



CITY OF FORT SASKATCHEWAN AGENDA

Regular Council Meeting Tuesday, May 12, 2015 – 6:00 P.M. Council Chambers – City Hall

- 6:00 P.M.**
1. **Call to Order** Mayor Katchur
 2. **Approval of Minutes of April 28, 2015 Regular Council Meeting** (attachment)
 3. **Delegations**
Those individuals in attendance at the meeting will be provided with an opportunity to address Council regarding an item on the agenda, with the exception of those items for which a Public Hearing is required or has been held. Each individual will be allowed a maximum of five (5) minutes.
 4. **Public Hearing**
 - Open Public Hearing** Mayor Katchur

Bylaw C13-15 – Amend Land Use Bylaw C10-13 – Redistrict a Portion of SE ¼ Section 19-54-22-W4 from UR – Urban Reserve District to RC – Comprehensively Planned Residential District – Southfort Meadows Stage 5 Janel Smith-Duguid (verbal)
 - Close Public Hearing** Mayor Katchur
 5. **Business Arising from Public Hearing**
 - 5.1 Bylaw C13-15 – Amend Land Use Bylaw C10-13 – Redistrict a Portion of SE ¼ Section 19-54-22-W4 from UR – Urban Reserve District to RC – Comprehensively Planned Residential District – Southfort Meadows Stage 5 – 2nd & 3rd reading Janel Smith-Duguid (attachment)
 6. **Unfinished Business**
 - 6.1 Bylaw C16-15 - Amend Traffic Bylaw C4-09 to Prohibit the Use of Alternating Flashing Lights and Stop Arm on School Buses – 3rd reading Josie Krokis (attachment)
 7. **New Business**
 - 7.1 Conversion of the Pointe Aux Pins Road to a Multi-Use Trail Grant Schaffer (attachment)
 8. **Bylaws**
 - 8.1 Bylaw C15-15 – Amend Policing Committee Bylaw C9-09 – Extend Term of Office – 3 readings Josie Krokis (attachment)

9. **Mayor and Councillors Boards/Committees Update**
10. **Administrative Inquiries**
11. **Notice of Motion**
12. **Adjournment**



CITY OF FORT SASKATCHEWAN
MINUTES
REGULAR COUNCIL
Tuesday, April 28, 2015 - 6:00 P.M.
Council Chambers – City Hall

Present:

Members of Council:

Mayor Gale Katchur
Councillor Birgit Blizzard
Councillor Sheldon Bossert
Councillor Frank Garritsen
Councillor Stew Hennig
Councillor Arjun Randhawa
Councillor Ed Sperling

Administration:

Kelly Kloss, City Manager
Troy Fleming, General Manager, Infrastructure & Community Services
James Clark, Acting General Manager, Corporate & Protective Services
Brenda Molter, Director, Legislative Services
Wendy Kinsella, Director, Communications and Marketing
Josie Krokis, Director, Protective Services
Janel Duguid-Smith, Director, Planning & Development
Susan Morrissey, Director, Finance
Matthew Siddons, Current Planner
Tanya Stilborn, Community Recreation Coordinator
Shannon Andruchow, Senior Accountant, Budget & Long Term Planning
Len Mueller, Senior Accountant, Budget & Long Term Planning
Diane Yanch, Culture and Historic Precinct Supervisor
Reade Beaudoin, Digital Media Coordinator
Sheryl Exley, Recording Secretary

1. Call to Order

Mayor Katchur called the regular Council Meeting of April 28, 2015 to order at 6:01 p.m.

2. Approval of Minutes of Minutes of April 14, 2015 Regular Council Meeting

R81-15 MOVED BY Councillor Hennig that the minutes of the April 14, 2015 regular Council Meeting be adopted as presented.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa,
Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

3. Delegations

The following people were in attendance to speak against Bylaw C16-15, which prohibits the use of alternating flashing lights on school buses:

- Sherry MacIsaac, resident
- Tim Wozney, resident

The following people were in attendance to speak in favour of Bylaw C16-15, which prohibits the use of alternating flashing lights on school buses.

- Chad Stacey, resident
- Devra Clough, Hrehorets Busing
- Wes Serna, bus contractor with Elk Island Public Schools
- Cindy Serna, bus contractor with Elk Island Public Schools
- Kim Haanen, bus driver
- Lisa Weir, Elk Island Public Schools Transportation

Mayor Katchur announced due to the number of people in attendance regarding this issue, Bylaw C16-15 will be dealt with as the next order of business on the agenda.

8. Bylaws

8.3 Bylaw C16-15 – Amend Traffic Bylaw C4-09 to Prohibit the Use of Alternating Flashing Lights and Stop Arm on School Buses – 3 readings

Presented by: Josie Krokis, Director, Protective Services

At the April 14, 2015 regular Council Meeting Administration was directed to bring forward a bylaw amending Traffic Bylaw C4-09 to effectively prohibit the use of alternating flashing lights on school buses within the City of Fort Saskatchewan.

R82-15

MOVED BY Councillor Bossert that Council give first reading to Bylaw C16-15, which amends Traffic Bylaw C4-09 by prohibiting the use of alternating flashing lights on school buses.

In Favour: Frank Garritsen, Stew Hennig, Arjun Randhawa, Sheldon Bossert, Ed Sperling

Against: Gale Katchur, Birgit Blizzard

CARRIED

R83-15

MOVED BY Councillor Bossert that Council give second reading to Bylaw C16-15, which amends Traffic Bylaw C4-09 by prohibiting the use of alternating flashing lights on school buses.

In Favour: Frank Garritsen, Stew Hennig, Arjun Randhawa, Sheldon Bossert, Ed Sperling

Against: Gale Katchur, Birgit Blizzard

CARRIED

R84-15

MOVED BY Councillor Bossert that Council provide unanimous consent to proceed with third and final reading to Bylaw C16-15, which amends Traffic Bylaw C4-09 by prohibiting the use of alternating flashing lights on school buses.

In Favour: Frank Garritsen, Stew Hennig, Arjun Randhawa, Sheldon Bossert, Ed Sperling

Against: Gale Katchur, Birgit Blizzard

CARRIED

Since Bylaw #C16-15 did not receive unanimous consent to proceed with third and final reading, the Bylaw will come forward for third reading at the May 12, 2015 regular Council Meeting.

Mayor Katchur called a short recess at 6:53 p.m.

The regular Council Meeting reconvened at 6:59 p.m.

4. Unfinished Business

None.

5. Public Hearing

5.1 Bylaw C14-15 – to Close Road Plan 822 1665 and to Consolidate into Lot 1, Block 37, Plan 102 6236

Presented by: Matthew Siddons, Current Planner

Applicant/Owner: Lenac Developments Ltd., Quattro Capital Inc., and Mercyr Consulting Ltd.

Mayor Katchur opened the Public Hearing at 7:00 p.m.

A Public Hearing was held to hear any submissions for or against Bylaw C14-15. Bylaw C14-15 received first reading at the April 14, 2015 regular Council Meeting.

Mayor Katchur asked if anyone wished to speak in favour or against Bylaw C14-15.

There were no submissions.

Mayor Katchur closed the Public Hearing at 7:07 p.m.

6. Business Arising from Public Hearing

6.1 Bylaw C14-15 – to Close Road Plan 822 1665 and to Consolidate into Lot 1, Block 37, Plan 102 6236 – 2nd & 3rd reading

Presented by: Matthew Siddons, Current Planner

Applicant/Owner: Lenac Developments Ltd., Quattro Capital Inc., and Mercyr Consulting Ltd.

R85-15

MOVED BY Councillor Hennig that Council give second reading to Bylaw C14-15 to close a portion of Road Plan 822 1665 and to consolidate the remainder into Lot 1, Block 37, Plan 102 6236 in the Westpark area.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Birgit Blizzard, Sheldon Bossert, Ed Sperling

Against: Arjun Randhawa

CARRIED

R86-15

MOVED BY Councillor Hennig that Council give third reading to Bylaw C14-15 to close a portion of Road Plan 822 1665 and to consolidate the remainder into Lot 1, Block 37, Plan 102 6236 in the Westpark area.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Birgit Blizzard, Sheldon Bossert, Ed Sperling

Against: Arjun Randhawa

CARRIED

7. New Business

7.1 Kinette Club of Fort Saskatchewan – Outdoor Fitness Gym Location

Presented by: Tanya Stilborn, Community Recreation Coordinator and Leslie Pohlka, Kinette Club of Fort Saskatchewan

R87-15

MOVED BY Councillor Blizzard that Council approve the location proposed by the Kinette Club of Fort Saskatchewan for the installation of an outdoor fitness gym project in Pryce Alderson Park.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

7.2 2014 Audited Consolidated Financial Statements

Presented by: Susan Morrissey, Director, Finance; John Stelter, Partner, and Taylor Rolheiser, Senior Manager, KPMG LLP

R88-15

MOVED BY Councillor Garritsen that Council receive and approve for release the 2014 Audited Consolidated Financial Statements as presented.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

7.3 2014 Year End Surplus

Presented by: Len Mueller, Senior Accountant, Budget and Long Term Planning

R89-15

MOVED BY Councillor Sperling that Council allocate operating surplus contributions equally to the Self Financing Infrastructure Reserve, the Financial Stabilization Reserve, and the Land Purchases Reserve.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

7.4 Community Special Events Fees and Charges

Presented by: Diane Yanch, Culture & Historic Precinct Supervisor

R90-15

MOVED BY Councillor Garritsen that Council direct Administration to amend Bylaw C26-14 to include new fees and charges for hosting Outdoor Community Special Events.

Against: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

DEFEATED

Mayor Katchur called a short recess at 8:32 p.m.

The regular Council Meeting reconvened at 8:38 p.m.

8. Bylaws

8.1 Bylaw C12-15 – 2015 Property Tax Bylaw – 3 readings

Presented by: Shannon Andruchow, Senior Accountant, Budget and Long Term Planning

R91-15 MOVED BY Councillor Sperling that Council allocate \$1,629,542 in real growth assessment revenue to the Financial Sustainability Reserve in the 2015 Budget.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

R92-15 MOVED BY Councillor Sperling that Council give first reading to Bylaw C12-15, providing for the collection of 2015 property taxes.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

R93-15 MOVED BY Councillor Sperling that Council give second reading to Bylaw C12-15, providing for the collection of 2015 property taxes.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

R94-15 MOVED BY Councillor Sperling that Council provide unanimous consent to proceed with third and final reading to Bylaw C12-15, providing for the collection of 2015 property taxes.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

R95-15 MOVED BY Councillor Sperling that Council give third reading to Bylaw C12-15, providing for the collection of 2015 property taxes.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

8.2 Bylaw C13-15 – Amend Land Use Bylaw C10-13 – Redistrict a Portion of SE ¼ Section 19-54-22-W4 from UR – Urban Reserve District to RC – Comprehensively Planned Residential District – Southfort Meadows Stage 5 – 1st reading

Presented by: Janel Smith-Duguid, Director, Planning & Development

Applicant/Owner: WSP Canada Inc. (formerly Focus) on behalf of Southfort Development Corp.

R96-15

MOVED BY Councillor Bossert that Council give first reading to Bylaw C13-15 to amend Land Use Bylaw C10-13 by redistricting a portion of SE ¼ Section of 19-54-22-W4M from UR - Urban Reserve District to RC – Comprehensively Planned Residential District.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Sheldon Bossert, Ed Sperling

CARRIED UNANIMOUSLY

9. Mayor and Councillors Boards/Committees

Members of Council provided updates on current and upcoming activities for Boards/Committees.

Councillor Bossert vacated the Council Chambers at 9:19 p.m.

10. Administrative Inquiries

Members of Council were given the opportunity to ask questions and provide concerns and comments to Administration.

11. Notice of Motion

None.

12. Adjournment

R97-15 MOVED BY Councillor Hennig that the regular Council Meeting of April 28, 2015 adjourn at 9:19 p.m.

In Favour: Gale Katchur, Frank Garritsen, Stew Hennig, Arjun Randhawa, Birgit Blizzard, Ed Sperling

Absent: Sheldon Bossert

CARRIED UNANIMOUSLY

Mayor

Director, Legislative Services

CITY OF FORT SASKATCHEWAN

Bylaw C13-15 to Amend Land Use Bylaw C10-13 by Redistricting a Portion of SE ¼ Section of 19-54-22-W4M from UR - Urban Reserve District to RC – Comprehensively Planned Residential District

Motions:

1. That Council give second reading to Bylaw C13-15 to amend Land Use Bylaw C10-13 by redistricting a portion of SE ¼ Section of 19-54-22-W4M from UR - Urban Reserve District to RC – Comprehensively Planned Residential District.
2. That Council give third reading to Bylaw C13-15 to amend Land Use Bylaw C10-13 by redistricting a portion of SE ¼ Section of 19-54-22-W4M from UR - Urban Reserve District to RC – Comprehensively Planned Residential District.

Purpose:

The purpose of Bylaw C13-15 is to redistrict lands for Southfort Meadows Stage 5 from Urban Reserve (UR) to Comprehensively Planned Residential (RC). This Bylaw will facilitate the next phase of residential development within the Meadows neighbourhood. Among other uses and regulations, the RC District allows single detached dwellings, semi-detached dwellings, duplexes and townhouses.

Background:

An application was received from WSP Canada Inc. on behalf of Southfort Development Corp. This subject area is located south of Southfort Estates and east of the existing Southfort Meadows neighbourhood, and includes approximately 1.79ha (4.42ac).

At full build-out, the proposed redistricting is estimated to provide approximately 35 dwelling units. The estimated density for the subject area is approximately 30 du/ndrha, which achieves the Capital Region Growth Plan density targets of 25 – 30 du/ndrha.

A redistricting application for the subject area was contemplated earlier this year under Bylaw C5-15. Originally, the applicant proposed introducing a pilot project that would test combining the side yard setbacks. Bylaw C5-15 was amended to remove the pilot project, and the districting for the subject area remained UR. The applicant is now proposing the RC District, which is a conventional zone that requires a 1.5m side yard setback.

Bylaw C13-15 received first reading at the April 28, 2015 regular Council Meeting.

Plans/Standards/Legislations:

The Municipal Development Plan (MDP), Community Sustainability Plan (CSP), and Southfort Area Structure Plan (SF-ASP) provide policy direction in relation to this application. An analysis of the application against relevant policies is provided as Appendix “B”.

The SF-ASP is a Council approved statutory document that provides policy direction to guide land use decisions for this area. The SF-ASP designates this area as *Low Density Residential* which is defined as:

Low density residential...shall include single detached, semi-detached, duplexes, and multi-attached (townhouses), and shall not exceed a density of 35du/ndrha.

Zoning the subject area as RC is consistent with the *Low Density Residential* designation.

City planning documents place a high emphasis on access to passive and active recreation opportunities. The design of the subject area and surrounding area excels at integrating recreation, by providing close access to trails, naturalized areas, and parks.

As reflected in the previously mentioned plans, the Capital Region Growth Plan sets the density target for Fort Saskatchewan at 25-30du/ndrha. Currently, Southfort Meadows is achieving a density of 19.5du/ndrha. The estimated density for the subject area is 30du/ndrha. This increases the density for the Meadows to 22.4du/ndrha. The increase is substantial and balances the impact of the low density associated with previous stages.

As per the *Municipal Government Act* (MGA), adjacent landowners were notified by mail and advertisements were published in a local newspaper for two consecutive weeks. At the time this report was prepared, Administration received one phone call and one written response from an adjacent landowner, which is provided as Appendix "E". The concerns from the landowners included:

- At the time of purchase, the landowners operated under the assumption that surrounding properties would be single detached dwellings.
- The City should provide clear maps so homebuyers can have certainty regarding neighboring property types at the time of purchase.
- Expectation that Southfort Ridge provides semi-detached/duplex, and the Meadows provides move-up product.
- Increase density will impact privacy and traffic congestion.
- Increased density will create a sense of "being packed in like sardines."
- Concern that the more dense products will attract renters.
- Expectation that the premium cost associated with estate lots should ensure surrounding properties will be a similar housing type.

As a legislative and governing body, Council has an obligation to omit all arguments based on assumptions of people's behaviors. While there is a likelihood some of the units will be purchased as investment properties, Council cannot factor into its decision-making assumption about renters having negative behaviors, such as noisiness, or unsightly premises. Under Council approved bylaws, all residents of Fort Saskatchewan follow the same rules and standards.

The City does not guarantee exclusivity within a neighbourhood. On the contrary, we encourage well integrated communities as reflected in the principles of the CSP:

A Welcoming Community

A Complete Community

Providing different housing forms is how we ensure "*everyone has a place to call home*". There are residents who need more affordable housing options (new home buyers, service workers, divorcees, downsizing, etc.). There are also residents who prefer a more affordable housing option (personal preference, debt comfort level, lifestyle choice, etc.). As a welcoming and a complete community, our mandate is to provide for all.

In the 1970s, the approach for providing multiple housing forms was to concentrate certain housing types and demographics to certain areas. This strategy created a downward spiral of negative social consequences, where you are limited by the stigma associated with your address, positive role models leave the community, and the capital required to reverse the association is gargantuan. Today we recognized the mistakes of the past, and incorporate all housing forms into each neighbourhood to ensure we accommodate all needs.

According to the 2014 municipal census, the vast majority of homes in Fort Saskatchewan are single detached dwellings. Semi-detached and townhouses are a much smaller percentage:

Type	%
Single Detached	62.6
Semi-detached/Duplexes	11.5
Townhouses	5.3

Diversity in housing products is a critical strategy to ensure market stability. For example, if all housing forms are very similar, and the market fluctuates so that product is no longer desirable, the impact will be felt across the community. Since everyone experiences the impact, the support system is compromised. Incorporating multiple housing forms supports the community.

The landowners concerns indicated a desire for the City to provide guarantees on future housing products. The City does not have the ability to keep this type of promise. Under the MGA, all landowners have the right to apply to change their zoning. However, under the MGA, people who feel they may be impacted have the right to state their concerns to Council through the Public Hearing process. The redistricting process provides both interests access to those rights.

Instead of a guarantee, the City prepares statutory plans to indicate future plans and direction for the City's growth. These plans are amended from time to time to reflect Fort Saskatchewan's evolving status. Whenever a plan is amended, as was done in 2013 to the SF-ASP, the public were provided the opportunity to engage in setting the direction.

Bylaw C13-15 meets the goals and objectives expressed in Council approved plans.

Financial Implications:

The City of Fort Saskatchewan would be responsible for regular maintenance of the roads and public lands servicing the developed area as part of usual municipal operations (waste pickup, fire, policing, snow removal, utilities, roads and the related hardware, future infrastructure, etc.).

Alternatives:

1. That Council give second and third reading to Bylaw C13-15 to amend Land Use Bylaw C10-13 by redistricting a Portion of SE ¼ Section of 19-54-22-W4M from UR - Urban Reserve District to RC – Comprehensively Planned Residential District.
2. That Council not proceed with second and third reading to Bylaw C13-15, thus leaving the lands in their current legal designation, and advise how they wish to proceed.

Recommendation:

That Council give second and third reading to Bylaw C13-15 to amend Land Use Bylaw C10-13 by redistricting a Portion of SE ¼ Section of 19-54-22-W4M from UR - Urban Reserve District to RC – Comprehensively Planned Residential District.

Attachments:

1. Bylaw C13-15
2. Schedule "A" – Map Amendment to Appendix A of Bylaw C10-13
3. Appendix "A" – Air Photo
4. Appendix "B" - Relevant Policies
5. Appendix "C" - RC - Comprehensively Planned Residential District
6. Appendix "D" – Southfort Ridge/Meadows Outline Plan
7. Appendix "E" – Adjacent landowner concerns

File No.: Bylaw C13-15

Prepared by:	Janel Smith-Duguid Director, Planning & Development	Date: May 5, 2015
Approved by:	Troy Fleming General Manager, Infrastructure & Community Services	Date: May 6, 2015
Reviewed by:	Kelly Kloss City Manager	Date: May 6, 2015
Submitted to:	City Council	Date: May 12, 2015



CITY OF FORT SASKATCHEWAN

**A BYLAW OF THE CITY OF FORT SASKATCHEWAN IN
THE PROVINCE OF ALBERTA TO AMEND BYLAW C10-13, LAND USE BYLAW**

BYLAW C13-15

WHEREAS the *Municipal Government Act*, R.S.A.,2000, c.M-26 as amended or repealed and replaced from time to time, provides that a municipality has the power to amend the Land Use Bylaw;

NOW THEREFORE, the Council of the City of Fort Saskatchewan, in the Province of Alberta, duly assembled, enacts as follows:

1. That Appendix A, Land Use District Map, covering part of SE ¼ Section of 19-54-22-W4M be amended to redistrict from UR - Urban Reserve District to RC – Comprehensively Planned Residential District as shown on the attached Schedule “A”.
2. This Bylaw is cited as the Amendment to Land Use Bylaw C10-13, as amended, repealed, and/or replaced from time to time.
3. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, the invalid portion must be severed and the remainder of the Bylaw is deemed valid.
4. This Bylaw becomes effective upon third and final reading.

READ a first time this 28th day of April 2015.

READ a second time this day of 2015.

READ a third time and passed this day of 2015.

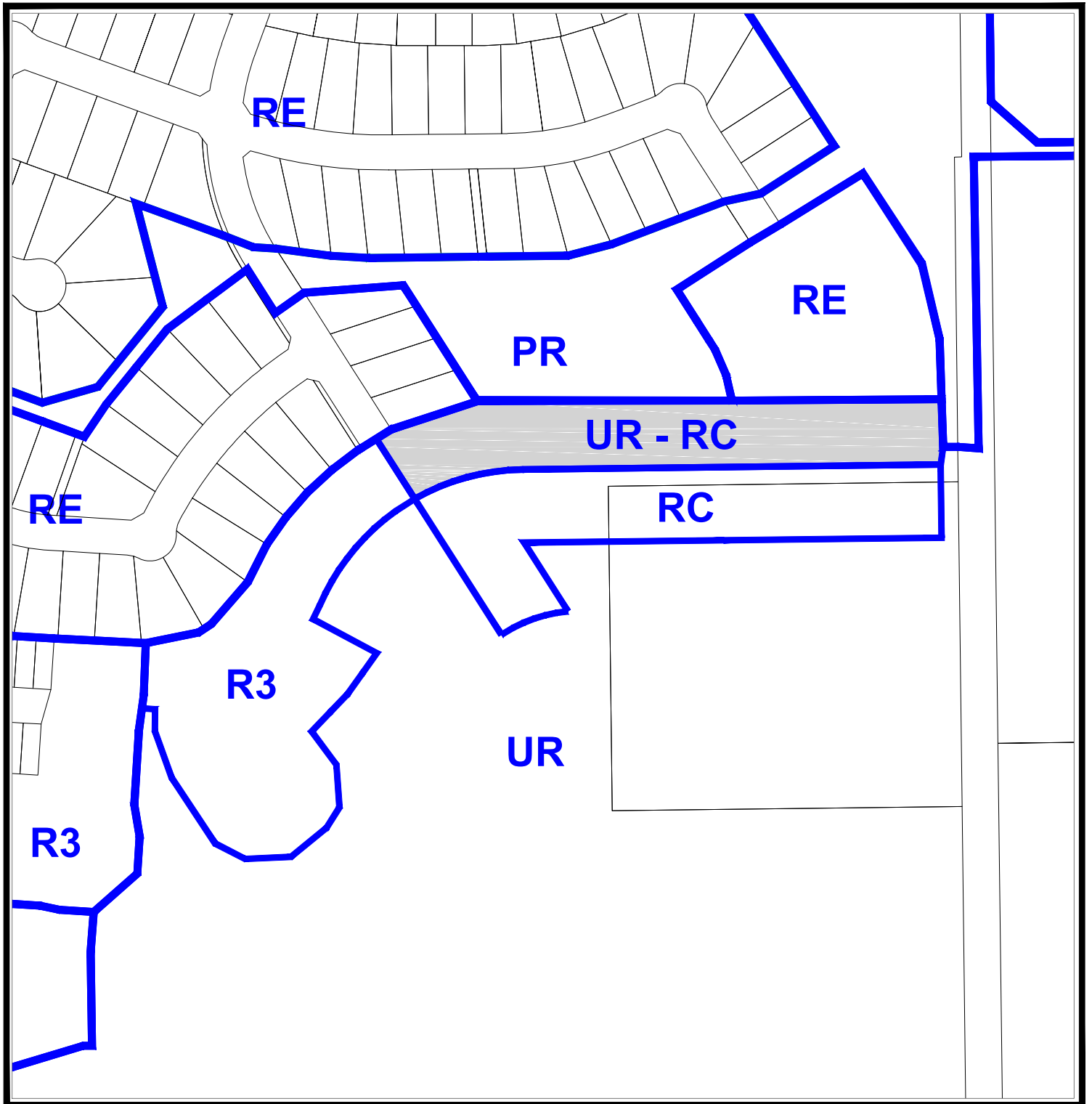
MAYOR

DIRECTOR, LEGISLATIVE SERVICES

DATE SIGNED: _____

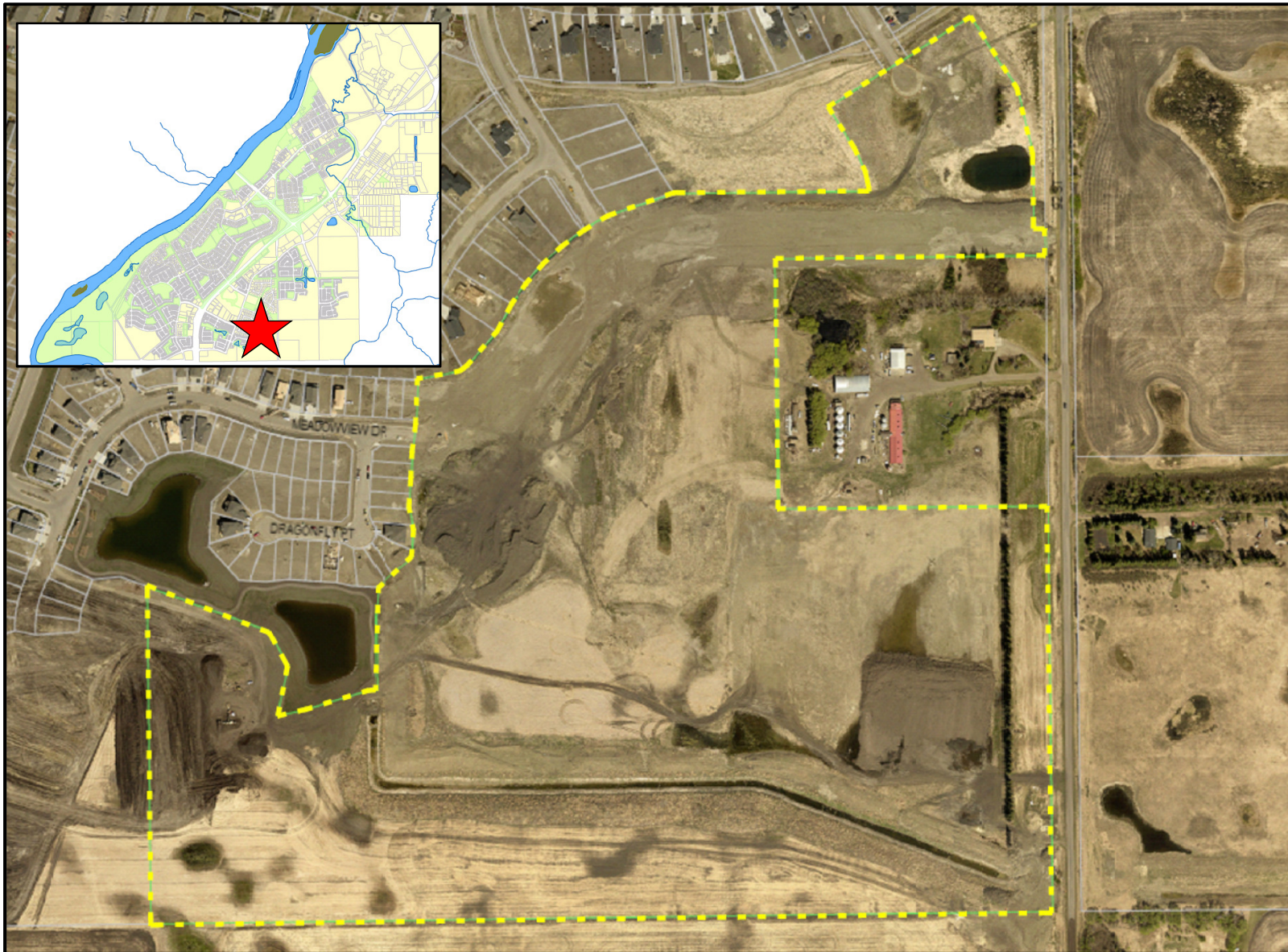
BYLAW C13-15

Schedule "A"



SUBJECT AREA

APPENDIX A



DISCLAIMER: The information shown is for reference only. The City of Fort Saskatchewan disclaims all responsibility for the accuracy, completeness, timeliness and merchantability of information shown. Use this information at your own risk

**Related Policy to Bylaw C13-15
Southfort Meadows Stage 5 Redistricting**

**Municipal Development Plan – Bylaw C16-10
Designation: Developing Community Area**

6.0 Developing Community Area		
6.4.7	Reinforce the development of complete neighbourhood units by encouraging a range of dwelling unit types and densities, along with supporting services, in each residential neighbourhood within the Developing Community Area.	Above satisfactory
7.0 Community Design		
7.1.4	Recognizing the role that streets and parks play as a key feature of the public realm, encourage building and housing development that face public streets and parks, rather than turning its back on the public realm.	Above satisfactory
7.1.7	In undeveloped portions of Westpark and Southfort, promote small block sizes, encouraging the development of 60 to 100 metre block widths in order to encourage walking and cycling.	Opportune for improvement
7.1.8	In undeveloped portions of Westpark and Southfort, encourage the use of block shapes that can facilitate changes in future land uses.	Above satisfactory
8.0 Mobility		
8.14	When undertaking transportation planning, ensure that streets are designed for all users, with adequate facilities for pedestrians, cyclists, and users of public transit, as well as consideration for the effective operation of Public Works and Emergency Services.	Above satisfactory
9.0 Housing		
9.1.1	Encourage a range of housing types within all areas of Fort Saskatchewan, with close access to neighbourhood services and amenities.	Above satisfactory
9.2.3	Achieve neighbourhood targets of 20% of new housing units to be developed as affordable or attainable housing.	Satisfactory
12.0 Sense of Community		
12.1.1	Promote land use patterns and mobility connections that foster community interactions.	Above satisfactory

Community Sustainability Plan – R173-14

UR – Urban Resources		
UR1	Rezone city to allow mixed use development, higher densities and a higher percentage of land (approximately 10-15% more) being dedicated to green spaces.	Above satisfactory
UR4	Develop the City around neighbourhood nodes so people can walk to their nearest node for daily needs and amenities.	Opportune for improvement
UR6	Emphasize the pedestrian experience in all urban design ensuring people have places to socialize and connect.	Above Satisfactory
UR19	Restrict maximum lot size and minimum density to promote higher density.	Above satisfactory
UR36	Promote alternate building form and materials that have low environmental impact for building and construction (e.g., straw bale, rammed earth, and sod buildings).	Opportune for improvement
NE – Natural Environment		
NE2	Incorporate the natural environment, greenways and parks in the overall design of the City.	Excels
CC – Compassionate Community and Sense of Community		
CC5	Adapt land use policies to allow for a greater range of housing options including mixed use and high density developments	Above satisfactory

Southfort Area Structure Plan – Bylaw C7-13

Designation: Low Density Residential

4.1 Overall		
	Neighbourhood character and quality shall be enhanced through public realm improvement such as boulevards, entrance features, street furniture, public art, and other landscape features.	Above satisfactory
4.2 Residential		
	Provide a variety of lot sizes and housing forms to provide choice and accommodate all residents in the community.	Excels
	Urban design shall be used to create a cohesive neighbourhood with a variety of architectural styles that encourages interaction with the public realm by orienting buildings towards public streets and parks.	Above satisfactory
	The overall targeted density for undeveloped lands at the time of the 2013 Updates shall be 25-30 dwelling units per net developable residential (du/ndrha), in line with the Municipal Development Plan and the Capital Region Growth Plan.	Excels
	In support of the City's Market Affordable Housing Strategy, consider	Above

strategies to provide market affordable housing options and supportive housing units.	Satisfactory
4.6 Green Spaces	
Consider landscaping with natural vegetation (xeriscaping) for parks to reduce water, energy and labour requirements.	Excels
Provide neighbourhoods with access to passive and active recreational opportunities.	Excels
Ensure all parks and open spaces, schools and recreational sites are connected through trails and/or walkways. Facilitate continued development of community and regional trail systems that provide connectivity for both leisure and commuting purposes.	Excels
6.4 Transportation	
Prohibit front driveway access to arterial and major collector roadways. Front drive access from minor collector roads may be permitted on a limited basis.	Opportunity for improvement
Where possible and considered necessary by the City, dwellings with front access shall face dwellings with rear access to allow one side of the street to be used for off-site parking and snow storage, especially in developments that are primarily semi-detached and multi-attached dwelling.	Above satisfactory

Evaluation Criteria

Evaluation	Description
Excels	The proposal fully reflects the policy.
Above satisfactory	The proposal mostly reflects the policy. Minor changes within the proposal could improve policy implementation.
Satisfactory	The proposal partially reflects the policy. Major changes within the proposal could improve policy implementation.
Opportune for Improvement	The proposal does not reflect the policy. Changes will not be required prior to future development approvals.
Revisions required	The proposal does not reflect the policy. Changes will be required prior to future development approvals.

5.21 RC – Comprehensively Planned Residential District

5.21.1 RC Purpose

This District is generally intended to accommodate a range of dwelling forms and flexibility in the design and development of a neighbourhood not exceeding a maximum density of 35 dwelling units per net residential hectare. Development in this District may require a Neighbourhood Design Concept setting out the mix of land uses, lot sizes, housing types, streetscapes, relationships of buildings and architectural form and character.

5.21.2 RC Permitted and Discretionary Uses

RC Permitted Uses:

- Accessory development
- Duplex dwelling
- Home office
- Identification Sign
- Multi-attached dwelling
- Secondary suite dwelling*
- Semi-detached dwelling
- Single detached dwelling

RC Discretionary Uses:

- Bed and breakfast
- Community garden
- Day care facility (limited)
- Group home (limited)
- Home business
- Show home
- Temporary sales centre

*Subject to regulations in Section 4.35 Secondary Suites.

5.21.3 RC Site Subdivision Regulations for Single Detached Dwellings and Duplex Dwellings

	Interior Site	Corner Site
Site Area	309.4m ² (3,330.4ft ²)minimum	342.4m ² (3,685.6ft ²)minimum
Site Width	9.1m (29.9ft) minimum	10.6m (34.8ft) minimum
Site Depth	34.0m (111.5ft) minimum	

¹ C19-14

5.21.4 RC Site Subdivision Regulations for Semi-Detached Dwellings

	Interior Site	Corner Site
Site Area	238.0m ² (2,561.8ft ²) minimum	271.0m ² (2,917.0ft ²) minimum
Site Width	7.3m (24.0ft) minimum	9.1m (30.0ft) minimum
Site Depth	34.0m (111.5ft) minimum	

5.21.5 RC Site Development Regulations for Single Detached, Duplex and Semi-Detached Dwellings

	Interior or Corner Site	
Front Yard Setback	Front Yard*	3.0m (9.8ft) minimum with a lane
		¹ 4.5m (14.7ft) maximum with a lane
		*Where a semi-detached dwelling has front vehicular access to one unit and rear vehicular access via a lane to the other unit, the front yard setback for the unit with lane access may be increased to a maximum of 7.0m (23.0ft)
	Flanking Yard	6.0m (19.7ft) minimum without a lane
		7.0m (23.0ft) maximum without a lane
Rear Yard Setback	8.0m (26.2ft) minimum	3.0m (9.8ft) minimum on a corner site
		4.5m (14.8ft) maximum on a corner site
Side Yard Setback	² 1.5m (4.9ft) minimum	

¹ C19-14

² C19-14

5.21.5 RC Site Development Regulations for Single Detached, Duplex and Semi-Detached Dwellings

	Interior or Corner Site
Principal Building Height	<p>For single detached and duplex dwellings: Two and one half (2 ½) storeys not to exceed 10.0m (32.8ft) maximum</p> <p>For semi-detached dwellings: Three storeys not to exceed 11.0m (39.4ft) maximum. A maximum differential of one storey shall be allowed between adjacent sites.</p>
Site Coverage	<p>45% maximum for principal building over one storey, excluding decks</p> <p>50% maximum for principal building of one storey, excluding decks</p> <p>52% maximum for all buildings and structures where principal building is over one storey</p> <p>57% maximum for all buildings and structures where principal building is one storey</p>
Density	<p>For single detached dwellings: maximum of one dwelling unit per site, plus one secondary dwelling unit where permitted</p> <p>For semi-detached dwellings: maximum of one dwelling unit per site</p> <p>For duplex dwellings: maximum of two dwelling units per site</p>

5.21.6 RC Site Subdivision Regulations for Multi-Attached Dwellings

	Interior Site	Corner Site
Site Area	187.0m ² (2,011.9ft ²) minimum	271.0m ² (2,917.0ft ²) minimum
Site Width	5.5m (18.0ft) minimum for an Internal unit 7.0m (23.0ft) minimum for an End unit	8.5m (27.9ft) minimum
Site Depth	34.0m (111.5ft) minimum	

5.21.7 RC Site Development Regulations for Multi-Attached Dwellings

	Interior or Corner Site	
Front Yard Setback	Front Yard**	3.0m (9.8ft) minimum with a lane 4.5m (14.8ft) maximum with a lane **Where a multi-attached dwelling has front vehicular access to one or more dwelling units and rear vehicular access via a lane to other units, the front yard setback for units with lane access may be increased to a maximum of 9.0m (29.5ft)
		6.0m (19.7ft) minimum without a lane 7.0m (23.0ft) maximum without a lane
	Flanking Yard	3.0m (9.8ft) minimum on a corner site 4.5m (14.8ft) maximum on a corner site
Rear Yard Setback	8.0m (26.2ft) minimum	
	6.0m (19.6ft) minimum where a garage or carport is attached to the principal building and is accessed from a lane at the rear of the site	

5.21.7 RC Site Development Regulations for Multi-Attached Dwellings

	Interior or Corner Site
Side Yard Setback	¹ 1.5m (4.9ft) minimum
Principal Building Height	Three storeys not to exceed 11.0m (39.4ft) maximum. A maximum differential of one storey shall be allowed between adjacent sites.
Site Coverage	45% maximum for principal building
	52% maximum for all buildings and structures
Density	Maximum of one dwelling unit per site

5.21.8 Additional Development Regulations for RC

- (a) All development and uses within this Land Use District are subject to the applicable provisions of Part 4 – General Regulations for all Land Use Districts, Sections 5.1 to 5.13 of Part 5 – Residential Land Use Districts, Part 11 – Parking and Loading, and Part 11 – Signs; and
- (b) No vehicular access to the street shall be permitted from the front yard when a rear lane is provided.

5.21.9 Site Planning and Design Standards for RC

- (a) Development in this District shall generally follow a Neighbourhood Design Concept for the area which sets out the mix of land uses, housing types, streetscapes, relationships of buildings and architectural form and character; and
- (b) Neighbourhood Design Concepts shall demonstrate compliance with the following principles of urban design, to the satisfaction of the Development Authority:
 - i. Design sites and buildings with people as the primary focus and with setbacks that are generally consistent with existing adjacent development;
 - ii. ²Create animated, active streetscapes with interesting building facades and human-scale building and setbacks, particularly at the street level. Use upper-storey setbacks to minimize the mass and shading of multi-storey buildings and provide additional design features on the first two storeys;

¹ C19-14

² C19-14

- iii. Avoid blank facades and provide articulation or additional design features to break up long solid walls;
- iv. Create appropriate transitions in building scale and height to adjacent areas of lower intensity;
- v. Locate building entrances to connect directly with the public street network and clearly articulate building entrances through design and landscaping features;
- vi. Design sites and buildings that allow for convenient, universal access and have clear signage;
- vii. Promote pedestrian comfort with appropriate landscaping, furniture, weather protection and buffers from vehicular traffic;
- viii. Design for active and alternative transportation by providing convenient access to buildings from transit stops, and including bicycle parking and mid-block pedestrian connections where appropriate;
- ix. Design sites and buildings to facilitate social interaction by including patios, courtyards, plazas and sidewalk amenity space to the extent reasonably feasible, to enliven the public or semi-public realm;
- x. Design sites and buildings for visual interest and maximum use in different seasons and at different times of the day;
- xi. Locate vehicle parking, access and service areas to minimize their impact on pedestrians, surrounding properties and the public realm by:
 - a. Minimizing the width of driveways and curb cuts across sidewalks;
 - b. Providing underground parking where possible and locating surface parking to the side or rear of buildings;
 - c. Locating loading or other service areas to the side or rear of buildings and buffering or screening these areas; and
 - d. Integrating service connections, vents, mechanical rooms and equipment within the architectural treatment of buildings to the maximum extent feasible.
- xii. Ensure that parking areas, service areas and public spaces are well-lit and visible from other locations and clearly signed if they are not visible from the public street.

¹5.21.10

a) Notwithstanding the above site development regulations, where a dwelling constructed prior to the adoption of this Bylaw (as amended) has a 1.2m (3.9ft) minimum side yard setback, it shall be considered to be in conformity with the Land Use Bylaw; and

(b) Notwithstanding the above site development regulations, where a dwelling is to be constructed on a site located in a subdivision with an application received and deemed complete prior to the adoption of this Bylaw (as amended), it may be constructed with a 1.2m (3.9ft) side yard.

¹ C19-14

SOUTHFORT

Strata Development Corp.

Scale 1:3000



Sheryl Exley

From: Janel Smith-Duguid
Sent: April-29-15 3:06 PM
To: Sheryl Exley
Subject: FW: Complaints about zoning change (#21 Greenfield bend)

Concerns regarding Bylaw C13-15.

From: Knight, Gavin [REDACTED]
Sent: April-29-15 11:56 AM
To: Janel Smith-Duguid
Subject: RE: Complaints about zoning change [REDACTED]

Same issues still apply from the initial proposal. If they really just want to develop the land why do they not just put single family house in this area? Seems they are trying to squeeze out every penny they can. I hope our council can see through this and do the right thing.

From: Knight, Gavin
Sent: Monday, March 09, 2015 1:07 PM
To: 'jsmith@fortsask.ca'
Subject: Complaints about zoning change [REDACTED]

I talked to you late last week. I would like to also send an email. I have a few concerns with the change in zoning behind my home. When we bought the house we assumed that homes would get built behind us at some point. We had assumed and seen maps that showed this as single family homes. In the future I feel that the city should have clear maps of the area so no one buys a home and things change after. I am sure you are not going to change anything as you have already completed all ground work and are ready to go ahead.

There are three issues I would like to bring up.

1. We have paid a premium to buy an estate lot and build a house in Fort Sask. The reason we did this was for the privacy and quite this brings with it. Although these new duplexes and townhomes are behind our home, we will have a U shaped road connecting us with this area. As we all know this will become a go through road to this new area. Thus increasing the traffic that would be normal for estate lots. Maybe we can make this into two crescents and not connect?
2. This one is a lot more difficult to put a value to it, and no one wants to talk about it. The fact is we have paid a lot more money to live in an area surrounded by like houses. We did not buy in the other area as it was already designed to have low lot houses behind them. I do not want to sound like I think we are better or deserve anything more than anyone else. The simple fact is we paid extra to live in this area, others might spend their money on other things. I am not sure why Fort Sask seems to always mix areas together. Why can we not be like other communities and have separated areas?

Gavin Knight

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CITY OF FORT SASKATCHEWAN

Bylaw C16-15 - Prohibit Alternating Flashing Lights on School Buses

Motion:

That Council give third reading to Bylaw C16-15, which amends Traffic Bylaw C4-09 by prohibiting the use of alternating flashing lights on school buses.

Purpose:

At the April 28, 2015 regular Council Meeting Bylaw C16-15 was given first and second reading. Since Bylaw C16-15 did not receive unanimous consent to proceed with third reading at the meeting, the bylaw was set over to the May 12, 2015 regular Council meeting. If approved, Bylaw C16-15 will effectively prohibit the use of alternating flashing lights and stop arm on school buses within the City of Fort Saskatchewan.

Background:

Council has received information from Administration, School Boards, Student Transportation Authorities, school bus operators and parents on this topic. Since 2010, Fort McMurray, Camrose, Edmonton, Red Deer, Medicine Hat, Grand Prairie, St. Albert and Calgary have each conducted a review of school bus operations, with a view to making their communities safer. All but Fort McMurray elected to continue with their current practice of prohibiting the use of alternating flashing lights and stop arm on school buses in their urban areas.

The preponderance of information presented supported prohibiting the use of the eight way alternating flashing lights and stop arm within the City of Fort Saskatchewan. The focus of information presented was on maintaining the safest possible environment for transporting students to and from school.

Plans/Standards/Legislation:

- City of Fort Saskatchewan Strategic Plan Guiding Principles: To work collaboratively with our colleagues, residents, partners and stakeholders. To use a forward thinking mindset and consider the impact of decisions on others.
- Community Sustainability Plan Update: Goal of a safe community.

Financial Implications:

The enactment of this Bylaw would maintain the current school bus operations within the City. The only financial implications relate to a communications campaign articulating the practice in Fort Saskatchewan.

Internal Impacts:

There are no internal impacts from the enactment of this legislation.

Alternatives:

1. That Council give third reading to Bylaw C16-15, which amends Traffic Bylaw C4-09 by prohibiting the use of alternating flashing lights on school buses.

2. That Council not give third reading to Bylaw C16-15, which amends Traffic Bylaw C4-09 by prohibiting the use of alternating flashing lights on school buses, and advise how they wish to proceed.

Recommendation:

That Council give third reading to Bylaw C16-15, which amends Traffic Bylaw C4-09 by prohibiting the use of alternating flashing lights on school buses.

Attachment:

Bylaw C16-15 – Amending Traffic Bylaw C4-09

Prepared by:	Josie Krokis Protective Services Director	Date: May 5, 2015
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Approved by:	Brenda Rauckman General Manager, Corporate & Protective Services	Date: May 5, 2015
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Reviewed by:	Kelly Kloss City Manager	Date: May 6, 2015
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Submitted to:	City Council	Date: May 12, 2015
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CITY OF FORT SASKATCHEWAN

A BYLAW OF THE CITY OF FORT SASKATCHEWAN TO AMEND TRAFFIC BYLAW C4-09 TO PROHIBIT THE USE OF ALTERNATING FLASHING LIGHTS AND STOP ARM ON SCHOOL BUSES

BYLAW C16-15

NOW THEREFORE, the Council of the City of Fort Saskatchewan in the Province of Alberta, duly assembled, enacts as follows:

1. That Traffic Bylaw C4-09 be amended by deleting and replacing Part II, Subsection 31(a) with the following:

“The use of alternating flashing lights and stop arm on a school bus operating on a highway within the City is prohibited.”
2. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, the invalid portion must be severed and the remainder of the Bylaw is deemed valid.
3. Bylaw C21-14, and amendments thereto are hereby repealed.
4. That this Bylaw shall come into force upon third and final reading.

READ a first time this 28th day of April , 2015.

READ a second time this 28th day of April , 2015.

READ a third time and passed this day of , 2015.

MAYOR

DIRECTOR, LEGISLATIVE SERVICES

Date Signed: _____

CITY OF FORT SASKATCHEWAN

Conversion of the Pointe Aux Pins Road to a Multi-Use Trail

Motion:

That Council approve cost sharing up to \$300,000.00 towards the conversion of the Pointe Aux Pins road to a multi-use trail with \$210,860.45 to be funded from the Westpark Estate Community Enhancement Reserve and \$89,139.55 to be funded from the Parks Reserve.

Purpose:

The purpose of this report is to obtain Council's approval and funding to convert the old Pointe Aux Pins access road into a multi-use trail.

Background:

The Pointe Aux Pins road is a remnant of the old Strathcona County road system and provided access to the Pointe Aux Pins neighbourhood and the Dow Ball Fields, until 2011 when Wilshire Boulevard was constructed. In the fall of 2014 an agreement was undertaken with the two adjacent developers to cost share the conversion of this road between the three parties. The two developers and the City have agreed, pending Council's approval, that the construction would be split equally one-third.

This project was mentioned briefly during the budget process last fall, and since the project did not have a tax implication in 2015 this project was deferred until all the details could be worked out this spring. The project will convert approximately 750m of rural road right-of-way to a 3.0m wide asphalt trail, and will include drainage and landscaping improvements.

As development is currently occurring on both sides of the right-of-way, delaying the project further would make access to the site more difficult, and potentially drive the costs higher. A preliminary design for the trail, landscaping and drainage has been completed with cost estimates in the \$800,000.00 range. The \$300,000.00 budget provides for a 12.5% contingency.

Plans/Standards/Legislation:

The Pointe Aux Pins road is identified as trail and green space within the Westpark Area Structure Plan.

Financial Implications:

This project will deplete the Westpark Estate Community Enhancement Reserve. This reserve was established by using developer contributions to construct and enhance park spaces within the Westpark Community. With Westpark almost complete there will be little opportunity to apply this funding to future enhancements. The current balance of the Parks Reserve is \$289,919.00.

Internal Impacts:

The 750m of trail and landscaping will be taken over by the Parks Department in 2016. This will impact this Department's operating budget by \$4,000.00 per year.

Alternatives:

1. That Council approve cost sharing up to \$300,000.00 towards the conversion of the Pointe Aux Pins road to a multi-use trail with \$210,860.45 to be funded from the Westpark Estate Community Enhancement Reserve and \$89,139.55 to be funded from the Parks Reserve.
2. That Council not approve the cost sharing up to \$300,000.00 towards the conversion of the Point Aux Pins road to a multi-use trail, thus leaving the area as a closed rural road, and advise how they wish to proceed.

Recommendation:

That Council approve cost sharing up to \$300,000.00 towards the conversion of the Pointe Aux Pins road to a multi-use trail with \$210,860.45 to be funded from the Westpark Estate Community Enhancement Reserve and \$89,139.55 to be funded from the Parks Reserve.

Attachments:

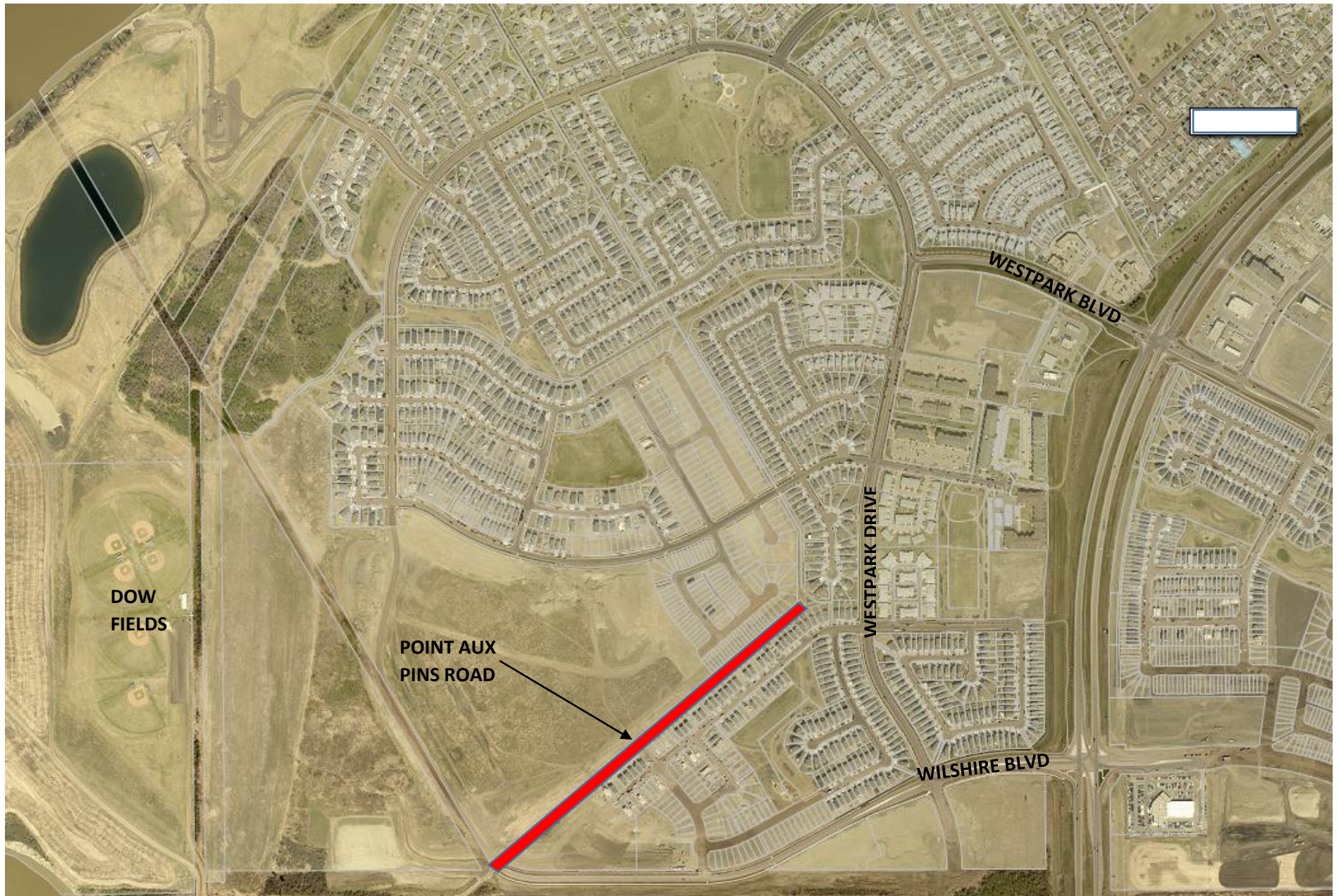
Location Plan

File No.:

Prepared by:	Grant Schaffer Director, Project Management	Date: May 5, 2015
Approved by:	Troy Fleming General Manager, Infrastructure and Community Services	Date: May 6, 2015
Reviewed by:	Kelly Kloss City Manager	Date: May 6, 2015
Submitted to:	City Council	Date: May 12, 2015

Point aux Pins Road

Location Plan



CITY OF FORT SASKATCHEWAN

Bylaw C15-15 to Amend Policing Committee Bylaw C9-09

Motions:

1. That Council give first reading to Bylaw C15-15, which amends Policing Committee Bylaw C9-09 to extend the term of office for Committee members to a maximum of 10 consecutive years.
2. That Council give second reading to Bylaw C15-15, which amends Policing Committee Bylaw C9-09 to extend the term of office for Committee members to a maximum of 10 consecutive years.
3. That Council provide unanimous consent to proceed with third and final reading to Bylaw C15-15, which amends Policing Committee Bylaw C9-09 to extend the term of office for Committee members to a maximum of 10 consecutive years.
4. That Council give third reading to Bylaw C15-15, which amends Policing Committee Bylaw C9-09 to extend the term of office for Committee members to a maximum of 10 consecutive years.

Purpose:

The purpose of this report is to present Council with information and a request to give three readings to Bylaw C15-15, which amends Policing Committee Bylaw C9-09 to extend the term of office for Committee members to a maximum of 10 consecutive years.

Background:

The Fort Saskatchewan Policing Committee has been active since 1982 and was established through bylaw, which has been amended from time to time to keep the language, purpose and role current with the Provincial legislation. The *Police Act* governs the structure, roles and responsibilities of Policing Commissions and Committees.

The *Police Act* was amended in 2011 and Section 23(11) states:

“A member of a policing committee is eligible for reappointment if the reappointment does not result in more than 10 consecutive years of service by that member.”

The requested amendment to Policing Committee Bylaw C9-09 will amend the current maximum term from 6 years to 10 years, and will be consistent with Provincial standards.

Plans/Standards/Legislation:

City of Fort Saskatchewan Strategic Plan – The Policing Committee supports the City’s core value of Service Excellence. The function of civilian oversight of law enforcement ensures we keep the leading edge in sight and that we work collaboratively. The City’s Governance Principle is to encourage the public to get involved and the Policing Committee fulfills this function for enforcement services.

Community Sustainability Plan Update – The principles of this plan include creating a safe community and encourage the public to get involved.

Financial Implications:

There are no financial implications to this Bylaw amendment.

Internal Impacts:

The impact of allowing the term for volunteer Policing Committee members to be set at a maximum of 10 consecutive years will improve continuity of knowledge and experience of members, as well maximize the benefit to our community from training offered by the provincial government and policing associations.

Alternatives:

1. That Council give three readings to Bylaw C15-15, which amends Policing Committee Bylaw C9-09 to extend the term of office for Committee members to a maximum of 10 consecutive years.
2. That Council not give three readings to Bylaw C15-15, which amends Policing Committee Bylaw C9-09 to extend the term of office for Committee members to a maximum of 10 consecutive years, and advise how they wish to proceed.

Recommendation:

That Council give three readings to Bylaw C15-15, which amends Policing Committee Bylaw C9-09 to extend the term of office for Committee members to a maximum of 10 consecutive years.

Attachments:

1. Bylaw C15-15 – Amending Policing Committee Bylaw C9-09
2. Bylaw C9-09 – Establish a Policing Committee

Prepared by:	Josie Krokis Protective Services Director	Date: April 30, 2015
Approved by:	Brenda Rauckman General Manager, Corporate & Protective Services	Date: May 6, 2015
Reviewed by:	Kelly Kloss City Manager	Date: May 6, 2015
Submitted to:	City Council	Date: May 12, 2015



CITY OF FORT SASKATCHEWAN

BYLAW C9 - 09

FOR THE PURPOSE OF ESTABLISHING A POLICING COMMITTEE.

WHEREAS, the *Police Act* RSA 2000, C-P-17 as amended or repealed and replaced from time to time, provides that a municipality which has entered into an Agreement with the Government of Alberta for the provision of policing services may, by Bylaw, establish a Policing Committee; and

WHEREAS, Council deems it advisable to establish a Policing Committee to advise them of policing matters; and

WHEREAS, Council by Bylaw, shall prescribe the rules and regulations governing proceedings and meetings of the Committee; and

NOW THEREFORE, the Council of the City of Fort Saskatchewan in the Province of Alberta, in open meeting of Council, enacts as follows:

1. CITATION

This Bylaw may be cited as the "Policing Committee Bylaw".

2. DEFINITIONS

In this Bylaw:

- a) **"Agreement"** means the Agreement between the City of Fort Saskatchewan and the Government of Canada for the provision of police services for the municipality,
- b) **"Bylaw"** means the City of Fort Saskatchewan Bylaw No. C9-09 as amended or repealed and replaced from time to time,
- c) **"Chief Administrative Officer"** means the person appointed to the position of Chief Administrative Officer by the Council of the City of Fort Saskatchewan and includes any person that the Chief Administrative Officer may appoint as his designate for the purpose of carrying out his responsibilities under this Bylaw and further includes any person that may be appointed to act in the absence of the Chief Administrative Officer,
- d) **"City"** means the City of Fort Saskatchewan, a Municipal Corporation in the Province of Alberta, or the geographical area contained within the boundaries of the City of Fort Saskatchewan, as the context may require,
- e) **"Committee"** means the Fort Saskatchewan Policing Committee,
- f) **"Council"** means the Council of the City of Fort Saskatchewan,
- g) **"Director, Protective Services"** means the person appointed to that position by the City's Chief Administrative Officer (CAO) and includes any person that the Director may appoint as his designate for the purpose of carrying out the Director's responsibilities under this Bylaw,
- h) **"Officer In Charge"** means the Officer In Charge of the local R.C.M.P. Detachment in the City of Fort Saskatchewan,

- i) **"Police Act"** means the *Police Act* RSA 2000 C-P-17 and regulations made under the *Police Act*,
- j) **"R.C.M. P."** means the Royal Canadian Mounted Police force or any member of that police force as the case may require.

3. DUTIES AND RESPONSIBILITIES

- a) The overall objectives of the Policing Committee are to act as a liaison between City Council, the R.C.M.P. Detachment, the Protective Services Department of the City and the citizens of Fort Saskatchewan and foster responsible community actions towards the creation of a safe secure community. The Committee shall endeavor to do this by encouraging an environment, which allows for public concerns to be addressed by all affected parties. Specific duties and responsibilities are to:
 - (i) Provide community feedback to the R.C.M.P. and Protective Services Department concerning policing and City Bylaw enforcement strategies and activities;
 - (ii) Review and advise Council on the annual R.C.M.P. goals and priorities;
 - (iii) Cooperate and liaise with community groups in creating programs or pursuing initiatives to improve public safety;
 - (iv) Make recommendations to Council relating to policing matters or relevant community issues, as it may deem advisable, on its own initiative or upon request of Council;
 - (v) Assist in selecting the Officer In Charge;
 - (vi) Assist the Officer In Charge in resolving public complaints;
 - (vii) Any other duties as may be required in the *Police Act*;
 - (viii) Submit a yearly report to Council; and
 - (ix) Submit an annual budget to Council.

4. COMPOSITION OF THE COMMITTEE

- a) The Committee shall consist of a maximum of seven (7) voting members serving without remuneration who shall be appointed by resolution of Council as follows:
 - (i) One (1) member of City Council; and
 - (ii) six (6) members of the public at large.
- b) The Officer In Charge of the Fort Saskatchewan R.C.M.P., or his/her designate, shall attend the Committee meetings in an advisory non-voting capacity.
- c) The Director of Protective Services, and/or his/her designate, shall attend the Committee meetings in an advisory non-voting capacity.
- d) The Recording Secretary, or his/her designate, shall attend the Committee Meetings in a non-voting capacity to provide administrative support services to the Committee.

- e) The member of the Committee that is a member of Council; that person's appointment to the Committee terminates on that person ceasing to be a member of Council.
- f) The term of any public at large member shall be three (3) years. A member may serve two consecutive terms, not to exceed six (6) years, except by special resolution of Council.
- g) Where a member ceases to be a member of the Committee before the expiration of his or her term, Council may appoint another eligible person for the remainder of that term.
- h) All persons appointed to the Committee shall:
 - (i) Take the Oath of Office as prescribed in Schedule 2 of the *Police Act*; and
 - (ii) Undertake a criminal records review and suitability screening through the R.C.M.P.
- i) Not be hired in any capacity with the City of Fort Saskatchewan, Royal Canadian Mounted Police, any Provincial or Municipal Police Force, the Provincial Attorney General's Department or the Department of the Solicitor General of Alberta.
- j) Be a Canadian Citizen or landed immigrant and resident of the City of Fort Saskatchewan for at least six (6) consecutive months immediately preceding the date of advertising for applications.
- k) Be of the full age of eighteen (18) years, except for a youth representative, who shall be at least sixteen (16) years of age.

5. RESIGNATION AND REMOVALS

- a) Any member may resign from the Committee at any time upon sending written notice to the Council to that effect.
- b) Council may terminate a member's appointment to the Committee at any time, and particularly when the member:
 - (i) Fails to attend three (3) consecutive meetings of the Committee, unless that absence is caused through illness or is authorized in advance by resolution of the Committee;
 - (ii) Ceases to be a resident of the City of Fort Saskatchewan;
 - (iii) Is hired in a full – time, permanent capacity with the City of Fort Saskatchewan or the R.C.M.P.;
 - (iv) Is convicted of a crime under the Criminal Code of Canada; or
 - (v) Fails to keep the Oath of Office, or discloses any information that jeopardizes a police operation, or police / public safety, or the confidentiality associated with the nature of policing including personnel, conduct, contracts with the R.C.M.P. and security of police operations.

6. OFFICERS OF THE COMMITTEE

- a) The Chairman and Vice-Chairman of the Committee shall be elected from amongst its public at large members at the first regular meeting of each year. A member of Council or an employee of the City is not eligible to be elected as Chair or Vice-Chairman of the Committee.
- b) Excluding the Chairman, all members of the Committee shall vote on every motion. The Chairman shall remain neutral and only vote if there is a tie.
- c) The Director of Protective Services, or his or her designate, shall attend all Committee meetings. Minutes shall be prepared and submitted to the Committee for approval at the next meeting. The Recording Secretary shall forward a copy of these minutes to Council.

7. PUBLIC COMPLAINT DIRECTOR

- a) The Committee shall appoint a Public Complaint Director.
- b) The Public Complaint Director may be:
 - (i) A member of the Committee other than a member of the Council;
 - (ii) An employee of the Committee;
 - (iii) An employee of the City; or
 - (iv) Another person, other than a member of the Council, who in the opinion of the Committee is qualified to serve in the capacity.
- c) The Public Complaint Director shall:
 - (i) Receive complaints against police officers from the public and refer them to the Officer In Charge pursuant to Section 43(1) of the *Police Act*;
 - (ii) Provide liaison between the Committee and the Officer In Charge; and
 - (iii) Perform the duties assigned by the Committee in regard to public complaints.

8. MEETINGS

- a) The Committee shall hold regular meetings at a frequency to be determined from time to time by the Committee, but not less than six (6) meetings per year.
- b) Special meetings may be called by the Chairperson or, in his/her absence, the Vice Chairman, by providing the members with 24 hours notice. The Committee may, by unanimous consent, waive notice of a special meeting at any time if every member of the Committee is present.
- c) No less than half of the total voting members of the Committee at a meeting shall constitute a quorum.
- d) An agenda shall be prepared and circulated to the members prior to each Policing Committee Meeting.

- e) Each member, excluding the Chairman, shall have one vote. Motions shall only be carried upon receiving a majority of votes. In the event of a tie vote, the Chairman shall vote.
- f) Meetings of the Policing Committee shall be open to the public, but all matters relating to personnel, conduct, contracts with the R.C.M.P., and security of police operations shall be conducted in camera, respecting the *Freedom of Information and Privacy Act* (FOIP) as amended or repealed and replaced from time to time.
- g) The Policing Committee may make such report to Council on matters of public concern as the Policing Committee deems are appropriate and are in the public interest. The Policing Committee shall also report to Council on any matter when requested to do so by resolution of Council.

9. SUB-COMMITTEES

- a) The Committee may appoint sub-committees or ad hoc Committees, which may include persons from outside the Committee as it may consider necessary or desirable. The Committee shall define the terms of reference and tenure of each sub-committee by a single motion at any regular meeting.

10. LIMITATIONS

- a) Neither the Committee nor any member shall have the power to pledge the credit of the City in connection with any matters whatsoever, nor shall the Committee or any member thereof have any power to authorize any expenditure to be charged against the City.

11. CONFLICT OF INTEREST

- a) No member shall participate in any discussion nor vote upon any matter that may involve a pecuniary interest as defined in the Act.
- b) Members of the Committee shall not be held liable for any actions or claims or claims arising out of the exercise of the powers granted to the Committee pursuant to this Bylaw.

12. REPEAL

That Bylaw No. C7 - 93 and amendments thereto are hereby repealed.

13. ENACTMENT

This Bylaw becomes effective upon third and final reading.

READ a first time in Council this 23rd day of June A.D. 2009.

READ a second time in Council this 23rd day of June A.D. 2009.

Read a third time in Council this 8th day of September A.D. 2009

CITY OF FORT SANMATEWANA			
APPROVED		DATE	INITIALS
Dir. Leg. Svcs.	Leg. Svcs.	June 17/09	RM
Dep't.	Comptroller	June 24/09	W.M.
City Mgr.	Principal	June 18/09	②

J. Sheargreen
Mayor

V. MacIntyre
Director, Legislative Services

Date Signed: Sept. 16, 2009