be forwarded to the Commission for resolution or determination.

In the event the Commission declines to assist in resolving the dispute or declines to exercise or claim jurisdiction respecting the dispute, both Parties agree to have the dispute resolved by an arbitration panel in accordance with the following procedure.

Each Party will appoint an arbitrator within the ten (10) business days thereafter by written notice, and the two arbitrators will, together, appoint a third arbitrator

within twenty-five (25) business days of written notice for arbitration. The dispute will be heard by the arbitration panel within forty-five (45) business days of the written notice for arbitration unless extended by mutual agreement between the Parties. The arbitration panel will render a decision within twenty (20) business days of the last day of the hearing.

Except, as otherwise expressly provided in this Agreement, the provisions of the Arbitration Act (Alberta) (as amended from time to time) will apply to any arbitration undertaken under this Agreement subject always to the Commission's jurisdiction over any matter submitted to arbitration. Pending resolution of any dispute, the Municipality and the Company will continue to perform their respective obligations hereunder.

- b) The Company will advise the Commission of any dispute submitted to arbitration within ten (10) business days of it being submitted and will advise the Commission of the results of arbitration within ten (10) business days following receipt of the decision of the arbitrator(s).

24) Application of Water, Gas and Electric Companies Act

This Agreement will be deemed to operate as consent by the Municipality to the exercise by the Company of those powers which may be exercised by the Company with the consent of the Municipality under and pursuant to the provisions of the *Water, Gas and Electric Companies Act* (Alberta), as amended.

25) Force Majeure

If either Party fails to meet its obligations hereunder within the time prescribed, and such failure is caused or materially contributed by an event of "force majeure", such failure will be deemed not to be a breach of the obligations of such Party hereunder, but such Party will use its best efforts on a commercially reasonable basis to put itself in a position to carry out its obligations hereunder. The term "force majeure" will mean any acts of God, strikes, lock-outs, or other industrial disturbances, acts of the Queen's enemies, acts of terrorism (either foreign or domestic), sabotage, war, blockades, insurrections, riots, epidemics, lightening, earthquakes, storms, fires, wash-outs, nuclear and radiation activity or fall-out, restraints of rulers and people, orders of governmental authorities or courts of law having jurisdiction, the inability to obtain any necessary approval from a governmental authority (excluding the Municipality) having jurisdiction, civil disturbances, explosions, mechanical failure, and any other causes similar in nature not specifically enumerated or otherwise specified herein that are not within the control of such Party, and all of which by the exercise of due diligence of such Party could not have been prevented. Lack of finances will be deemed not to be an event of "force majeure".

26) Terms and Conditions

The Terms and Conditions applicable to the Company and approved by the Commission, as revised or amended from time to time by the Commission, will apply to the Municipality. Nothing in this Agreement is intended to supersede the Terms and Conditions.

27) Not Exclusive Against Her Majesty

Notwithstanding anything to the contrary herein contained, it is mutually understood and agreed the rights, powers and privileges conferred and granted by this Agreement will not be deemed to be exclusive against Her Majesty in right of the Province of Alberta.

28) Severability

If for any reason any covenant or agreement contained in this Agreement, or the application thereof to any Party, is to any extent held or rendered invalid, unenforceable or illegal, then such covenant or agreement will be deemed to be independent of the remainder of this Agreement and to be severable and divisible from this Agreement. The invalidity, unenforceability or illegality will not affect, impair or invalidate the remainder of this Agreement or any part thereof. The intention of the Municipality and the Company is that this Agreement would have been executed without reference to any portion which may, for any reason or to any extent, be declared or held invalid, unenforceable or illegal.

29) Amendments

This Agreement may only be amended by written agreement of the Parties, such amendments to be subject to any regulatory approvals required by law.

30) Waiver

A waiver of any default, breach or non-compliance under this Agreement is not effective unless in writing and signed by the Party to be bound by the waiver. No waiver will be inferred from or implied by any failure to act or delay in acting by a Party in respect of any default, breach or non-observance or by anything done or omitted to be done by the other Party.

The waiver by a Party of any default, breach or non-compliance under this Agreement will not operate as a waiver of that Party's rights under this Agreement in respect of any continuing or subsequent default, breach or non-compliance under this Agreement (whether of the same nature or any other nature).

31) Confidentiality

The Company acknowledges the Municipality is governed by the provisions of the *Freedom of Information and Protection of Privacy Act* (Alberta).

IN WITNESS WHEREOF the Parties hereto have executed these presents as of the day and year first above written.

(Municipality)

PER: _____

PER: _____

(Company)

PER: _____

PER: _____

SCHEDULE “A” Core Services

The Company will provide to the Municipality the following basic services as Core Services:

- 1) The Company will deliver Natural Gas to the Consumers in accordance with the Company’s Terms and Conditions, the Company’s Distribution Tariff, the GUA, any regulations thereto, and any Commission orders and decisions.
- 2) The Company will install all Natural Gas facilities required to provide service to the Consumers in accordance with all applicable regulations, codes, applicable standards and common industry practices.
- 3) As required by legislation, the Company will provide and install all necessary regulators and meters necessary for measuring the Natural Gas supplied to each Consumer.
- 4) The Company agrees to collaborate with the Municipality’s emergency response services in an effort to mutually develop emergency response procedures relating to Natural Gas emergencies.
- 5) The Company will provide personnel twenty-four (24) hours a day to investigate and make safe any suspected gas leak inside or outside the Consumer’s premises.
- 6) The Company will utilize the services of qualified personnel for designing all Natural Gas facilities to satisfy all applicable regulatory codes and standards, preparing necessary work order plans and monitoring the distribution network pressures to ensure the Company’s facilities will satisfy the Consumer’s current and future Natural Gas delivery requirements.
- 7) The Company will provide to the Municipality, on request, copies of any and all Natural Gas Distribution Service related written or electronic information or reports required to be filed with the Commission by the Company, where available.
- 8) The Company will provide to the Municipality, upon request and to the extent the information is available, an annual report on the following standards:
 - a) **System Reliability** - will be measured by:
 - i. The number of major outages resulting in a loss of service to Consumers;
 - ii. The number of Consumers affected by each major outage; and iii. The duration of each major outage.
 - b) **Consumer Satisfaction** - will be measured by:

- i. Company-wide call centre targets and statistics (wait times, abandoned calls, call volumes, etc.); and
- ii. any Consumer complaints received by the Commission.

c) **Public Safety** - will be measured by:

- i. the number of customer injuries and/or damages due to Natural Gas Distribution System failure;
- ii. the number of line hits per total locates completed;
- iii. the number of line hits as a result of inaccurate locates;
- iv. the percentage of the area of the Municipality surveyed for leaks and yearly cathodic protection measures;
- v. the number and nature of calls received from the Municipality and any of its Municipal agencies (including fire department, police department etc.) regarding the Natural Gas Distribution System.

9) Once per year, upon request and subject to any applicable privacy legislation, the GUA Code of Conduct Regulation or other rules prohibiting or restricting such disclosure, the Company will provide to the Municipality:

- a) The total number of sites billed within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years;
- b) The total gigajoules (GJ) of Natural Gas consumed by Consumers billed within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years;
- c) The franchise fee revenue billed to Consumers within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years;
- d) Where the Municipality is the customer of record and the Municipality provides a list of those sites to the Company on the form provided by the Company:
 - i. The total number of those sites billed within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years;
 - ii. The total gigajoules (GJ) of Natural Gas at those sites billed within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years;
 - iii. The franchise fee revenue billed to those sites within the Municipal Service Area,

by Company rate class, per revenue month, for each of the last two (2) years; and

e) Such other information as may be agreed upon by the Parties from time to time.

Where privacy legislation, the GUA Code of Conduct Regulation or other rules prohibiting such disclosure prevent the Company from providing the information above, the Company will make reasonable attempts to aggregate the information so as to comply with the applicable rules. The Company will not be obligated to provide such aggregated information if it believes such aggregation will not allow the Company to comply with the applicable rules.

- 10) Upon request by either Party, the Company will meet with the Municipality. Through a mutual exchange of information the Company will keep the Municipality apprised of the Company's construction and upgrading programs planned for the Municipal Service Area and the Municipality will advise the Company of any issues or plans relating to, or potentially impacting, the Natural Gas Distribution System.

SCHEDULE "B" Extra Services

Nothing in this Agreement precludes the Parties from contracting for Extra Services outside the provisions of this Agreement. In the event the Parties do elect to contract for the provision of Extra Services within the provisions of this Agreement and unless otherwise agreed upon by the Parties, nothing in this Agreement will preclude the Company from sub-contracting with third parties for the provision of Extra Services.

Subject to Commission approval, as may be required, any payments from the Municipality to the Company for Extra Services, if agreed to by the Municipality, may be deducted from the Franchise Fee collected from Consumers and otherwise remitted to the Municipality pursuant to paragraph 5 of this Agreement. The timing and quantum of such payments will be as agreed upon by the Parties and set forth as an amendment to this Schedule.

SCHEDULE "C"



Schedule "C"

Fort Saskatchewan



(NOT TO SCALE)

- Current Fort Saskatchewan Franchise Area
- Area Subject to Clause 4 (d)

CITY OF FORT SASKATCHEWAN

Direction Regarding the Draft Growth Study

Motion:

This issue falls within Part 1, Division 2 Exceptions to Disclosure of the *Freedom of Information and Protection of Privacy Act (FOIP)*, as it involves intergovernmental relations.

1. That Council move in-camera.
2. That Council return to open session.
3. That Council accept the Draft Growth Study provided in-camera as information, and directs Administration to circulate the document as per the schedule provided in-camera, which includes a public release on September 10, 2015.
4. That Council direct Administration to proceed with public engagement once the Draft Growth Study has been provided to Strathcona County.

Purpose:

This report will provide information regarding the City's direction on the Draft Growth Study.

Background:

Fort Saskatchewan has experienced unprecedented levels of economic growth and prosperity over the last several years. The advancement of Alberta's Industrial Heartland as a world-class petro-chemical processing and logistics hub, has helped make our community an attractive place to live. Many people have moved to Fort Saskatchewan to take advantage of the employment opportunities, services, and recreational/natural amenities available here.

To ensure that Fort Saskatchewan remains a top destination for new residents and businesses in the Capital Region, we need to guarantee that future development is well planned, and that the needs of our current and future residents are met. A critical component of this will be ensuring that the City has an adequate and secure supply of land for development. The City of Fort Saskatchewan, with the help of independent consulting firms, have completed a Draft Growth Study to help understand our current and future growth needs and land inventories. The Growth Study process was initiated in April 2014.

Council has now been provided with a confidential copy of the document, which will be released to the general public on September 10, 2015. The City's goal now is to undertake the community engagement process to better understand the various perspectives of our stakeholders as we move through the finalization of the Growth Study, which will take place this fall.

The Draft Growth Study is showing that our current supply of residential land will run out in roughly 13 – 15 years, while our supply of commercial land will likely be depleted in less than 8 years. In addition, all of our residential developers, except for one, will be without a supply of developable land in the next eight years. All of these scenarios will create planning challenges for the City that may eventually create issues with respect to housing affordability and commercial service provision.

Our goal is to work as collaboratively as possible with our municipal neighbors as the process unfolds. The stakeholder engagement process is a key element in this process as it allows the

City to provide factual information to the general public, while answering any questions and concerns that may exist.

Topic Identification/Outcomes:

The Draft *City of Fort Saskatchewan Growth Study* completed by ISL Engineering and Land Services (ISL) provides a detailed study of the City's current growth trends, current supply of developable land, and the land supply needed for the next 50 years.

The Draft Growth Study has been shared with Council in-camera. Administration is now requesting Council to provide direction regarding next steps.

Should Council pass the recommended motion, Administration will proceed with public engagement which includes:

- Publishing the Draft Growth Study on the City's website.
- Public Open Houses to be held September 29 and October 7.
- Landowner Open Houses to be held September 29 and October 7.
- Invitational Stakeholder Meetings to be held October 14 & 15.

Plans/Standards/Legislation:

Section 197 of the *Municipal Government Act* requires Councils and Council Committees to conduct meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Part 1, Division 2 of the *Freedom of Information and Protection of Privacy Act*. The Draft Growth Study relates to intergovernmental relations. Fort Saskatchewan will publish the Draft Growth Study for public information after providing a copy to Strathcona County.

Preparation of the Growth Study is in accordance with the following policies from the Strategic Plan:

1.1 Complete a municipal growth study, which will provide a blueprint for the future growth of the City.

Alternatives:

1.
 - a) That Council accept the Draft Growth Study provided in-camera, and directs Administration to circulate the document as per the schedule provided in-camera, which includes a public release on September 10, 2015.
 - b) That Council direct Administration to proceed with public engagement after a copy of the Draft Growth Study has been provided to Strathcona County.
2. That Council not accept the Draft Growth Study provided in-camera, and advise how they wish to proceed.

Recommendation:

1. That Council accept the Draft Growth Study provided in-camera, and directs Administration to circulate the document as per the schedule provided in-camera, which includes a public release on September 10, 2015.

2. That Council direct Administration to proceed with public engagement after a copy of the Draft Growth Study has been provided to Strathcona County.

Prepared by:	Janel Smith-Duguid Director, Planning & Development	Date: August 21, 2015
Approved by:	Troy Fleming General Manager, Infrastructure & Community Services	Date: September 2, 2015
Reviewed by:	Kelly Kloss City Manager	Date: September 2, 2015
Submitted to:	City Council	Date: September 8, 2015

CITY OF FORT SASKATCHEWAN

Notice of Motion – Hospice

Motion:

That Administration explore the feasibility of utilizing the land or a portion of land at the old Health Care Centre site for a hospice, and further that the land not be put on the market until a feasibility review is complete.

Purpose:

To determine if Council wishes to support Councillor Bossert's motion.

Background:

At the August 25, 2015 regular Council meeting, Councillor Bossert presented a notice of motion that Administration explore the feasibility of utilizing the land or a portion of land at the old Health Care Centre site for a hospice.

If the above motion is approved, the old Health Care Centre site land would not be put on the market until a feasibility review for the site is complete.

Discussion:

As Council considers the notice of motion, there are a number of factors to be examined, including:

- What is the expected outcome of a feasibility study; is it a City initiative or for some other organization?
- As there is no local Hospice Society, whose initiative would this be?
- How does the use of this land relate to a Land Management Strategy? Council will consider implementation of such a strategy as part of the 2016 Budget deliberations?
- What is the potential loss of funds either from the sale of land and future property taxes?
- How does the use impact the downtown as to increasing growth from a residential and business perspective?
- What is the impact of a delay in developing the site?
- What is the City's commitment to the project, including resources and funds?
- Are there other community organizations looking for land for their endeavors?
- Who will conduct the feasibility study? If the City was to conduct such a study it would have to be completed by a consultant. Funding would need to be allocated which, depending on the scope, could be in the \$20,000 to \$50,000 range.

Alternatives:

1. That Council support Councillor Bossert's motion.
2. That Council not support Councillor Bossert's motion.

Recommendation:

That Council advise how they wish to proceed.

Prepared by:	Sheryl Exley Legislative Officer	Date: September 2, 2015
Approved by:	Brenda Molter Director, Legislative Services	Date: September 2, 2015
Approved by:	Brenda Rauckman General Manager, Corporate & Protective Services	Date: September 2, 2015
Reviewed by:	Kelly Kloss City Manager	Date: September 2, 2015
Submitted to:	City Council	Date: September 8, 2015

CITY OF FORT SASKATCHEWAN

Notice of Motion – Municipal Election Campaign Donations

Motion:

That Council direct the Mayor to write a letter to the Minister of Municipal Affairs and Premier of Alberta that:

1. Fort Saskatchewan calls for amendments to the *Local Authorities Election Act* to eliminate corporate and union donations for all local election candidates;
2. Should the Legislature move to limit corporate and union contributions for all local elections, that the Province level the playing field by introducing tax credit eligibility for local elections;
3. Restrictions on contributions and related disclosure requirements be the same for third party advocacy groups/individuals as they are for municipal candidates; and
4. The letter be submitted on behalf of City of Fort Saskatchewan Council by October 1, 2015.

Purpose:

To determine if Council wishes to support Councillor Randhawa's motion.

Background:

At the August 25, 2015 regular Council meeting, Councillor Randhawa presented a notice of motion that Council direct the Mayor to write a letter to the Minister of Municipal Affairs and Premier of Alberta requesting amendments to the *Local Authorities Election Act* to eliminate corporate and union donations for all local election candidates.

If the above motion is approved, a letter under the Mayor's signature will be submitted by October 1, 2015 to the Minister of Municipal Affairs and the Premier of Alberta on behalf of City of Fort Saskatchewan Council.

Alternatives:

1. That Council support Councillor Randhawa's motion.
2. That Council not support Councillor Randhawa's motion.

Recommendation:

That Council advise how they wish to proceed.

Prepared by:	Sheryl Exley Legislative Officer	Date: September 2, 2015
Approved by:	Brenda Molter Director, Legislative Services	Date: September 2, 2015
Approved by:	Brenda Rauckman General Manager, Corporate & Protective Services	Date: September 2, 2015
Reviewed by:	Kelly Kloss City Manager	Date: September 2, 2015
Submitted to:	City Council	Date: September 8, 2015